

Village of Leicester

February 22, 2021 Board Meeting

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa
Trustees: Mike Constantino, Don Jacobs, Ken Rizzo
Clerk-Treasurer: Kirstie DeGraff
Fire Chief: Jim Kane
Highway Superintendent:
Water Operator: Al Mothershed
Zoning/Code Enforcement: Chuck Cagle
Residents: None

EXCUSED: Trustee Jacobs motioned, 2nd by Trustee Constantino to excuse Trustee Frantz [Motion Carried 3-0]

MINUTES: The minutes of the January 25, 2021 Board Meeting were accepted as corrected on a motion by Trustee Rizzo, 2nd by Trustee Jacobs [Motion Carried 3-0]

COMMITTEE REPORTS:

Fire Company Report: Fire Chief Jim Kane reported the following:

- 1) 6 calls, 10 calls year to date
- 2) Members are on 2nd round of receiving Covid vaccine shots
- 3) Recruit NY – April 24th
- 4) FFA Grant – applied for \$174,766.88 for 16 new SCBA air packs
- 5) Truck Bay Lights – need attention ASAP, lights are going out
- 6) January 22nd Garage Fire – submitting claim to homeowner’s insurance company for following:
 - Four (4) sets of turnout gear had to be sent out for cleaning – New pants came back condemned
 - Water hose damaged
- 7) Trustee Constantino motioned, 2nd by Trustee Rizzo to approve the following Fire Hall Reservation Requests: [Motion Carried 3-0]
 - a) April 24th - York-Leicester Kiwanis – prepare BBQ dinners take event
 - b) May 31st - Leicester Boy Scout Troop 85 – Memorial Day Pancake Breakfast
 - c) July 10th - Leicester Boy Scout Troop 85 – Annual Pop Can Drive

Highway Superintendent Report: No Report

ENTER EXECUTIVE SESSION: Trustee Constantino motioned, 2nd by Trustee Rizzo to enter in to Executive Session at 6:36 pm [Motion Carried 3-0]

EXIT EXECUTIVE SESSION: Trustee Constantino motioned, 2nd by Trustee Rizzo to exit Executive Session at 7:10 pm [Motion Carried 3-0]

Water Report: Water Operator Al Mothershed reported on the following:

- 1) Water main break on Main Street – send Chris Young thank you for sending his guys over to help

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Zoning/Code Enforcement Report: Newly hired Code Enforcement Officer Chuck Cagle introduced himself and submitted his report (see attached) and reported the following:

- 1) Reviewed the permit application and fees and proposed and updated permit and fee schedule
- 2) **ZBA Meeting for 32 North Street:** Chuck Cagle noted the Board cannot contact the ZBA on how they will be voting. There was discussion on whether the property was vacant land and if the property was landlocked.

OLD BUSINESS:

Community Building: Mayor Briffa noted that ARC has indicated interest in the rooms behind the stage. Clerk-Treasurer DeGraff noted that she met with the Assessor in reviewing the building's assessment and that he felt it could only be raised to about \$750,000-\$800,000 because the building is currently vacant. The group discussed the roof situation with the cornice that fell back onto the roof and agreed to get quotes on getting it removed and/or repaired before any more damage results.

Village Truck: Trustee Constantino motioned, 2nd by Trustee Jacobs to approve the quote from Beamer's Automotive to replace 6 tires for \$1,174.62 [Motion Carried 3-0]

NEW BUSINESS:

Municipal Contract: Mayor Briffa noted that he has heard nothing from the Town on the status of the new contract. There was discussion on using the current fee schedule for any work that has been done and using the start date of the new contract as the date it is signed since we are moving into March now without a contract.

2021-2022 Budget: Mayor Briffa indicated he will be working with Clerk-Treasurer DeGraff on the proposed budget.

Sidewalk Snow Plowing: Clerk-Treasurer DeGraff noted that there were some questions made to the Village Office on sidewalk plowing and snow removal in the business district. After some discussion, it was agreed that each snowfall would be addressed at the discretion of the Board whether to send a Town Work Order.

Village Hall: Mayor Briffa noted that the building looks bad and needs repair. He will put together bid specs for siding the building.

