

Village of Leicester

May 18, 2026 Board of Trustees Meeting

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:29 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa

Trustees: Ken Rizzo, Tom Frantz, Dan Christiano

Clerk-Treasurer: Deborah Beardsley

Deputy Clerk:

Highway Superintendent:

Water Operator:

Zoning/Code Enforcement:

Residents and Guests: Lance Hilyard

EXCUSED: Trustee Frantz made a motion to excuse Trustee Jacobs which was 2nd by Trustee Christiano.
[Motion Carried 3-0]

MINUTES: The modified minutes of April 20, 2026 Board Meeting were accepted following the swearing in of Clerk-Treasurer Beardsley for a new four-year term (4/2026-4/2030) on a motion by Trustee Christiano, 2nd by Trustee Rizzo. [Motion Carried 3-0]

Deputy Clerk Bodratti to be sworn in by the Clerk Treasurer.

COMMITTEE REPORTS:

Fire District: none

Highway Department Report: Mayor Briffa presented the following:

- Town is covering water duties for the dates of May 18-20, 2026 for Water Operator Chris Young.
- Village will reimburse the Town for the Water License Certification class for Jonathon Barratt.
- Road Work – Decisions pending the NYS budget completion in order to know the amount of CHIP money the Village will receive. Have Suite Kote quotes to consider.

Water Report:

- Public Water Survey given to Board for review.
- Mayor Briffa shared that the Engineer will be preparing a cost estimate to install a valve at the water tank as well as determining need. Water does continue to overflow at times.
- Mr. Zambito needs a 1-inch meter installed at his residence and Village will need to order one. Cost of meter, coder and endpoint to be the responsibility of the homeowner. Will also need to install a pump to improve water pressure. Discussed the different rates that Livingston County Water and Sewer charges dependent on type of meter installed with the customer. Clerk-Treasurer Beardsley to contact Mr. Zambito to inform amount of the charges for the meter and components.
- Livingston County Water and Sewer is requesting more information as well as a meeting to review the information as it relates to the water loss audit program. Trustee Christiano will review and advise.

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Zoning Report:

- Trustee Christiano explained that at the last Zoning meeting there was a discussion of what “abandonment” means. Per Leicester Code 190-20, Section C, subsection 2, “a non-conforming Use shall be adjusted or abandoned when there occurs a cessation of any use or activity and a failure on the part of the tenant or owner to reinstate such use within a period of one year from the date of cessation or discontinuance.” Then all the other rules enact and anything “grandfathered in” become null and void. If a house is not able to be a dwelling and a certificate of occupancy has been revoked, there is no longer a dwelling on the property and any auxiliary building cannot exist. In addition, you have one year from receipt of signed permit to complete your building, and you must reapply. So if there is no dwelling, a permit cannot be re-issued, and any building must be torn down. These are the issues that need to be addressed and enforced.
- Mayor Briffa stated that 36 South St was also an eyesore but has now been addressed and is a benefit now to the Village.

OLD BUSINESS:

Budget 2025-2026 – Modifications are pending and will be presented at next meeting.

NEW BUSINESS:

Local Law 1-2026, Regarding Weeds, Grass, Dead Trees, and Similar Nuisances – Mayor Briffa would like a public hearing at the next meeting. Wording of the law as presented will need to be modified for the Village of Leicester. Review of existing law to determine if new law is necessary or if enforcement of current law is sufficient.

MAYORS REPORT:

Mayor Briffa asked Supervisor White to help clean up the Town Hall prior to the Memorial Day holiday.

Mayor Briffa also mentioned his intention to retire October 1, 2026 and mentioned that there would be openings on the Board that perhaps Mr. Hilyard may be interested in serving as a Trustee. The Mayor hopes there will be more interest from Village residents in running for Board seats.

RG&E and NYSEG are also again doing promotions to advise that they intend to move gas meters located inside residential dwellings to outside of those residential dwellings.

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CLERKS REPORT:

SAM Grant – Initial paperwork has been submitted to DASNY again. All additional paperwork such as invoices and proof of payments that were requested has also been confirmed as submitted.

Smoke Detectors – Installation has been scheduled for June 3 and 5, 2026.

Certificates of Deposit/General Fund – A total of \$40,000 was moved from the savings account at CNB to the General Fund.

Code Book - First portion is being done, gathering all old codes up until 2025.

PUBLIC COMMENTS: Resident Lance Hilyard stated he feels it's important for the people in the Village to come to the meetings and see what's going on.

ENTER EXECUTIVE SESSION: The Board entered Executive Session on a motion from Trustee Christiano, 2nd by Trustee Frantz to discuss a staff matter at 7:04 pm. [Motion Carried 3-0]

EXIT EXECUTIVE SESSION: On a motion from Trustee Christiano, 2nd by Trustee Rizzo the Board exited Executive Session at 7:14 pm. [Motion Carried 3-0]

Trustee Rizzo motioned to approve increasing the hourly rate for Mark Bonadonna by \$1.00 to \$22 per hour, 2nd by Trustee Frantz. [Motion Carried 3-0]

AUDIT OF BILLS:

Trustee Christiano motioned, 2nd by Trustee Frantz to accept the bills as audited. [Motion Carried 3-0]

General Fund Vouchers 3507 – 3529 \$10,359.45 Water Fund Vouchers 1337 - 1341 \$932.03

NEXT VILLAGE BOARD MEETING:

Board of Trustees Meeting, June 15, 2026, at 6:30 pm at Village Hall.

ADJOURNMENT: Trustee Frantz motioned, 2nd by Trustee Rizzo to adjourn the meeting at 7:16 pm. [Motion Carried 3-0]

Respectfully Submitted,
Deborah Beardsley
Clerk-Treasurer
Village of Leicester