

# *Village of Leicester*

## **November 4, 2021 Emergency Board Meeting**

**CALL TO ORDER:** Mayor Briffa called the special meeting to order at 6:00 pm followed by the Pledge of Allegiance.

**PRESENT:**

**Mayor:** Barry Briffa

**Trustees:** Mike Constantino, Tom Frantz, Don Jacobs, Ken Rizzo

**Clerk-Treasurer:** Kirstie DeGraff

**Office Security Incident:** Mayor Briffa asked Clerk-Treasurer DeGraff to explain the incident that happened to her at the office on November 3<sup>rd</sup> where an individual came into the building claiming to be performing a First Amendment Audit video taping and locking himself in with her for a bit to intimidate her. After much discussion, it was agreed to keep the doors locked (Appointment Only) until we can get the office more secure. Mayor Briffa will get quotes on enclosing in the lobby area, panic buttons, security cameras and door buzzer.

**Jones Bridge Road Project:** Mayor Briffa noted that he has exhausted all options for clearing the wood, asking the Board to review Cousins bid of \$24,500 and Terry's Tree bid of \$25,637. After some discussion, Trustee Frantz motioned, 2<sup>nd</sup> by Trustee Rizzo, to accept Cousins bid of \$24,500 providing Cousins provides a hard copy of the bid indicating they will clean up the site [Motion Carried 4-0]

**Meeting with Town Board:** Mayor Briffa noted that Village Board has been invited to attend the Town Board meeting on November 9<sup>th</sup> at 6:00 pm and that he has given the Town Board our item of discussion to be put on their agenda and is waiting for feedback.

**Job Duties:** Trustee Rizzo noted that in updating the Labor Maintenance position Job Duties, keeping storm drain grates clear of branches, leaves, etc should be considered to be included.

**ADJOURNMENT:** Trustee Constantino motioned, 2<sup>nd</sup> by Trustee Rizzo to adjourn the meeting at 7:30 pm. [Motion Carried 4-0]

Respectfully Submitted,  
Kirstie DeGraff  
Clerk-Treasurer  
Village of Leicester