

Village of Leicester

April 9, 2018 Organization/Work Meeting Minutes

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:20 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa

Trustees: Mike Constantino, Tom Frantz, Donnie Jacobs, Ken Rizzo

Clerk-Treasurer: Kirstie DeGraff

APPOINTMENTS:

Lawn Mowing: Mayor Briffa appointed Mark Lubanski to mow for 2018 season for \$2700.

[appointment declined 1-3 with votes Yes, Trustee Jacobs – No, Trustees Constantino, Frantz and Rizzo] After some discussion it was agreed to hire Howie Green Jr for \$2700 for the 2018 mowing, paid over 8 months at \$337.50/month. Mayor Briffa called Howie Green Jr. to confirm his acceptance. Trustee Jacobs will oversee the mowing.

Audit Committee: Mayor Briffa appointed Trustees Constantino and Trustee Rizzo

Deputy Mayor: Mayor Briffa appointed Trustee Rizzo

Clerk-Treasurer: Mayor Briffa reported that Kirstie DeGraff was reappointed and sworn in as Clerk-Treasurer on April 2nd. There was discussion on Clerk-Treasurer DeGraff not being a town resident but not a village resident.

Deputy Clerk: Mayor Briffa reappointed Jennifer Lubanski

Code Enforcement Officer: Mayor Briffa reappointed Jerry Parsons

Water Officer: Mayor Briffa reappointed Al Mothershed

NEW BUSINESS:

Zoning: The group discussed the proposed Local Law Filing to amend Section 190-28 A. of the Village Code to add new Subsection (16) "Not more than three (3) apartments in a building. Said apartments shall only be permitted on the second floor of any such building" to be presented at the May 21st Board meeting and submitted to Livingston County.

Water: The group discussed the high balance of unpaid/past due water bills. It was agreed that a final notice be sent on May 1st to all outside village customers that water service will be terminated June 1st and all past due balances for inside village customers be levied on village taxes when possible. Trustee Constantino motioned, 2nd by Trustee Rizzo to propose a 10% penalty assessed monthly on all unpaid balances and to accept no partial payments. [Motion Carried 4-0] Clerk-Treasurer DeGraff will arrange for Public Notice to be published in the Mount Morris Shopper for discussion at the April 16th Board Meeting.

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Park Electric: Mayor Briffa reported that a large tree limb fell and caused a fire in the pole meter and panel box for the park during the last wind storm. After some discussion, Trustee Constantino motioned, 2nd by Trustee Frantz, to accept the quote from Tim Howe Electrical for \$1321.74. It was noted that we won't know the extent of the damage to the flag pole lights or gazebo electrical until service has been repaired, inspected and turned back on by the utility. Clerk-Treasurer DeGraff is working with the insurance company to file a claim.

Projects for 2018: Mayor Briffa reported on the planned projects for 2018 noting that he has a meeting with Russ Page and the engineers on April 23rd. Trustee Constantino noted that we need to prioritize the projects to coincide with lease renewal from the Community Building.

Community Building: It was noted that the gym use in the Community Building may be moved to the Charles G May Center in Mount Morris and that the Gensee Valley Educational Partnership may not intend to renew the lease. Mayor Briffa will contact Matt Della Penna to discuss.

2018 Budget: Mayor Briffa reported that he intends to increase the following salaries as there has not been an increase in several years:

Mayor: from \$5000 to \$6000/yr

Trustees: from \$2500 to \$3000/yr

Deputy Clerk: from \$16 to \$18/hr

Street Maint.: from \$15 to \$18/hr

Code Enforcement: from \$3000 to \$33500/yr

Clerk-Treasurer: After some discussion and Clerk-Treasurer DeGraff noting she did not expect a pay increase, Trustee Constantino motioned, 2nd by Trustee Jacobs to increase her salary from \$20 to \$22/hr [Motion Carried 4-0]

Water Officer: After reviewing the request and some discussion, Trustee Constantino motioned, 2nd by Trustee Frantz, to offer a salary increase from \$11,000 to \$13,500/yr plus mileage and expenses. [Motion Carried 4-0]

Office Hours: After some discussion about how to better accommodate the public, it was agreed to try new office hours of Monday 8:00 am – 2:00 pm, Wednesday 11:00 am – 5:00 pm, and Friday 8:00 am – 1 pm beginning first full week in May.

NEXT VILLAGE BOARD MEETING:

April 16, 2018 at 6:30 pm at the Village Hall – Organizational Meeting/Budget Adoption

ADJOURNMENT: Trustee Rizzo motioned, 2nd by Trustee Frantz to adjourn the meeting at 8:30 pm. [Motion Carried 4-0]

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Respectfully Submitted,
Kirstie DeGraff
Clerk-Treasurer
Village of Leicester