

# *Village of Leicester*

## **October 16, 2017 Board Meeting Minutes**

**CALL TO ORDER:** Mayor Briffa called the meeting to order at 6:26 pm followed by the Pledge of Allegiance.

**PRESENT:**

**Mayor:** Barry Briffa

**Trustees:** Mike Constantino, Thomas Frantz, Janet Green, Ken Rizzo

**Clerk-Treasurer:** Kirstie DeGraff

**Fire Chief:** Jim Kane

**Highway Superintendent:** Russ Page

**Water:**

**Zoning:**

**Residents:** Maria Briffa, Donald Kane, Toni Pendergast and Karen Roffe

**MINUTES:** Trustee Frantz motioned, 2<sup>nd</sup> by Trustee Green, that the minutes of the September 18, 2017 Board Meeting be accepted as written. [Motion Carried 4-0]

**COMMITTEE REPORTS:**

**Fire Company Report:**

Fire Chief Jim Kane reported the following:

- 1) The department was called out 5 times this past month (See attached report)
- 2) The FEMA Grant for Turn Out Gear and Air Packs was denied per letter received October 10<sup>th</sup>.
- 3) The fire extinguishers have all be recharged or replaced and noted that there should be a fire extinguisher both in the shed and the white truck.
- 4) There have been no hits to date the listing for Truck P-135. After some discussion, Trustee Constantino motioned, 2<sup>nd</sup> by Trustee Frantz, to lower price to \$69,900 with 315 Fire Apparatus. [Motion Carried 4-0]
- 5) The new fire truck is on schedule with the build at the 4 Guys Factory and should be completed in November.
- 6) The insurance cards for the fire trucks are expired. Clerk-Treasurer DeGraff asked for the insurance company name so she can look into it.
- 7) The Fire House floor has been painted.
- 8) Flood light needs to be replaced. Mayor Briffa advised getting price from Drew's Hardware.
- 9) Fire Chief Kane submitted a new member application from Robert J. Wilson for approval. Trustee Rizzo, 2<sup>nd</sup> by Trustee Green, motioned to accept the application. [Motion Carried 4-0]

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### **Highway Superintendent Report:**

Highway Superintendent Russ Page reported on the following:

- 1) The Valentino project on Mahoney Street has been completed. Russ will submit bills this week.
- 2) Two water main leaks at Celebrate Church on September 25<sup>th</sup> and October 11<sup>th</sup>. It was noted that a valve will be needed at Jones Bridge Road as part of the Route 36 Water Main Replacement Project.
- 3) Work orders have been received from the Village to clean out plugged drains on Oak Manor
- 4) Village leaf/brush pick up on October 30<sup>th</sup>, November 6<sup>th</sup> and 13<sup>th</sup>.
- 5) As a note for shared expenses, Town has traded 2004 F-550 for new Dodge 5500

### **Water Report:**

See report submitted by Al Mothershed.

### **Zoning Report:**

See report submitted by Jerry Parsons.

### **PUBLIC COMMENTS:**

**Historian:** Karen Roffe submitted a brief history for the Village of Leicester as requested. Clerk DeGraff will add to the Village website.

### **OLD BUSINESS:**

**County Resolutions:** Tabled

### **Job Bids:**

**Fire Hall Roof:** Fire Chief Kane noted that he has spoken to Norman Marble who indicated he will begin roof soon. Clerk-Treasurer DeGraff opened bid received from Home Assembly for \$19,800 to install a metal roof over the existing roof. After some discussion it was agreed to go ahead with Norman Marble in hopes he will begin the job soon to be completed before the snow flies.

**Gazebo Roof:** Clerk-Treasurer DeGraff opened bid received from Home Assembly for \$2,925 to replace cedar shingles on gazebo, After some discussion, it was agreed to go ahead with Norman Marble who indicated he will begin job after completing Fire Hall roof.

**Village Office Porch:** Trustee Green reported that the railings will be fixed this week.

**Oak Manor Landscaping:** Mayor Briffa noted that residents are happy with the work done by Cooks Lawnmowing and Landscaping. It was noted of the increase of \$ 1250 to add more fill in front of Judge's house was approved via texts with the Board of Trustees. Cooks will be back in Spring for touch up as needed.

**North Street Trees:** Andrew Koziel has removed the pine trees and will also be removing a maple tree for \$400.

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**Main Street Tree:** Cook's Landscaping has straightened and braced the crooked tree on Main Street

**Halloween Party:** Trustee Green noted that she still needs help setting up and handing out prizes on October 31<sup>st</sup>, 6:00-7:30 pm at the Fire Hall.

**Make A Difference Day:** Mayor Briffa noted the date of November 4<sup>th</sup>, meet at Village Office at 9:30 am – pizza and soda served at 12:00 noon and that the Boy Scouts and 14 students from York CSD have agreed to participate.

### **NEW BUSINESS:**

**Senator Gallivan Meeting:** Mayor Briffa reported that he and Clerk-Treasurer DeGraff met with Senator Gallivan on September 20<sup>th</sup> to discuss funding for the Route 36 & Pleasant Street Water Main Replacement Project as well as a new Fire Hall. Also discussed was the potential of receiving funds from the Salt Mine settlement.

**Community Building Meeting:** Mayor Briffa reported that he and Clerk-Treasurer DeGraff met with Matt Della Penna regarding building issues of concern (see meeting notes) and discussed the lease renewal coming due in January 2019.

### **CLERK'S REPORT:**

**SAM Grant:** Clerk-Treasurer DeGraff reported that after a couple of requests for additional information, we have received confirmation of receiving the \$100,000 grant funds on New York State's 11/16 check run.

**Water Bills:** Clerk-Treasurer DeGraff reported that she is researching potential cost savings with the post office on mailing the water bills.

### **MAYOR'S REPORT:**

**Village Office Furnace:** Mayor Briffa reported that we have been having issues with the furnace and that Harding Plumbing & Heating will be giving a quote on the repairs and or possible replacement of furnace. Fire Chief Kane noted that the Fire Hall furnace also needs cleaning.

### **AUDIT OF BILLS:**

Trustee Green motioned, second by Trustee Rizzo, to accept the bills as audited. [Motion Carried 4-0]

General Fund Vouchers 1313-1338 \$25,461.15      Water Fund Vouchers 499-506 \$47,609.56

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## **October 16, 2017 Board Meeting Minutes**

**NEXT VILLAGE BOARD MEETING:** November 20, 2017 at 6:30 pm at the Village Hall

**ADJOURNMENT:** Trustee Green motioned, second by Trustee Frantz to adjourn the meeting at 7:31 pm. [Motion Carried 4-0]

Respectfully Submitted,  
Kirstie DeGraff  
Clerk-Treasurer  
Village of Leicester