

Village of Leicester

June 18, 2018 Board Meeting

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa

Trustees: Mike Constantino, Donnie Jacobs, Tom Frantz, Ken Rizzo

Clerk-Treasurer: Kirstie DeGraff

Fire Chief: Jim Kane

Highway Superintendent: Russ Page

Water:

Zoning: Gerald Parsons

Residents: Maria Briffa, Paul Chatfield, Don Kane, Mark Lubanski, Karen Roffe, Louise Wadsworth and Jack Yasso

MINUTES: Trustee Frantz motioned, 2nd by Trustee Rizzo, that the minutes of the May 21, 2018 Board Meeting be accepted as written. [Motion Carried 4-0]

COMMITTEE REPORTS:

Fire Company Report:

Fire Chief Jim Kane reported the following:

- 1) The department was called out 5 times and attended various parades and functions +this past month (See attached report)
- 2) Authorization was granted to purchase replacement battery for thermal camera for \$275.99 and Maintenance Service on TNT Rescue System for \$445.00.
- 3) Trustee Constantino motioned, 2nd by Trustee Frantz, to purchase four (4) SCBA Air Bottles at \$937.75 each for a total of \$3751.00. [Motion carried 4-0]
- 4) Jack Yasso agreed to provide Clerk-Treasurer DeGraff a copy of the FEMA grant application to be forwarded to Heather Grant at the County to help as that is her expertise.
- 5) Chief Kane will forward Clerk-Treasurer DeGraff information on the new Cancer Bill to check with insurance carrier.
- 6) Member Joe Semmel resigned effective June 12, 2018 and new member Matthew Bird was approved on a motion by Trustee Rizzo, 2nd by Trustee Jacobs, [Motion carried 4-0]

Highway Superintendent Report:

Highway Superintendent Russ Page reported the following:

- 1) Mowed roadsides in village
- 2) Met with Trustee Jacobs on drainage projects.
- 3) Town covered for Al on vacation and had emergency water shut-off request. Mayor Briffa gave Russ approval to shut water off in emergency situations where there is property damage.

Water Report: None

Village of Leicester

June 18, 2018 Board Meeting

Zoning Report:

Code Enforcement Officer Gerald Parsons report is attached.

PUBLIC COMMENTS:

It was questioned as to whether signage was allowed on village property. It was agreed to review the minutes to see what was allowed in the past.

OLD BUSINESS:

Job Bids:

Fire Hall Roof: Snyder Enterprises has completed the job
Community Building Boiler: no report

Drainage Issues:

- 1) **Oak Manor:** Mayor Briffa reported that drainage issues have been reviewed. The Village attorney will get easement information to the village. New drain tile will be installed and the three residents affected agreed to share the burden of the cost.
- 2) **Jones Bridge Road:** Trustee Jacobs and Russ Page are reviewing the flooding of the ditch line along Jones Bridge Road in hopes to propose a solution to the problem. It was noted that the Nahalka deed shows the Village is responsible for maintaining ditch on his property

NEW BUSINESS:

Local Law RPTL 485-N for Real Property Tax Exemption

WHEREAS, New York State Real Property Law §485-n provides that the governing body of a town or village may provide a partial 12-year tax exemption from village taxes, to properties that are converted, created, modernized, rehabilitated, expanded or otherwise improved for commercial and mixed residential and commercial uses.

WHEREAS, Livingston County has adopted the exemption contained in New York State Real Property Tax Law §485-n; and

WHEREAS, the Village of Leicester has determined that adoption of the exemption contained in New York State Real Property Tax Law §485-n will not negatively affect the current tax base within the Village and will encourage the development of downtown businesses which will eventually lead to a stronger tax base within the Village; and that as a result, adoption of the exemption is in the best interests of the Village and the community;

NOW, THEREFORE, BE IT RESOLVED, at the June 18, 2018 Board of Trustees Meeting, on a motion by Trustee Ken Rizzo, 2nd by Trustee Tom Frantz, that the Village of Leicester hereby adopts the exemption contained in New York State Real Property Tax Law §485-n in the same manner and to the same extent

Village of Leicester

June 18, 2018 Board Meeting

as the Town of Leicester has adopted such exemption, with such exemption taking effect for purposes of Village taxes upon the date this resolution is adopted. [Motion Carried 4-0]

