

# *Village of Leicester*

## April 26, 2021 Board Meeting

**CALL TO ORDER:** Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

**PRESENT:**

**Mayor:** Barry Briffa

**Trustees:** Mike Constantino, Tom Frantz, Don Jacobs, Ken Rizzo

**Clerk-Treasurer:** Kirstie DeGraff

**Fire Chief:** Jim Kane

**Highway Superintendent:**

**Water Operator:**

**Zoning/Code Enforcement:**

**Residents:** Maria Briffa, Marta Nagel Burroughs, Janet Green, Jake Post

**MINUTES:** The minutes of the March 15, 2021 Board Meeting and April 19, 2021 Work Meeting were accepted as on a motion by Trustee Jacobs, 2<sup>nd</sup> by Trustee Rizzo [Motion Carried 4-0]

**COMMITTEE REPORTS:**

**Fire Company Report:** Fire Chief Jim Kane reported the following:

- 1) 6 calls, 17 calls year to date
- 2) Recruit NY – April 24<sup>th</sup> no new prospective members
- 4) 2 students in BEFO class – 1 to continue to Interior class
- 5) FEMA Grant – No info yet - applied for \$174,766.88 for 16 new SCBA air packs to replace the obsolete air packs the department is currently using
- 5) Truck Bay Lights – Tim Howe ordering lights
- 6) Basement Damage – contractor not following through with contacting to provide quote – with Spring rain, now have water running down wall
- 7) York Field Days/Fireworks cancelled
- 8) AED's – 2 trucks need battery replacement – after discussion on replacing battery on 20+/- year old units for \$350+/-, Trustee Constantino motioned, 2<sup>nd</sup> by Trustee Jacobs to replace (1) unit at a cost of \$1577 if the Fire Dept. covered the cost of the other so all three rigs had matching units. [Motion Carried]
- 9) SCBA Air packs – After inspection, more outdated bottles were removed from service, after much discussion, Trustee Rizzo motioned, 2<sup>nd</sup> by Trustee Frantz to approve (6) replacement bottles for the current obsolete air packs for \$911.99 each totaling \$5471.94. [Motion Carried] It was noted that without air packs, the department loses it's Interior firefighting status.
- 10) Insurance Claim – After discussion, Clerk Treasurer DeGraff will submit the damage for turnout gear, hoses, etc to the insurance company from the garage fire since the homeowners lost their insurance.  
Portable Radio Damage – Was noted that portable was left on bumper during a call and was damaged.  
Clerk-Treasurer DeGraff will submit insurance claim.

**Highway Superintendent Report:** No Report

**Water Report:** No report

**Zoning/Code Enforcement Report:** No report

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### **OLD BUSINESS:**

**Community Building:** Mayor Briffa noted that there is an interested in party in the building but has not returned calls and there is a new entity interested and wants to tour the building next week. ARC wants to renew the lease for (1) one year.

**Village Hall:** Mayor Briffa noted that Trustee Constantino and Trustee Rizzo assessed the building, making a list of the needed repairs. The group reviewed the list that Mayor Briffa will then obtain quotes on.

### **NEW BUSINESS:**

**Municipal Contract with Town:** Mayor Briffa noted that he finally received the contract the Village was supposed to receive in December and it not only includes an increase in salaries but also an equipment rental charge on every piece of equipment and individual attachment based on county rates, never charged before. There was much discussion and questions as to whether this would be covered by Town/County taxes. Mayor Briffa will set up a meeting with the Town Supervisor to discuss options.

**2021-2022 Budget:** Mayor Briffa noted that the Budget Hearing is May 3<sup>rd</sup> and directed the Board to review the proposed budget and submit and comments/changes to Clerk-Treasurer DeGraff before the Hearing.

**Kiwanis Donation Request:** Marta Nagle Burroughs attended on behalf of Kiwanis, requesting \$1500 donation to help cover the cost of the upkeep for Starr Park, including the water service and insurance. There was question with regards to the poor condition and safety concerns of some of the playground equipment and Marta claimed one play piece was to be replaced this Spring. It was noted that the Village did donate \$800 in June 2019 to replace a teeter-totter and there was question as to whether that was actually placed in the park yet. Trustee Jacobs motioned, 2<sup>nd</sup> by Trustee Constantino to approve the requested donation of \$1500 for this year [Motion Carried]

**Concerts in the Park:** Janet Green noted that she has (6) groups with verbal commitments. Once we receive the grant funds, the contracts can be mailed. She noted that we will need Covid signage & PPE along with the usual advertising which will add to the expense. She requested financial assistance from the Village, which Mayor Briffa approved, and noted she will be approaching the Town for assistance as well.

