

Village of Leicester

September 18, 2017 Board Meeting Minutes

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa

Trustees: Mike Constantino, Thomas Frantz, Janet Green, Ken Rizzo

Clerk-Treasurer: Kirstie DeGraff

Fire Chief: Jim Kane

Highway Superintendent: Russ Page

Water:

Zoning:

Residents: Maria Briffa, Donald Kane, Mark Lubanski, Stanley Lubanski, Karen Roffe, Joni Santucci

MINUTES: Trustee Rizzo motioned, 2nd by Trustee Frantz, that the minutes of the August 21, 2017 Board Meeting be accepted as written. [Motion Carried 4-0]

COMMITTEE REPORTS:

Fire Company Report:

Fire Chief Jim Kane reported that the department was called out 7 times this past month (See attached report)

It is unknown if we will receive the FEMA Grant for Turn Out Gear and Air Packs

315 Fire Apparatus has listed Truck P-135 for the agreed upon \$80,000. Unsure of how many hits to date. Clerk-Treasurer DeGraff noted she has received title from DMV.

Four attended the pre-paint meeting on September 14th at the 4 Guys Factory, noting the build is on schedule.

Fire Chief Kane submitted the driver's list for the insurance company.

Village Clerk DeGraff gave Fire Chief Kane a key to the dumpster and 3 new Wex Fleet Fuel cards as the current cards are expiring.

Fire Chief Kane noted that they have been working on cleaning/organizing the Fire House and displaying historical documents. Mayor Briffa approved the cost to paint the Fire House floor and advised purchasing approximately 4 gallons of paint on the Village account at Drew's Hardware.

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Highway Superintendent Report:

Highway Superintendent Russ Page reported on the following:

- 1) Town workload has been caught up so work will begin on the Valentino project next week. Russ noted owner expense is \$1982.87 for 40 feet. Trustee Rizzo, 2nd by Trustee Green, motioned to accept the proposed cost to the Village of \$15,500 for remaining 100 feet. Russ noted he needed attorney letter approving the project.
- 2) Have filled potholes on Maple Lane and project paving entire street in 2019 however possible necessary water updates may push paving back. Village Office will contact NYSEG regarding adding 3 street lights on Maple Lane.
- 3) Leaf pick up dates are October 30th, November 6th and 13th
- 4) Will be mowing streets this Fall
- 5) Look in to possible grant for replacing water lines Route 36 and Jones Bridge Rd
- 6) Per DOT meeting the catch basins near tracks on Pleasant Street are not draining properly and need to investigate line to ditch for blockage.

Water Report:

None

Zoning Report:

None

PUBLIC COMMENTS:

Summer Concert Series: Joni Santucci thanked Trustees Green & Constantino for their help this past season and reported that she is submitting the application for the Genesee Valley Art Grant again for 2018. Trustee Green motioned, 2nd by Trustee Rizzo, that the Village cover any expenses that exceed the grant for the 2018 Gazebo Concert Series. [Motion Carried 4-0]

Community Building: Mark Lubanski noted that a handrail on the Community Building is loose. Mayor Briffa indicated he would look into fixing and also noted that he has been in contact with BOCES on renewing the lease.

OLD BUSINESS:

County Resolutions: Tabled

Job Bids:

Fire Hall Roof: Norman Marble has been contacted and he indicated he is very busy and would get to job as soon as he can. Clerk-Treasurer DeGraff will contact again to inquire on planned start date.

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Gazebo Roof: Norman Marble has been notified that his bid was accepted. He indicated he is very busy and would get to job as soon as he can. Clerk-Treasurer DeGraff will contact again to inquire on planned start date.

Village Office Porch: Trustee Green reported that she has reached out several times via text to inquire start date with no return correspondence.

Oak Manor Landscaping: Cooks Lawnmowing and Landscaping has been contacted and verified the use of rock hound and/or hand raking is included in bid and work will begin 3rd or 4th week in September with guaranteed October 15, 2017 completion date.

NEW BUSINESS:

Job Bids:

North Street Trees: After opening sealed bids received, Trustee Green motioned, 2nd by Trustee Rizzo, to accept bid of \$3000 from Andrew Koziel that included stump grinding. [Motion Carried 4-0]

Halloween Party: Trustee Green reported date set for October 31st, 6:00-7:30 pm at the Fire Hall and that she will need help setting up and handing out prizes. Trustee Frantz motioned, 2nd by Trustee Constantino, to allow the use of the Fire Hall for the event. Clerk-Treasurer DeGraff will create ad for Penny Saver.

Make A Difference Day: Mayor Briffa noted the date of November 4th, meet at Village Office at 9:30 am – pizza and soda served at 12:00 noon and that the Boy Scouts and 14 students from York CSD have agreed to participate.

Winter Wonderland: Trustee Green reported that Lisa Semmel has arranged for trees to be put up Saturday, November 25th. The event will take place on December 2nd, 4:00-6:00 pm with the tree lighting ceremony at 5:00 pm

CLERK'S REPORT:

Delinquent Village Taxes: Trustee Constantino, 2nd by Trustee Rizzo, moved to adopt the following resolution: BE It RESOLVED that the Livingston County Treasurer be authorized to collect the 2017-2018 Village taxes as of October 1, 2017 in accordance with section 1442 of the Real Property Tax Law of the State of New York. [Motion carried 5-0]

Office Equipment/Internet/Phone: Clerk-Treasurer DeGraff reported that the new computers and printer were installed and is working on networking the Toshiba copier. The phone and internet have been switched over to Spectrum providing higher speed internet and an estimated monthly savings of \$112.00. Phone numbers have not changed.

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Fall Newsletter: Will go to printer later this week.

Office Cleaning: After some discussion, Trustee Green motioned, 2nd by Trustee Rizzo, to forego the expense and have the Village Clerk continue the office cleaning [Motion carried 4-0]

Upcoming Events:

Association of Village Boards Dinner Meeting: September 20th at the Genesee Country Museum. Mayor Briffa, Trustee Frantz, Trustee Rizzo and Clerk-Treasurer DeGraff will be attending.

Round 5 of the Restore New York Communities Initiative: Clerk-Treasurer DeGraff has signed up for webinar on September 25th at 10:00 am.

Fall 2017 Regional Local Government Workshop: Friday, November 17th at the Quality Inn, Batavia \$75/person (early registration deadline by November 6th)

MAYORS REPORT:

Mayor Briffa reported that he has a meeting with Senator Gallivan on September 20th regarding help with grant money for NYS Rt 36 and Pleasant Street Water Main Replacement Project.

Mayor Briffa reported that he has a meeting scheduled with Matt Della Pena on September 25th regarding BOCES renewing their lease of the Community Building

AUDIT OF BILLS:

Trustee Rizzo motioned, second by Trustee Green, to accept the bills as audited. [Motion Carried 4-0]

A1325 – A7140 \$15,156.39 F1950 – F8340 \$6,947.91

NEXT VILLAGE BOARD MEETING: October 16, 2017 at 6:30 pm at the Village Hall

ADJOURNMENT: Trustee Green motioned, second by Trustee Frantz to adjourn the meeting at 7:22 pm. [Motion Carried 4-0]

Respectfully Submitted,
Kirstie DeGraff
Clerk-Treasurer
Village of Leicester