Mowing: The group discussed the job specs noting that it should include windrow mowing the leaves to the curb in the Fall. Trustee Constantino motioned, 2nd by Trustee Jacobs to add an additional \$125 per week to the \$3000 seasonal pay if needed to go into November for leaf pickup [Motion Carried 3-0] It was also agreed that branch pick up before and throughout the mowing season is Howie's duty.

MAYOR'S REPORT:

Village Office: Mayor Briffa noted that he would like the Office to open back up to the public effective Wednesday, February 23rd.

Genesee Valley Arts Grant: Mayor Briffa noted that the Village was awarded \$1500 grant for the Summer Concert series in the Park.

Street Trees: Mayor Briffa noted that the Village will receive four (4) Maple trees under a grant from the County to replace trees

Flowers on Main Street: Mayor Briffa noted he will arrange for planting flowers in the pots on Main Street and that Clerk-Treasurer DeGraff's husband will set up the gator with a watering tank.

CLERK'S REPORT:

NYSEG & RGE Gross Receipts Tax Audit: Clerk-Treasurer DeGraff reported that she is working with NYCOM's

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attorney on the matter of the potential underpaid local gross receipts tax.

Route 36 Corridor Study: Clerk-Treasurer DeGraff reported that the Public Open House was February 17th where they presented the options for public comment. She noted that the Corridor Committee would like the Village to appoint a designated committee member (preferably from the Planning/Zoning Board) to sit on the committee as the Corridor Committee will be meeting for several years to see the plans come to fruition.

BUDGET MODIFICATIONS: Clerk-Treasurer DeGraff presented the following budget modifications for the 2020-2021 Budget Year that were approved on a motion by Trustee Rizzo, 2nd by Trustee Constantino [Motion Carried 3-0]:

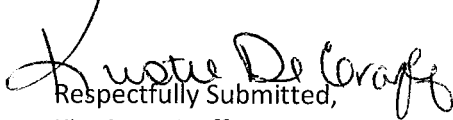
A1420.4	to	A1362.4	\$740.80	A5110.4	to	A5110.2	\$2,287.12
A3410.4	to	A3410.41	\$465.00	A8510.4	to	A8170.4	\$585.94

AUDIT OF BILLS:

Trustee Rizzo motioned, 2nd by Trustee Constantino, to accept the bills as audited [Motion Carried 3-0]
General Fund Vouchers 2168 - 2185 \$6,678.71 Water Fund Vouchers 821 - 824 \$562.53

NEXT VILLAGE BOARD MEETING: Board of Trustees Meeting March 15, 2021 pm at 6:30 pm the Village Hall

ADJOURNMENT: Trustee Constantino motioned, 2nd by Trustee Rizzo to adjourn the meeting at 8:00 pm.
[Motion Carried 3-0]



Respectfully Submitted,

Kirstie DeGraff

Clerk-Treasurer

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LEICESTER FIRE COMPANY REPORT FOR VILLAGE MEETING

2/23/2021

- 2/2/2021 MVC 2161 Jones Bridge Rd.(1 Car Hit Pole)(YTD05)
- 2/9/2021 Trailer Fire 2561 Kingston Rd Lot 35
(Fully involved Trailer Fire)(YTD06)
- 2/14/2021 MVC 4502 York Rd. (2 Car Rear End each other)(YTD07)
- 2/15/2021 Smell of Gas 5502MtMorrisRd. (Lot 16 Leak outside)(YTD08)
- 2/17/2021 Lift Asst. 5 York Rd. (Starr Park) (lift patent)(YTD09)
- 2/18/2021 (Mutual Aid Mt Morris) Fill In @ Mt Morris Hall
119 Main St Mt Morris (P-135) (YTD10)
- **1/25/2021 Village Board Meeting** (Jim Kane 30 Minutes)
- **1/25/2021 Clean Trucks And Equip From Leicester Rd Garage Fire**
(Put Hose Back on Truck and Rolled Clean Hose (JK DK RP JP HG 1 Hours Each)
- **2/1/2021 Dept. Monthly Training (Tool Location/Tool Safety)**
(@ Fire Hall 6 Members (JK DK RP JP WA DO 2 Hour Each)
- **2/3/2021 Fire Extinguisher Service Met @ Hall**
(Returned Fire Extinguisher that went in for service) (Jim Kane 1Hour)
- **2/4/2021 COVID VACCINE Shot Through the County (7 Member)**
- **2/4/2021 Attended Fire Chief Meeting @HC**(Jim Kane 2 Hours)
- **2/9/2021 Clean Trucks And Equip From Kingston Rd Trailer Fire**
(Hose/Tools/trucks (JK AB RP WA BK JB WB HG 1 Hours Each)
- **2/9/2021 Leicester Fire Company Meeting** (16 Members @30 minutes)
- **2/17/2021 COVID VACCINE (2nd)Shot Through the County (1 Member)**
- ~~**2/18/2021 LCFC Meeting @ TBA Fire Hall**~~(Meeting was cancelled due to COVID)
- **2/22/2021 COVID VACCINE(2nd) Shot Through the County(4 Member)**

