

Village of Leicester

September 16, 2024 Board of Trustees Meeting

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa

Trustees: Don Jacobs, Ken Rizzo, Dan Christiano

Clerk-Treasurer: Deborah Beardsley

Deputy Clerk: Samantha Bodratti

Fire Chief: James Kane, President Yasso

Highway Superintendent: Russ Page

Water Operator:

Zoning/Code Enforcement:

Residents:

EXCUSED: Motion made by Trustee Jacobs, 2nd by Trustee Christiano to excuse Trustee Frantz.

[Motion Carried 3-0]

MINUTES: The minutes of the August 19, 2024 Board Meeting were accepted on a motion by Trustee Christiano, 2nd by Trustee Rizzo. [Motion Carried 3-0]

COMMITTEE REPORTS:

Fire Company Report: President Yasso reports the following:

- 2 calls (see attached report).
- Upcoming Events: October 11 – Fire Prevention; October 25 – Trunk or Treat
- Physicals for interior firefighters are \$175 and exterior firefighters are \$150 each. Rough estimate is \$2,650 for all and looking to schedule around October 1, 2024.

Motion made by Trustee Jacobs, 2nd by Trustee Christiano to approve firefighter physicals in the amount of \$2650. [Motion Carried 3-0]

- New turnout gear expected in October.
- Still no word on any of the grants. It was mentioned that possibly would get notified in December.
- Local Government Efficiency Grant for Fire/EMS Study still working to get submitted to State.
- CPR training potentially on October 12. AED machines have new batteries.
- Mini pumper received regular service of an oil change.
- Upcoming Chicken BBQ on September 28 at the Fire Hall.
- A secretary and a treasurer need to be appointed for the Fire District. The secretary can also be a commissioner. Treasurer position has to be separate.
- Two representatives are needed from the Village for the Subcommittee. Trustee Christiano and Mayor Briffa will be on the subcommittee. The Town Board will select three representatives. Lisa Semmel will be the chair. Adam Bodratti and Don Kane will represent Leicester Fire Department.

Motion made by Trustee Jacobs, 2nd by Trustee Rizzo to approve Trustee Christiano and Mayor Briffa as representatives for the Subcommittee to Interview and appoint Fire Department Commissioners.

[Motion Carried 3-0]

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RESOLUTION

A Resolution to Form a Subcommittee for the Interview of Fire Department Commissioners

WHEREAS, the Leicester – Cuylerville Volunteer Joint Fire District recognizes the importance of selecting qualified and dedicated individuals to serve as Fire Department Commissioners; and

WHEREAS, the Village of Leicester deems it necessary to establish a structured and thorough interview process to ensure the best candidates are selected;

NOW, THEREFORE, BE IT RESOLVED by the Village of Leicester Board of Trustees, as follows:

1. Formation of Subcommittee:

- A subcommittee is hereby established for the purpose of interviewing candidates for the position of Fire Department Commissioner.
- The subcommittee shall consist of 9 [nine] members; of which 2 [two] members shall be appointed by the Village of Leicester Board of Trustees.

2. Duties and Responsibilities:

- The subcommittee shall develop and implement an interview process, including the creation of interview questions and evaluation criteria.
- The subcommittee shall conduct interviews with all eligible candidates and assess their qualifications based on the established criteria.
- The subcommittee shall present its recommendations to the Village Board of Trustees for final approval.

3. Meetings:

- The subcommittee shall meet as necessary to fulfill its duties and responsibilities.
- All meetings of the subcommittee shall be conducted in accordance with applicable laws and regulations.

4. Reporting:

- The subcommittee shall provide regular updates to the Village of Leicester Board of Trustees on its progress and findings.
- A final report with recommendations shall be submitted to the Village of Leicester Board of Trustees as soon as physically possible following the final meeting of the subcommittee.

5. Effective Date:

- This resolution shall take effect immediately upon its adoption.
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Adopted this 16th day of September, 2024.

Motion made by Trustee Christiano to adopt the Resolution to Form a Subcommittee for the Purpose of Interviewing Potential Fire Commissioners, 2nd by Trustee Rizzo. Roll Call Vote: Trustee Rizzo – Aye; Trustee Frantz – absent; Trustee Christiano-Aye; Trustee Jacobs-Aye; Mayor Briffa- Aye. [Motion Carried 4-0]

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Highway Department Report: Superintendent Page reported the following:

- All bills for work completed by the Town have been submitted except Maple Lane as the sides of the road need to be completed.
- Chuck Metz is appreciative of the work done on Maple Lane.
- Work order needed for leaf pick up for week of October 28, November 4, November 11 and the week of November 18 as needed.
- County salt price extended for another year.
- Work order for section of ditch around Binder residence on Mahoney St. and unclog driveway pipe to improve drainage in the area.
- Oak Manor drainage seems to be working since the fix.

Water Report: Mayor Briffa reports the following:

- Chris Young will be working on replacing the curb box at Muscarella's home on Market Street.
- Telemetry is up and working. Frontier phone line discontinued and replaced with Verizon.

Zoning Report: Mayor Briffa reports the following:

- All permits up to date. Permit for 6 Mt. Morris Rd approved, pending receipt in office.

