

# *Village of Leicester*

## August 17, 2020 Board Meeting

**CALL TO ORDER:** Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

**PRESENT:**

**Mayor:** Barry Briffa

**Trustees:** Mike Constantino, Tom Frantz, Don Jacobs, Ken Rizzo

**Clerk-Treasurer:** Kirstie DeGraff

**Fire Chief:** Jim Kane

**Highway Superintendent:** Russ Page

**Water Operator:**

**Zoning/Code Enforcement:** Gerald Parsons

**Residents:** Don Kane, Karen Roffe

**MINUTES:** The minutes of the July 20, 2020 Board Meeting were accepted on a motion by Trustee Frantz, 2<sup>nd</sup> by Trustee Jacobs [Motion Carried 4-0]

**COMMITTEE REPORTS:**

**Fire Company Report:** Fire Chief Jim Kane reported the following:

- 1) 8 calls, 42 calls year to date
- 2) Stanley Lubanski's funeral service was July 22<sup>nd</sup>
- 3) Received DEC Forestry Grant (\$1500 towards \$3000 purchase)
- 4) No news on FEMA Grant
- 5) Purchased N-95 masks

**Highway Superintendent Report:** Highway Superintendent Russ Page reported the following:

- 1) **Work Orders:** repaired Maple Lane signpost; Outstanding – curb box replacement; need work order submitted for Oak Manor drains clogged
- 2) **Jones Bridge Drainage Project:** Russ noted that he walked with Livingston County and it is their opinion to remove the large trees to remove the possibility of trees coming down from ditch erosion. Livingston County Soil & Water may be able to help with funding. May need surveying to address where water is actually flowing versus where we can move flow to versus easements already in place. Was noted we could possibly incorporate crossover pipe at Pleasant St in the project. The study shows pipe needs to be either concrete box or 40 ft long 60" heavy-wall steel pipe at a price of \$10,533.20 delivered. Project will also affect corner of Upper Mt Morris Rd and may need to be a joint project with the Town to make it flow properly. Clerk-Treasurer DeGraff confirmed that we can use **CHIPS funding** to rent equipment as long as we properly identify the job as specified.

**Water Report:** None

- 1) **Route 36 Water Meter Improvement:** Mayor Briffa reported that the project is to start in a couple of weeks with a contracted completion date of September 30<sup>th</sup>
- 2) Clerk-Treasurer DeGraff noted there is \$4,951.51 in unpaid water bills. Another late charge will be posted September 1<sup>st</sup> and those still unpaid will be door-tagged for 10-day water termination.

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- 3) Clerk-Treasurer DeGraff presented the plea for the McLean property to waive the \$100 shut off fee assessed the last billing cycle even though the water was never actually terminated due to Covid-19. After some discussion, Trustee Jacobs motioned, 2<sup>nd</sup> by Trustee Rizzo to waive the fee as it was a fee imposed by the Village and not actually water charge. [Motion Carried 3-1]

**Zoning/Code Enforcement Report:** Code Enforcement Officer Gerald Parsons reported the following:

- 1) 1 new permit with 2 more anticipated to be submitted
- 2) \$200 still owed for the Beach property Zoning Board meeting
- 3) Drove around Village taking note of violations and leaving notices
- 4) 118 Main Street – was noted Highway trucks can't see past trees/shrubs when pulling out
- 5) Issues with parking on corner on Main at Pleasant St. Was noted to be careful talking to State or Village may lose all parking in that area.
- 6) Ayers Property – driveway has been approved with understanding no heavy trucks on North Street

**PUBLIC COMMENTS:** It was noted that several pole lights are out in the business district and throughout the Village. Clerk-Treasurer DeGraff indicated she has followed the online procedure with NYSEG for reporting the ones reported to her and believed Russ Page has reported several as well.

### **OLD BUSINESS:**

**Community Building:** Mayor Briffa reported that ARC wants to have a meeting to discuss leasing 2 rooms on the 1<sup>st</sup> floor. There is still the interested party to purchase but he wants us to have the building rented out first; there is still a Dr who wants part of the building but wants that part completely segregated from the rest for HIPPA laws and only wants to lease for 5-7 years; and there is the interested party for senior citizen housing that Mayor Briffa has a meeting with on Wednesday.

**Village/Livingston County Intermunicipal Agreement:** After some discussion, Trustee Rizzo motioned, 2<sup>nd</sup> by Trustee Frantz to sign the agreement [Motion Carried 4-0].

### **NEW BUSINESS:**

**Sidewalks:** Mayor Briffa noted he is working on having the handicap ramps replaced and extending the sidewalk to the Village Park by the railroad tracks

### **MAYOR'S REPORT:**

**Main Street Grants:** Mayor Briffa reported that both the Consignment Shop and Trail Otter received grant money

**Lubanski Memorial:** Mayor Briffa noted that the memorial of the VFW monument in the park will be on September 7<sup>th</sup> at 6:00 pm. Both York & Geneseo VFW's, the Fire Department, and the Boy Scouts are expected to be present. The Town has agreed to split the cost of the memorial plaque with the Village.

**Village Speeding Traffic:** Mayor Briffa noted that the Livingston County Sheriff's Department has been asked to assist with the speeding traffic in the Village. There was comment that drug sales have been seen in the Village again too.

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**Village Elections:** Mayor Briffa noted that Village elections are on September 15<sup>th</sup> Noon – 9:0 pm at the Village Office. Two Trustees positions are up for vote.

**Street Lights:** It was noted that too many street lights are out in the Village. Mayor Briffa noted that both Clerk-Treasurer DeGraff and Highway Superintendent Russ Page have submitted numerous times to NYSEG the same pole lights to no avail – although it was noted that our bill has not changed with so few lights lit. It was agreed to have Howie drive around the to get all the pole numbers at night and Mayor Briffa will place a call.