MAYOR'S REPORT:

Chatfield Engineers to MRB Group: Mayor Briffa introduced Paul Chatfield, Chatfield Engineers who discussed the merger of Chatfield Engineers to MRB Group to take effect June 29th, assuring that there will no lapse in service or satisfaction. Trustee Constantino motioned, 2nd by Trustee Rizzo to accept the consent to assign Chatfield Engineers, P.C. Contracts to MRB Group [Motion Carried]

Proposed New Fire Hall: Mayor Briffa directed everyone to the conceptual plan proposal by Chatfield Engineers submitted at the May meeting. After much discussion and clarification of procedure, direction and costs by Paul Chatfield, Mayor Briffa motioned, 2nd by Trustee Rizzo, to accept the Proposed Leicester Fire Hall/Community Center Conceptual Plan Proposal by Chatfield Engineers. [Motion carried 5-0]

Livingston County Intermunicipal Agreement: After some discussion, Trustee Constantino motioned, 2nd by Trustee Frantz, to accept the Livingston County Intermunicipal Agreement. [Motion Carried 4-0]

York-Leicester Kiwanis Field Days: After some discussion. Trustee Jacobs motioned, 2nd by Trustee Rizzo, to once again donate \$100 to York-Leicester Kiwanis for the Field Days.

CLERK'S REPORT:

Clerk-Treasurer DeGraff reported that there was confusion between Howard Green Jr and Howard Green Sr and the number of Laborer positions in the Village with Livingston County. It was agreed to provide the attached as clarification of dates and positions along with the correct Report of Personnel Change Forms.

AUDIT OF BILLS:

Trustee Rizzo motioned, 2nd by Trustee Constantino, to accept the bills as audited: [Motion Carried 4-0]

General Fund Vouchers 1503-1524 \$35,900.28 Water Fund Vouchers 577-0583 \$1,313.25

NEXT VILLAGE BOARD MEETINGS:

July 16, 2018 at 6:30 pm at the Village Hall

ADJOURNMENT: Trustee Constantino motioned, 2nd by Trustee Frantz to adjourn the meeting at 8:17 pm. [Motion Carried 4-0]

Respectfully Submitted,
Kirstie DeGraff
Clerk-Treasurer
Village of Leicester

Village of Leicester

OFFICE OF THE CLERK/TREASURER

52 South Parkway, PO Box 203

Leicester, NY 14481

Phone: (585) 382-3699

Fax: (585) 382-9145

www.villageofleicester.org

villageofleicester@frontiernet.net

Mayor: Barry Briffa

Trustees:

Michael Constantino, Thomas Frantz

Don Jacobs, Kenneth Rizzo

Clerk/Treasurer: Kirstie DeGraff

Deputy Clerk: Jennifer Lubanski

Mark Lubanski

Hire Date: 5-21-14

Termination Date: 4-30-18

Position: Laborer

Duties: Lawn Mowing

Howard Green Sr

Hire Date: 7-1-2015

Termination Date: 7-31-17

Position: Laborer

Duties: Grounds Maintenance

Howard Green Jr

Hire Date: 5-21-15

Termination Date – N/A

Position: Animal Control

Dates Appointed: 5-21-15, 4-11-16, 4-10-17, 4-16-18

Hire Date: 8-1-17

Termination Date – N/A

Position: Laborer

Duties: Grounds Maintenance

Hire Date: 5-1-18

Termination Date – N/A

Position: Laborer

Duties: Lawn Mowing

Village of Leicester

June 2018

Building permits

1. 5 permit to date

Zoning

No new Zoning

Information

1. I was finally able to finish property inspections on June 6th.
2. I had a complaint about unlicensed cars in the village that I took care of.
3. I got the paperwork on the old casino. She wants to add 2 apartments upstairs and several commercial spaces downstairs. We are working on parking, lighting, exterior facade, exit strategies, septic etc.
4. Barry and I met on 6/8/18 regarding a possible tax reduction on the buildings that are putting money into them. We are the only municipality to not allow this in Livingston county.

