

Village of Leicester

March 20, 2023 Board of Trustees Meeting

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:29 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa

Trustees: Don Jacobs, Tom Frantz, Dan Christiano, Ken Rizzo

Clerk-Treasurer: Deborah Beardsley

Deputy Clerk: Sam Bodratti

Fire Chief: James Kane, President John Yasso

Highway Superintendent:

Water Operator:

Zoning/Code Enforcement:

Residents: Karen Roffe, Laura Curtis, Jason Yasso

EXCUSED:

MINUTES: The minutes of the February 27, 2023, Board Meeting were accepted on a motion by Trustee Christiano, 2nd by Trustee Rizzo. [Motion Carried 4-0]

COMMITTEE REPORTS:

Fire Company Report: President John Yasso presented the following report:

- 4 calls in the last month – primarily weather-related Motor Vehicle Crashes/ 1 brush fire.
- Training – Using Air packs
- 2017 Truck (P135) – Primer pump issue repaired.
- Equipment purchased – 3-inch supply hose
- Fire and EMS Consolidation Study – Contract received, signed and returned.
- Two requests for use of Fire Hall for Scouts 5/29/2023 Pancake Breakfast and 7/8/2023 Pop Can Drive
Motion by Trustee Christiano, 2nd by Trustee Frantz to approve both requests. [Motion Carried 4-0]

Highway Department Report: Mayor Briffa reported on the following:

- Damaged curb box to be replaced at the Smith home.
- Will assist with the pump house valve replacement.

Water Report:

- Mark to paint pump house door and place gravel and paint fire hydrants throughout Village.
- Water cap to be replaced at Karen Roffe's home.

Zoning Report:

OLD BUSINESS:

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NEW BUSINESS:

Budget: High Points: Use of interest income from proceeds of sale of Community Building as revenue without touching principal amount. The current revenue deficit of -\$43,000 is due to there being no AIM / CHIPS amounts in proposed budget until provided by the State once State budget is passed. Anticipated amount of AIM/CHIPS funding is approximately \$20,000. Board to continue review of proposed budget and provide recommendations. Next Board Meeting – Public Hearing on 2023-2024 budget.

NYSCOPBA: Renovations of 2nd floor bids: \$5900 vs \$6750. Motion made by Trustee Christiano, 2nd by Trustee Rizzo, to approve bid not to exceed \$5900 for record storage renovation for NYSCOPBA.
[Motion Carried 4-0]

Rugs upstairs / downstairs to be shampooed for a cost of \$500 following 2nd floor construction project completion. Approved by Mayor Briffa.

MAYOR'S REPORT:

Bid Spec Sheets Prepared for Village Office Repairs and Siding – Board to submit any changes/additions. Trustee Rizzo will work on updates to Spec sheet.

Veteran's Monument – Village in process of replacing rope around monument. Flowers will be placed in urns.

CLERKS REPORT:

Williamson Law Books Water Billing Software - Motion by Trustee Christiano, 2nd by Trustee Jacobs to renew Support Contract for 4/1/2023 – 3/31/2024. [Motion Carried 4-0]

Resolution Determining the Environmental Non-Significance Under the State Environmental Quality Review Act (SEQR) of the Proposed Water System Improvements in the Village of Leicester

Motion by Trustee Rizzo, 2nd by Trustee Christiano to approve SEQR Resolution of the Proposed Water System Improvements. [Motion Carried 4-0]

Flags and Banners - Discussion enlisting Town assistance to help the Village get flags and banners installed on the poles throughout the Village and possibly Town. Potential of adding banners along Route 39/20A toward Cuylerville. Village currently has a waiting list for additional banners. Karen Roffe to bring the matter to the Town Board for consideration.

SAM Grant Update – Deputy Bodratti provided a timeline of events in obtaining approval of the SAM Grant funding. Senator Helming provided a Revision of Project form for completion that her office will submit to the State Senate Finance Committee on behalf of the Village.

PUBLIC COMMENTS:

Question from Karen Roffe regarding Water Tank Overflow. Discussed Phased approach to address Problems; Phase I – Valve replacement at pump house – in process; Phase II – Upgrade/Replace Telemetry; Phase III – Seek grants for upgrade/replace water reading software as Badger is no longer supported.

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AUDIT OF BILLS:

Trustee Rizzo motioned, 2nd by Trustee Christiano to accept the bills as audited. [Motion Carried 4-0]
General Fund Vouchers 2800 - 2817 \$7,923.06 Water Fund Vouchers 1026 - 1032 \$2,586.83

NEXT VILLAGE BOARD MEETING:

Board of Trustees Meeting, Organizational & Budget Hearing, April 17, 2023, at 6:30 pm at Village Hall.

ADJOURNMENT: Trustee Christiano motioned, 2nd by Trustee Frantz to adjourn the meeting at 7:21 pm.
[Motion Carried 4-0]

Respectfully Submitted,
Deborah Beardsley
Clerk-Treasurer
Village of Leicester