OLD BUSINESS:

Budget – Always monitoring and working on the budget. Chips money to offset sidewalk/crosswalk.

Water Contract - Water contract with Village of Mt. Morris still pending approval from their board. Discussed various other options for water source for Village of Leicester as the Village will not be “backed into a corner” regarding water.

NEW BUSINESS:

Local Law Change – Local Law #1-2024 – Outdoor Storage Law II updated to include two additional words in the definition of “appliance”. Public Hearing to be held at next Village Board meeting in October.

Local Laws review continues. Deputy Clerk Bodratti inquired if there was any interest again in updating the local law books possibly in next year's budget. Trustee Christiano stated the last time it was looked at the price was \$9,700. Per Deputy Clerk Bodratti, Williamson Law Books quoted over \$10,000 which included an online link. Last updated in 2002. No final decision made.

Request received for information related to Territory Annexation from 1991 and 1995. Will check with County Property Tax office to see if they can provide any information.

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MAYOR'S REPORT:

Veteran's banners and flags will remain up until after Veteran's Day in November.

Mark Bonadonna did a great job sanding and painting the Village Truck.

CLERKS REPORT:

Copier Lease - Clerk-Treasurer Beardsley presented options for renewal of copier in office. Buy copier outright for \$1500 and pay a reduced monthly amount of \$37.62 for service and supplies or upgrade to new copier for a monthly lease of \$177.37 for 48 months or \$153.28 for 60-month lease, which both also include service and supplies, excluding paper. Clerk-Treasurer Beardsley has no preference. Current copier works for the needs of the office.

After discussion of options and costs, it was decided to purchase the copier and pay the reduced monthly service and supply cost.

Fall Newsletter - Deputy Clerk Bodratti is working on the Fall Newsletter.

Resolution Requesting Collection of Delinquent Taxes by the Livingston County Treasurer as of October 1, 2024 in accordance with section 1442 of the Real Property Tax Law of the State of New York: Clerk-Treasurer Beardsley presented the resolution that was accepted on a motion by Trustee Rizzo, 2nd by Trustee Jacobs. [Motion Carried 3-0]

PUBLIC COMMENTS:

It was mentioned that the drains along Main Street from Oak Manor up to CPAC look to be clogged with leaves. Mark Bonadonna will make sure they are cleaned.

Trustee Christiano mentioned that Code Enforcement had requested complaints be presented on a complaint form and does such a form exist. Clerk – Treasurer Beardsley stated there currently was not but that one could be made very easily.

AUDIT OF BILLS:

Trustee Rizzo motioned, 2nd by Trustee Christiano to accept the bills as audited. [Motion Carried 3-0]

General Fund Vouchers 3187 – 3203 \$8,716.51 Water Fund Vouchers 1182 - 1190 \$4,739.46

NEXT VILLAGE BOARD MEETING:

Board of Trustees Meeting, October 21, 2024, at 6:30 pm at Village Hall.

ADJOURNMENT: Trustee Christiano motioned, 2nd by Trustee Jacobs to adjourn the meeting at 7:30 pm. [Motion Carried 3-0]

Respectfully Submitted,
Deborah Beardsley
Clerk-Treasurer
Village of Leicester

Submitted Sept 16, 2024

1. Activities

Number of calls in the past month (Aug. 19 – Sept. 16) _2 calls.

- 1) 9/02/2024 MVC at intersection of York road (Rt 36) and Peoria Road – 5 cars
- 2) 9/12/2024 MVC at Mt. Morris Road (Rt 36) and River Road – 2 cars

September monthly training – Ladders

Other Activities:

- 1) 10/25/24 York Central School Trunk or Treat – 1 truck requested
- 2) Physicals for active members -?? cost (\$2650 estm.) Scheduled for Tue. Oct 1,2024
- 3) CPR training – Scheduling a time and place – Scheduled for Oct. 12, 2024

2. TRUCKS:

2017 Pumper Truck 135 – OK

2006 Pumper Truck 134 - OK

2006 Mini Pumper 133 – Yearly service (Oil change & Filters) Done 9/16/24 at Diesel Shop

3. Fire Hall:

- 1. Joint Fire District public hearings August 21, 2024 & Sept. 4
- 2. Kawanis Chicken BBQ – Sept. 28, 2024
- 3. Village submitted NYS V-FIRE grant for renovations

4. Equipment

A) Need to order 2 more sets of gear for next budget year 2023-24.

*****Two sets of pants and coats ordered – cost \$7359.46 from DIVAL – delivery in about 6 weeks (October)

B) Submitted Application for 2023 Assistance to Firefighters Grant – 16 air packs and extra bottles – at a cost of \$194,000.00

C) Application submitted for NYS V-FIRE grant – Fire company is submitting grant request for 20 sets of turn-out gear and washer and dryer. Cost \$108,431.00

5. Other items

A) Local Government Efficiency Grant – Fire and EMS Services Study – Joint Fire District

*** Town clerk and J. Yasso are submitting grant reimbursement voucher to NY state*

1. *Waiting period for Referendum – Sept 21, 2024 – Petition submitted, needs to be validated*

B) FD Contract with the Town for Fire Protection is approved. Contract for FD services Jan. 01, 2024 – Dec. 31, 2024