### **CLERK'S REPORT:**

**Route 36 Corridor Study:** Clerk-Treasurer DeGraff noted that cameras were placed at the two(2) intersections at Routes 39 & 36 to monitor traffic and help with the study.

**First Impressions Grant:** Clerk-Treasurer DeGraff noted that she has been working with Louise Wadsworth and the Wayfaring Committee to get help with the slope of the sidewalk on Main Street with placing tree planters and benches.

### **AUDIT OF BILLS:**

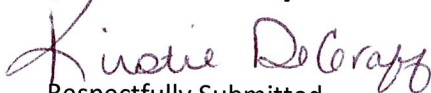
Trustee Rizzo motioned, 2<sup>nd</sup> by Trustee Constantino, to accept the bills as audited [Motion Carried 4-0]  
General Fund Vouchers 2042 - 2063 \$15,191.36      Water Fund Vouchers 780 - 783 \$706.01

**ENTER EXECUTIVE SESSION:** Mayor Briffa motioned, 2<sup>nd</sup> by Trustee Jacobs to enter Executive Session at 7:45 pm.

**EXIT EXECUTIVE SESSION:** Trustee Constantino motioned, 2<sup>nd</sup> by Trustee Rizzo to exit Executive Session at 8:15 pm

**NEXT VILLAGE BOARD MEETING:** Board of Trustees Meeting September 21, 2020 pm at 6:30 pm the Village Hall

**ADJOURNMENT:** Trustee Rizzo motioned, 2<sup>nd</sup> by Trustee Frantz to adjourn the meeting at 8:16 pm.  
[Motion Carried 4-0]



Respectfully Submitted,  
Kirstie DeGraff  
Clerk-Treasurer  
Village of Leicester



# LEICESTER FIRE COMPANY REPORT FOR VILLAGE MEETING

8/17/2020

- 7/22/2020 Wire Down Park Rd. @ Cabin Area C Rd. (Elec Wire down)
- 7/24/2020 Control Burn 4892 York Rd. (Info Page )
- 7/25/2020 Control Burn 5268 Wheelock Rd. (Info Page )
- 7/28/2020 (Mutual Aid Castile) Fill in @ Castile Fire Hall  
37 N Main St. Castile (Fill in)
- 7/30/2020 Vehicle Fire Park Rd. @ Upper Mt Morris Rd. (Brake)
- 8/2/2020 Auto Fire Alarm 5334 Upper Mt Morris Rd. (battery) (VTD40)
- 8/13/2020 MVC 2750 Cuylerville Rd. (1 car in to guard rail)
- 8/14/2020 MVC River Rd. @ Perry Rd. (1 Car on its side in ditch)
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- **7/20/2020** **Village Board Meeting** (Jim Kane / Don Kane 1 hour each)
- **7/22/2020** Attended Funeral Service For 50+ Year  
Member Stan Lubanski  
12 Members @ 2 Hours Each (JK AB RP JP WK JY JL MY ML WB HG KD)
- **7/25/2020** Tables And Chairs (out Jim Kane / Wayne Austin 1 Hour Each)
- **7/27/2020** Tables And Chairs (Returned John Bernard/ Jim Kane 1 Hour Each)
- **8/1/2020** Tables And Chairs (out Jim/Don Kane 1 Hour Each)
- **8/2/2020** Tables And Chairs (Returned Jim/Don Kane 1 Hour Each)
- **8/3/2020** Dept. Monthly Training (Dry Hydrant/ Pump  
Operations/ Supply) (7 Members (JK DK JP JY JB HG DO 1 ½ Hour Each)
- **8/6/2020** Attended Fire Chief Meeting @ HC (Jim Kane 2 Hours)
- **8/11/2020** Leicester Fire Company Meeting (16 Members @ 30 minutes)

## TRAINING

### OLD

- FEMA GRANT– Grants for 2019 rounds are out now submit grant (2/10/2020) no word yet

### OLD

- New Fire Hall – committee info (no report)

- Cancer Bill – to start January 1 2019 village is working with insurance company

- TRAINING– list calendar

- Bryx – please use response mode button either way

- Fire Radio Channel – we are going to use channel 11 for traffic and on scene non critical talk

- dress for weather –

- \_\_\_\_\_ – - Department Training – 1<sup>st</sup> Monday @ 6:30

- DEC Forestry Grant– **(we got the grant)** paper work for the grant was turned in to the state (\$3000 Total)(\$1500Grant/\$1500Match)

- New turn out gear – Got Village approval to order 2 set of new turn out gear need to order (2 set were ordered on 6/25/2020 from Churchville fire/Globe)

**NEW we did buy 20 N95 masks from Dival Safety**

### Up Coming Events

- LCFFA MEETING – Thursday August 20th @ Geneseo Fire Hall @ 7:00 PM

<u>EVENT</u>	<u>DATE</u>	<u>Start Time</u>	<u>Leave Time</u>
8/20/2020	Thursday	LCFFA Meeting @ 7:00pm	@ Geneseo Fire Hall
9/2/2020	Wednesday	Fire Police Meeting @ 7:00pm	@ Lakeville Fire Hall
9/17/2020	Thursday	LCFFA Meeting @ 7:00pm	@ Nunda Fire Hall
10/15/2020	Thursday	LCFFA Meeting @ 7:00pm	@ Groveland Fire Hall
11/4/2020	Wednesday	Fire Police Meeting @ 7:00pm	@ Caledonia Fire Hall
11/19/2020	Thursday	LCFFA Meeting @ 7:00pm	@ Sparta Center Fire Hall
12/17/2020	Thursday	LCFFA Meeting @ 7:00pm	@ Hemlock Fire Hall

Submitted by Leicester Fire Chief James Kane 8/17/2020