

Village of Leicester

BY: _____

52 South Parkway PO Box 203
Leicester NY 14481

Phone (585) 382-3699 Fax (585) 382-9145

VillageOfLeicester.org

VillageOfLeicester@frontiernet.net

VILLAGE PARK AND GAZEBO USE REQUEST FORM

Use of the Gazebo will be granted by Village Board Approval.
This completed form must be returned to the Office of the Village Clerk,
52 South Parkway, PO Box 203, Leicester, NY 14481.

Village Resident: _____

Non-Village Resident: _____

Are the people attending the event village residents? _____

Date of Event: _____ Time of Event: _____

Description of Event: _____

Name of Responsible Person: _____

Phone Number: _____

Address: _____

Insurance (organizations only): _____

SECURITY DEPOSIT FEE: \$50.00

The security deposit fee, payable to the Village of Leicester by check, will be refunded to the user within ten (10) days after the use of the facility, if there are no expenses incurred by the Village as a result of the event. The Village Park and Gazebo are community facilities, and as such, excessive noise and the use of alcoholic beverages is strictly prohibited. Also, parking on the grass is prohibited, additional parking is available at the Leicester Community Building across from park. Nothing may be nailed, screwed, tacked, staples, or glued to the gazebo. Please do not bring your pets to the event. The park is a carry in/carry out facility. Please take all garbage with you and leave the facility in the condition that you found it. Failure to abide by these regulations may result in immediate eviction from the Park and loss of security deposit.

VILLAGE BOARD: Approved _____ Denied _____ Date: _____

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RESOLUTION

WHEREAS, the Village of Leicester maintains the Village Park and Gazebo for the use and enjoyment of the residents of the Village, and

WHEREAS, there have been numerous requests from the Village residents and non-residents to use the Village Park and Gazebo for private events, and

WHEREAS, a management and regulation policy does not exist for the Village Park and Gazebo, and

WHEREAS, it is the opinion and conclusion of the Mayor and Board of Trustees that a management and regulation policy for the Village Park and gazebo is necessary, and

WHEREAS, it has been deemed necessary and essential for the future, to provide for the orderly management and maintenance of the Village Park and Gezebo.

IT IS HEREBY RESOLVED AS FOLLOWS:

- 1) That all events must be approved by the Village Board of Trustees;
- 2) That organizations must provide a certificate of insurance (\$1,000,000.00 per occurrence on insurance limits) and sign a Hold-Harmless Agreement naming the following:
VILLAGE OF LEICESTER
- 3) That Village residents and non-residents must sign a Hold-Harmless Agreement;
- 4) That a security deposit fee of \$50.00, payable by check, for the use of the Village Park and Gazebo must be paid prior to the event;
- 5) That alcoholic beverages are prohibited;
- 6) That pets are prohibited;
- 7) That parking on grass is prohibited;
- 8) That, in addition, nothing may be nailed, screwed, tacked, stapled, or glued to the Gazebo.

BY ORDER OF THE BOARD OF TRUSTEES VILLAGE OF LEICESTER

May 18, 2000

Village of Leicester

52 South Parkway PO Box 203

Leicester NY 14481

Phone (585) 382-3699 Fax (585) 382-9145

HOLD HARMLESS AGREEMENT

The undersigned agrees that he/she will indemnify and hold free and harmless the Village of Leicester from any and all claims and actions for damages or loss to property, including the loss or use thereof, and from any and all claims or actions for personal injury, sickness or disease, including personal injury, if caused by the undersigned's acts or omissions, and the undersigned will pay any and all judgements decrees, costs, including attorney fees which may be rendered against the Village of Leicester, it's Trustees, Mayor, Clerk, and employees, in any and all such actions or proceedings.

Dated _____

Signed _____

Village of Leicester

52 South Parkway PO Box 203

Leicester NY 14481

Phone (585) 382-3699 Fax (585) 382-9145

HOLD HARMLESS AGREEMENT

The undersigned, on behalf of _____,
agree that we will indemnify and hold free and harmless the Village of Leicester,
it's Mayor, Board of Trustees, Clerk/Treasurer, Deputy Clerk, in both their
corporate and individual capacities, it's employees and supervisors for all claims
of any nature, or actions for damages or loss to property, including the loss or
use thereof, and from any and all claims or actions for personal injury, sickness
or disease, including personal injury, if caused by the undersigned's acts or
omissions, and the undersigned will pay any and all judgment decrees, costs,
including attorney's fees, which may be rendered against the Village of Leicester,
it's Trustees, Mayor, Board of Trustees, Clerk/Treasurer, Deputy Clerk, in both
their corporate and individual capacities, it's employees and supervisors, in any
and all such actions or proceedings relating to my (our) entertainment

Dated _____

Representative Name

Representative Signature