

# *Village of Leicester*

## March 11, 2019 Board Meeting

**CALL TO ORDER:** Mayor Briffa called the meeting to order at 6:20 pm followed by the Pledge of Allegiance.

**PRESENT:**

**Mayor:** Barry Briffa

**Trustees:** Mike Constantino, Tom Frantz, Don Jacobs, Ken Rizzo

**Clerk-Treasurer:** Kirstie DeGraff

**Fire Chief:**

**Highway Superintendent:**

**Water Operator:** Al Mothershed

**Zoning/Code Enforcement:**

**Residents:** Dan Morin

**COMMITTEE REPORTS:**

**Fire Company Report:** None

**Highway Superintendent Report:** None

**Water Report:**

Dan Morin, DAKKSCO presented quotes on the following:

- 1) **Water Pump House Improvements** to include replacing check valve and other valves at/by pump house and CPAC. Project total proposal \$10,473 was accepted on a motion by Trustee Jacobs, 2<sup>nd</sup> by Trustee Frantz. [Motion Carried 4-0]
- 2) **Tree Clearing/Brush Hog/Watermain Route Clearing & Grubbing** from Brian's USA Diner South to Southern Connection South of Pump House; AND West of Orlando Property to East Side of Creek; AND West Side of Creek to Upper Mt Morris Road. Project proposal to clear 20' wide path at all 3 sites totaling \$18,875.00 was accepted on a motion by Trustee Constantino, 2<sup>nd</sup> by Trustee Rizzo. [Motion Carried 4-0]
- 3) **Water Tank Driveway Construction** to include excavation & installation of gravel 775 LF x 12' wide drive way with 20'x12' parking/turn-around area. Project total proposal \$22,977. After some discussion it was agreed to table the project until we can communicate with the property owner.

**Emergency Generator:** There was discussion on the outstanding quotes for the installation of transfer switch for back up generator at tower and pump house. Clerk-Treasurer DeGraff noted there were different types of grants available and we need to research costs for both portable and stationary generator installation at the pump house and would need each quoted separately. The Village can not apply for any grants until July 1<sup>st</sup> in this category.

**Emergency Grant Money:** Clerk-Treasurer DeGraff noted that she has found out there is grant money available for water breaks under certain circumstances but we need to apply for funds immediately when we have the breaks in order to claim the funds.

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**Route 36 Water Main Project:** Water Operator Al Mothershed reported that he has met with Russ and Ed at the Town and are planning to begin the project the 2<sup>nd</sup> or 3<sup>rd</sup> week of April. Mayor Briffa noted we will check with Anthony Scorcone to see if we can store the piping on his property.

**Unpaid Water Bills:** Clerk-Treasurer DeGraff noted that Water Operator Al Mothershed tagged (8) customers doors with shut-off notices on Friday, March 8<sup>th</sup> indicating termination if payment isn't received by 2:00 pm on Monday, March 18<sup>th</sup>. One additional water customer received a reminder letter to the property owner but can't be shut off as it is rental property.

**Zoning/Code Enforcement Report:** No report

**PUBLIC COMMENTS:** None

**OLD BUSINESS:**

**Community Building:** Prior to the meeting the Board members toured the Community Building. There was discussion on the eleven (11) interested parties on leasing the building and the three (3) interested parties on buying the building. BOCES should be vacating the building in July 2019.

**NEW BUSINESS:**

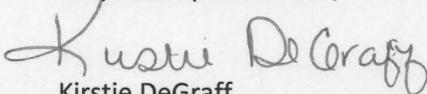
**Budget 2019-2020:** Mayor Briffa asked the group to review the rough draft of the budget and make any recommendations for change prior to the next Board meeting on Monday, March 18, 2019.

**Clerk-Treasurer Salary:** There was some discussion on the Clerk-Treasurer's salary and how she is paid. Although Clerk-Treasurer DeGraff did not ask for any additional compensation, Trustee Frantz motioned, 2<sup>nd</sup> by Trustee Rizzo to provide Clerk-Treasurer DeGraff one (1) week of paid vacation time consisting of regular working hours equaling 18 hours (3 days x 6 hours) of regular pay as well as, and in addition to, three (3) paid personal days of regular working hours equaling 6 hours each day. [Motion carried 4-0]

**NEXT VILLAGE BOARD MEETING:** Board of Trustees Meeting March 18, 2019 pm at the Village Hall

**ADJOURNMENT:** Trustee Constantino motioned, 2<sup>nd</sup> by Trustee Jacobs to adjourn the meeting at 8:00 pm. [Motion Carried 4-0]

Respectfully Submitted,



Kirstie DeGraff  
Clerk-Treasurer  
Village of Leicester