TRAINING - **3/1/2021** Dept. Monthly Training will Be
(County Radio Class) Start @ 6:30 PM

- **2/11/2021** BEFO Starts @ County Training Center 6:30 PM
(2 Members Started the class)

OLD

- **FEMA GRANT**-

OLD

- **New Fire Hall** – committee info (no report)
- **Cancer Bill** – to start January 1 2019 village is working with insurance company
- **TRAINING**– list calendar
- **Bryx** – please use response mode button either way
- **Fire Radio Channel** – we are going to use channel 11 for traffic and on scene non critical talk
- **dress for weather** –
- _____ – - **Department Training** – **1st Monday @ 6:30**

- **DEC Forestry Grant**–paper work for the grant was turned in to the state (\$3000Total)(\$1500Grant/\$1500Match)met forest ranger 10/31/2020 to sign off on it (money should be paid in January) (Got the \$1500 back From the state the village is cutting a check for the other \$1500 to us shortly)

- **Recruit NY** – **2021 April 24th and 25th (Virtual)**more info to come
(Department will be doing Saturday April 24th)

- **FEMA GRANT** _____ – **FFA GRANT** for 2020 we applied for air packs SCBA it was summited (2/12/2021)

NEW -

- **NEW Director Emergency Management** – Brad Austin is the new (C-1) emergency management for Livingston County

- **Turn Out Gear** _____ – it is 6 month lead time to get

- Turn Out Gear Cleaning – have Sent 4 set of turn out gear and 2 sets of gloves in to be cleaned from the garage fire on 1/22/2021 that got oils on them (1 - 2 day old pants came back condemned do to oil saturation of the material)
- Bad Hose – had 2 50 foot links of 1 ¾ RED hose and 1 50 Foot link of 2 ½ inch WHITE hose that got covered in oil and have been taken out of service do to safety concerns
- Truck Bay Lights – need an electrician to come and replace them to led

Up Coming Events

- **LCFFA MEETING** – Thursday March 18th @ West Sparta Fire Hall @ 7:00 PM

EVENT	DATE	Start Time	Leave Time
	2/18/2021	Thursday LCFFA Meeting @ 7:00pm @ (TBA) Fire Hall	
	3/18/2021	Thursday LCFCA Meeting @ 7:00pm @ West Sparta Fire Hall	
	2/ /2021	Thursday LCFFA Meeting @ 7:00pm @ (TBA) Fire Hall	
	5/20/2021	Thursday LCFCA Meeting @ 7:00pm @ York Fire Hall	
	2/ /2021	Thursday LCFFA Meeting @ 7:00pm @ (TBA) Fire Hall	
	7/15/2021	Thursday LCFCA Meeting @ 7:00pm @ Avon Fire Hall	
	2/ /2021	Thursday LCFFA Meeting @ 7:00pm @ (TBA) Fire Hall	
	9/16/2021	Thursday LCFCA Meeting @ 7:00pm @ Caledonia Fire Hall	
	2/ /2021	Thursday LCFFA Meeting @ 7:00pm @ (TBA) Fire Hall	
	11/18/2021	Thursday LCFCA Meeting @ 7:00pm @ Conesus Fire Hall	
	2/ /2021	Thursday LCFFA Meeting @ 7:00pm @ (TBA) Fire Hall	<small>(Update1/25/2021)</small>

Summited by Leicester Fire Chief James Kane 2/23/2021