

Village of Leicester

November 20, 2017 Board Meeting Minutes

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa

Trustees: Mike Constantino, Janet Green, Ken Rizzo

Excused: Thomas Frantz, excused on a motion by Trustee Constantino, 2nd by Trustee Rizzo [motion carried]

Clerk-Treasurer: Kirstie DeGraff

Fire Chief: Jim Kane

Highway Superintendent: Russ Page

Water: Al Mothershed

Zoning:

Residents: Donald Kane, Stanley Lubanski, Karen Roffe, and Doug Seeber

MINUTES: Trustee Green motioned, 2nd by Trustee Rizzo, that the minutes of the October 16, 2017 Board Meeting be accepted as written. [Motion Carried 3-0]

COMMITTEE REPORTS:

Fire Company Report:

Fire Chief Jim Kane reported the following:

- 1) The department was called out 6 times this past month (See attached report)
- 2) There was one bid of \$30,000 for Truck P-135 that was countered at \$55,000 and countered back at \$35,000. The contract with 315 Fire Apparatus expired November 15, 2017. After some discussion, Trustee Constantino motioned, 2nd by Trustee Frantz, to list the truck with Auctions International with a reserve of \$45,000. [Motion Carried 3-0] Russ Page agreed to be the liaison for the auction.
- 3) The new fire truck was picked up and was brought to the meeting. Mayor Briffa asked Fire Chief Kane to drive around the village blowing horn to show community of the purchase.
- 4) Trustee Green motioned, 2nd by Trustee Rizzo to pay the quote for \$950 to install the radio from old truck in new truck. [Motion Carried 3-0]
- 5) Clerk-Treasurer DeGraff provided the insurance cards for the fire trucks
- 6) Fire Chief Kane noted a new member application from Howard Green Jr. was received. Trustee Green, 2nd by Trustee Rizzo, motioned to accept the application once the application is accepted by the Fire Department. [Motion Carried 3-0]

Village of Leicester

November 20, 2017 Board Meeting Minutes

Highway Superintendent Report:

Highway Superintendent Russ Page reported on the following:

- 1) Cleaned out plugged drains on Oak Manor
- 2) Village leaf/brush picked up on October 30th, November 6th and 13th.
- 3) Potholes filled on Maple Lane
- 4) Mowed village streets

Water Report:

Al Mothershed reported on the following:

- 1) The Health Department indicated they will increase monitoring and also noted a tank inspection is needed, an alarm system needs to be in working order in pump house (even though we manually test levels every day).
- 2) Seneca Foods pit is not being pumped in a timely fashion.
- 3) The Emergency Response Plan needs to be updated with Livingston County

Zoning Report:

See report submitted by Jerry Parsons. Mayor Briffa also reported that he and Clerk-Treasurer DeGraff, and Jerry Parsons met with Roger and Dick Christiano (sellers), Alan Cole (AB Cole Real Estate), Maureen Wheeler (Livingston County Government Center) and Nancy and Doug (potential buyers) on the purchase of the old Christiano building on Main Street. See report attached.

PUBLIC COMMENTS:

Stanley Lubanski noted that several flags have come up missing off the poles around the village.

OLD BUSINESS:

County Resolutions: Tabled

Job Bids:

Fire Hall Roof: To date the Fire Hall Roof has not been repaired. After some discussion, Trustee Constantino motioned, 2nd by Trustee Green to rescind the job with Norman Mable and to solicit new bids as the roof needs to be replaced/repared as soon as possible. [Motion Carried 3-0]

Gazebo Roof: Tabled

Village Office Porch: The railings have been fixed.

Halloween Party: Trustee Green noted that the event went well with lots of kids.

Make A Difference Day: Mayor Briffa noted a great turnout on November 4th with several Boy Scouts, YCS students, Board members and the public.

Village of Leicester

November 20, 2017 Board Meeting Minutes

Winter Wonderland: Trustee Green noted we are all set for the event on December 2nd and invited everyone to attend.

NEW BUSINESS: None

CLERK'S REPORT:

SAM Grant: Clerk-Treasurer DeGraff reported that we finally received the \$100,000 grant funds from New York State.

Bank Resolution: Trustee Green motioned, 2nd by Trustee Rizzo, to have Mayor Briffa, Trustee Green, Clerk-Trustee DeGraff, and Deputy Clerk Lubanski as check signers for the General Fund, Water Fund, Capital Fund and Trust & Agency Fund. [Motion Carried 3-0]

Bank Resolution: Trustee Green, 2nd by Trustee Constantino, to apply for a Visa credit card through Five Star Bank with a limit of \$500 and Mayor Briffa, Trustee Green, Clerk-Trustee DeGraff, and Deputy Clerk Lubanski as card signers. [Motion Carried 3-0]

AUDIT OF BILLS:

Trustee Rizzo motioned, 2nd by Trustee Green, to accept the bills as audited. [Motion Carried 3-0]

General Fund Vouchers 1339-1375 \$273,652.27 Water Fund Vouchers 507-519 \$3,716.89

NEXT VILLAGE BOARD MEETING: December 18, 2017 at 6:30 pm at the Village Hall

ADJOURNMENT: Trustee Rizzo motioned, second by Trustee Constantino to adjourn the meeting at 7:35 pm. [Motion Carried 3-0]

Respectfully Submitted,
Kirstie DeGraff
Clerk-Treasurer
Village of Leicester