Jerry Parsons

519-8254

LEICESTER FIRE COMPANY REPORT FOR VILLAGE MEETING

6/18/2018

- 5/23/2018 Mutual Aid Fill in @ Mt Morris Fire Hall (Fill in)
- 5/25/2018 Vehicle Fire 2364 Leicester Rd.(Blown Turbo)
- 5/30/2018 Control Burn 2011 New Rd. ()
- 6/3/2018 Control Burn 5257 Wheelock Rd. ()
- 6/11/2018 Mutual Aid Fill in @ York Fire Hall (Fill in)

- **5/21/2018 Village Board Meeting** (Jim Kane /Don Kane 1 hour)
- **5/22/2018** Moved trucks For Sewer Meeting @ Hall(JimOut RussIn)
- **5/23/2018** Gave Mt Morris Fire Air From Compressor (Wayne Austin 2Hours)
- **5/27/2018** Cleaned Trucks For Parade's
(Jim Kane/Don Kane Joe Semmel Les Sliker Jake Post /Will Barnard Hours each)
- **5/28/2018** Moved trucks For Boys Pancake Breakfast @ Hall
(Jim Kane Out / Don Kane In)
- **5/28/2018** Attended Memorial Day Parade @ Leicester
(Jim Kane/Don Kane/Les Sliker/ Mary Yasso/ Jake Post/ Wil Barnard/ Howie Green Joe Semmel 2 Hours each)
- **5/29/2018** took P-135 to FF1 Class @ Hamptons Corners
(Jim Kane/Don Kane/Wayne Austin/ Jake Post Will Barnard 4 Hours each)
- **5/31/2018** Cleaned Trucks For Parade's
(Jim Kane/Don Kane/Will Barnard 2 ½ Hours each Jake Post/John Barnard 1 ½ Hours each)
- **6/1/2018** Attended York Fire Dept. Parade @ York (Jim Kane, Don Kane, Bill Kane, Adam Bodratti, Jake Post, John Barnard, Will Barnard, Howie Green 3 ½ Hours each)
- **6/2/2018** Attended Nunda Fun day Parade @ Nunda
(Jim Kane, Don Kane, Jake Post, John Barnard, Will Barnard, Joe Semmel, Howie Green 3 ½ Hours each)
- **6/4/2018** Changed air filter in MP-133 (Joe Semmel 30 Minutes)
- **6/4/2018** took P-135 to Caledonia For A Water Supply Drill

(Jim Kane/Joe Semmel/ Rob Wilson Will 2 1/2 Hours each)

- 6/6/2018 Attended Character Carnival @ York School

(Jim Kane/Don Kane/ Wayne Austin /Chris Cox 3 Hours each)

- 6/9/2018 Attended Mt Morris Parade @ Mt Morris

(Jim Kane, Don Kane, Chris Cox, Will Barnard, Howie Green 3 Hours each)

- 6/7/2018 Attended Fire Chief Meeting @ HC (Jim Kane Don Kane 2 Hours)

- 6/7/2018 Attended Fire Fighter 1 Graduation @ HC For Joe Semmel

(Jim Kane Don Kane 1 Hours)

- 6/12/2018 Leicester Fire Company Meeting (19 Members + 1 prospective @30 minutes)

- 6/13/2018 Gave Mt Morris Fire Air From Compressor (Jim Kane 2Hours)

TRAINING

OLD

- **FEMA GRANT**– got denial email for this year's grant
- **Roof on Fire Hall** – 3rd Roofer Completed the roof on Monday 6/11/2018

OLD

- **Boots** – 3 new pair of boots are in and members have them
- **Rescue Tool Service** – Quote Need Approval have quote **(\$445.00)**
- **Fire Trucks Service** – Quote Need to get

NEW

- **New Member** – Matthew Bird need village approval department voted on and approved @ 6/12/2018 meeting
- **Member Joe Semmel** – resigned @ 6/12/2018 meeting
- **Cancer Bill** –to start January 1 2019
- **ISG Camera Battery** – need new one will not hold charge (\$275.99)
- **SCBA Air Bottles** – need Approval to buy

Up Coming Events

- **LCFFA MEETING** – Meeting Thursday June 21st @ Mt Morris vets Club on elm St. @ 7:00 PM

Thanks James Kane Leicester Fire Chief 6/18/2018

7/3/2018	Monday	Warsaw Parade	7:00PM
7/6/2018	Friday	Fire Works	5:00PM Leave Hall
8/14/2018	Tuesday	Pike Parade	7:00PM