

Village of Leicester

March 16, 2026 Board of Trustees Meeting

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa
Trustees: Don Jacobs, Ken Rizzo, Tom Frantz
Clerk-Treasurer: Deborah Beardsley
Deputy Clerk: Sam Bodratti
Highway Superintendent:
Water Operator:
Zoning/Code Enforcement:
Residents and Guests: James Kane

EXCUSED:

MINUTES: The minutes of January 28, 2026 Board Meeting were accepted on a motion by Trustee Rizzo, 2nd by Trustee Frantz. [Motion Carried 4-0]

COMMITTEE REPORTS:

Fire District:

Highway Department Report:

Water Report: Overages on Telemetry program Verizon plan. Need to consider options for unlimited data or in office computer to run program. Quote received from Plant IQ for options offered. Mayor Briffa will discuss with Chris Young and possibly schedule meeting with all parties to get a better understanding of what is truly needed.

Zoning Report: Lot line adjustment requested per CEO; however no survey information has been received by the Village. One permit was received so far in 2026.

Discussion regarding properties vacant/uninhabitable for more than 24 months do not benefit from being “grandfathered” into current codes. If property is deemed unsafe, it should be tagged.

CEO Cagle to be asked to attend the April board meeting to address concerns.

OLD BUSINESS:

Budget 2026-2027 – Will pass the budget at the April Board meeting. Voted a last meeting to increase taxes at 10%. Adjustments will be made to accommodate the Code Book updates.

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Code Book – Update. New quote received. No change to quote of \$14,990 with a yearly maintenance cost of approximately \$1200. Deputy Clerk Bodratti explained how the book would be updated as new laws are passed or old laws amended. Code 360 will have flexibility in searching for laws or codes from Village of Leicester or other municipalities.

Mayor Briffa made a motion to approve updating the Village Code Book, 2nd by Trustee Christiano.
[Motion Carried: 5-0]

NEW BUSINESS:

Water Loss Management – Trustee Christiano attended the kick-off meeting and feels the program is more useful for larger more complex water systems and this program may not benefit the Village of Leicester. Data is being collected for participation with the project.

MAYORS REPORT:

Comptroller Office sent a Stress report based on the 2025 Annual Financial Report. The report looks at fiscal and environmental factors.

Engineer reached out to Mr. Stryker's office in regard to the grant. The response received did not include any information on the Oak Manor situation.

CLERKS REPORT:

SAM Grant – Clerk – Treasurer Beardsley continues working on the new paperwork required by the State.

Eastman Place – Resident is inquiring about cleaning up an excessive amount of loose stone that was plowed into their yard during the winter snow plowing. Board approved Mark Bonadonna to take care of clearing up the loose stone.

PUBLIC COMMENTS: None.

AUDIT OF BILLS:

Trustee Rizzo motioned, 2nd by Trustee Jacobs to accept the bills as audited. [Motion Carried 4-0]

General Fund Vouchers 3478 – 3490 \$3,270.43 Water Fund Vouchers 1321 - 1326 \$3,715.97

NEXT VILLAGE BOARD MEETING:

Board of Trustees Meeting, April 20, 2026, at 6:30 pm at Village Hall.

ADJOURNMENT: Trustee Jacobs motioned, 2nd by Trustee Christiano to adjourn the meeting at 7:12 pm.
[Motion Carried 4-0]

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MEETING RECALLED TO ORDER AT 7:15 PM: Discussed and approved all Unpaid Water Bills to be levied to Village tax bill in June.

ADJOURNMENT: Trustee Christiano motioned, 2nd by Trustee Frantz to adjourn the meeting at 7:18 pm.
[Motion Carried 4-0]

Respectfully Submitted,
Deborah Beardsley
Clerk-Treasurer
Village of Leicester