### **MAYOR'S REPORT:**

**Covid Relief Funds:** Mayor Briffa noted that the County received funds from the State that is being distributed to the Towns and he plans to follow up to see if the Villages will be receiving a portion of the funds.

**Animal Control:** Mayor Briffa noted that the Animal Control position has been dissolved and the duties will be taken over by Livingston County Animal Control.

**Village Office Cleaning:** Mayor Briffa noted that the office cleaning will no longer be part of the Clerk's duties and that he has hired Colleen Frantz's company to be clean the 2<sup>nd</sup> Thursday of each month at a cost of \$120/month.

**Gazebo Painting:** Mayor Briffa noted that he has approved Jake Post's company to paint the gazebo for \$900 including supplies.

**Gazebo Roof:** Mayor Briffa noted that he has received a quote from J & M roofing for \$3850 for tear off & architectural shingle replacement. He will continue to get more quotes.

**South Street Fence:** Mayor Briffa noted he received a quote to replace 75 ft of fence from J&J Fence for black vinyl \$2900 or chain link \$2400. He will also contact NYS fence.

### **CLERK'S REPORT:**

**Vacation/Personal Days:** Clerk-Treasurer DeGraff noted that, due to Covid, she only used (1) of her days and

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still has (3) vacation days and (1) personal days for the 2020-2021 year and asked if they could be rolled over to the 2021-2022 year. There was no objection.

**Semmel Property:** Clerk-Treasurer DeGraff submitted a property photo from Joe Semmel where he is asking the Board for consideration in him purchasing a strip of land adjacent to his along his driveway. The Board will discuss and be mindful as the Community Building property is up for sale.

### **AUDIT OF BILLS:**

Trustee Constantino motioned, 2<sup>nd</sup> by Trustee Rizzo, to accept the bills as audited [Motion Carried 4-0]  
General Fund Vouchers 2205 - 2231 \$7,087.39      Water Fund Vouchers 831 - 840 \$41,330.58

**ENTER EXECUTIVE SESSION:** Trustee Constantino motioned, 2<sup>nd</sup> by Trustee Frantz to enter Executive Session at 7:42 pm. [Motion Carried]

**EXIT EXECUTIVE SESSION:** Trustee Constantino motioned, 2<sup>nd</sup> by Trustee Frantz to exit Executive Session at 7:44 pm. [Motion Carried]

**NEXT VILLAGE BOARD MEETING:** Board of Trustees Meeting May 17, 2021 pm at 6:30 pm the Village Hall

**ADJOURNMENT:** Trustee Constantino motioned, 2<sup>nd</sup> by Trustee Jacobs to adjourn the meeting at 7:45 pm. [Motion Carried 4-0]

Respectfully Submitted,  
Kirstie DeGraff  
Clerk-Treasurer  
Village of Leicester

## LEICESTER FIRE COMPANY REPORT FOR VILLAGE MEETING

4/26/2021

- 3/20/2021 Outside Fire 2524 New Rd. (Burning in Barrel that Caught Grass) (YTD12)
- 3/23/2021 MVC 42869 Jones Bridge Rd. (2 Car )(YTD13)
- 3/28/2021 (Mutual Aid YORK) Fill In @ Leicester Hall  
126 Main St Leicester (P-135) (YTD14)
- 3/28/2021 (Mutual Aid YORK) House Fire (P-135 & P-134)  
2824 Main St York (YTD15)
- 4/8/2021 MVC 1957 Leicester Rd. (3 Car Rear End each other )(YTD16)
- 4/26/2021 (Mutual Aid YORK) Fill In @ York Fire Hall  
2667 York Rd W. York (MP-133) (YTD17)
- **3/15/2021 Village Board Meeting** (Jim Kane 1 Hour)
- **3/16/2021 Took P-135 to BEFO Class**(Jim Kane Adam Bodratti John Yasso Howie Green 3 Hours Each)
- **3/17/2021 COVID VACCINE Shot Through the County** (1 Member)
- **3/18/2021 LCFCA Meeting @ West Sparta Fire Hall**(Jim Kane Don Kane Bill Kane 2 hours Each)
- **3/23/2021 Move Trucks For Village Zoning Meeting @ Fire Hall**  
(JK Out WA In 30 Minutes Each)
- **3/31/2021 Got and Installed New Battery's in MP-133**  
(Jim Kane and John Yasso 1 Hour each )
- **4/1/2021 Attended Fire Chief Meeting @ HC**(Jim Kane 2 Hours )
- **4/3/2021 Took MP-133 to BEFO Class**(Jim Kane Adam Bodratti 6 Hours Each)(830-230)
- **4/5/2021 Dept. Monthly Training (Driver Training )**  
(@ Fire Hall 10 Members (JK DK AB RP JP WA JohnY HG DO Joely 1 ½ Hour Each)
- **4/9/2021 COVID VACCINE(2<sup>nd</sup>)Shot Through the County** (1 Member)
- **4/10/2021 Attended Funeral Service For Leicester Fire  
Fighter John Hauslauer** (Jim Kane Don Kane Jake Post Jerome Loudin Howie Green Russ Page 2 Hours each)

- **4/13/2021** Air Pack Service (Dival)@ Fire Hall (Jim Kane 5 Hours 9-2)
- **4/13/2021** Leicester Fire Company Meeting/Annual Meeting & Election of Officers (12 Members @ 1 Hour Each 2 mem @ Class)
- **4/15/2021** LCFFA Meeting @ Groveland Fire Hall (JimKaneDonKaneBillKaneJakePostWayneAustin2hoursEach)
- **4/24/2021** Recruit NY Member Recruitment Open House @ Hall (10 Members @ 19 Hour JK3.5 DK2.75 AD2.5 JP2.5 WA3 BK1.5 JY.5 HG1.25 DO1 JoelY.5)
- **4/24/2021** Move Trucks For Kiwanis BBQ @ Fire Hall (JK Out JK In 30 Minutes Each)

**TRAINING** - **5/3/2021** Dept. Monthly Training will Be (TBA)  
Start @ 6:30 PM

- **2/11/2021** BEFO Started @ Training Center 2 students in this class

**OLD**

- **FEMA GRANT**-

**OLD**

- **New Fire Hall** – committee info (no report)
- **Cancer Bill** – to start January 1 2019 village is working with insurance company
- **TRAINING**– list calendar
- **Bryx** – please use response mode button either way
- **Fire Radio Channel** – we are going to use channel 11 for traffic and on scene non critical talk
- **dress for weather** –
- \_\_\_\_\_ – **Department Training** – **1<sup>st</sup> Monday @ 6:30**
- **Recruit NY** – **2021 April 24<sup>th</sup> (Virtual) Dept. will have an open house** (Department will be doing Saturday April 24<sup>th</sup> (11AM-2PM)had it last Saturday
- **FEMA GRANT** – **FFA GRANT** for 2020 we applied for air packs SCBA it was summited (2/12/2021)
- **Air Pack Service** – Air packs annual was done on 4/13/2021
- **Basement** –
- **Truck Bay Lights** – Met with Tim Howe on 3/1/2021 he will give village an estimate to retrofit them to LED Lights (village board approved Tim Howe to charge them @ there 3/15/2021 board meeting)

**NEW -**

- 2021-2022 Officers – need village board approval of dept. Line offices from Membership Election
- Memorial Day Parade - Cancelled (the boy scouts are still having there pancake breakfast on Monday)
- York Fireworks - @ York School Cancelled
- AIR BOTTLES SCBA –
- AED MACHINE –

**Up Coming Events**

Recruit NY April 24<sup>th</sup> @ 11-2 @ Leicester Fire Hall

- **LCFFA MEETING** – Thursday May 20th @ York Fire Hall @ 7:00 PM

<u>EVENT</u>	<u>DATE</u>	<u>Start Time</u>	<u>Leave Time</u>
Recruit NY	4/24/2021	11-2	11:00am
Memorial Day Parade	5/31/2021	10:00am	9:15am
York Fireworks York School	7/1/2021(Rain7/2)	7:00pm	5:00pm
WNVFFA Parade Dansville	7/25/2021	7:00pm	5:00pm?

<u>EVENT</u>	<u>DATE</u>	<u>Start Time</u>	<u>Leave Time</u>
6/17/2021	Thursday LCFFA Meeting @ 7:00pm @ York Fire Hall (Fire Service Awards (Steak \$20) (Stuffed Chicken) \$15 Res Due 6/12)		
7/15/2021	Thursday LCFFA Meeting @ 7:00pm @ Avon Fire Hall		
8/19 /2021	Thursday LCFFA Meeting @ 7:00pm @ Hemlock Fire Hall		
9/16/2021	Thursday LCFFA Meeting @ 7:00pm @ Caledonia Fire Hall		
10/21/2021	Thursday LCFFA Meeting @ 7:00pm @ Lakeville Fire Hall		
11/18/2021	Thursday LCFFA Meeting @ 7:00pm @ Conesus Fire Hall		
12/16 /2021	Thursday LCFFA Meeting @ 7:00pm @ Leicester Fire Hall		

Summited by Leicester Fire Chief James Kane 4/25/2021

