

Village of Leicester

February 28, 2022 Board Meeting

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa

Trustees: Mike Constantino, Tom Frantz, Don Jacobs, Ken Rizzo

Clerk-Treasurer: Kirstie DeGraff

Attorney: Ed Russell, Underberg & Kessler

Fire Chief: Jim Kane

Highway Superintendent:

Water Operator:

Zoning/Code Enforcement:

Residents: John Yasso

MINUTES: The minutes of the January 24, 2022 Board Meeting were accepted on a motion by Trustee Rizzo, 2nd by Trustee Jacobs [Motion Carried 4-0]

COMMITTEE REPORTS:

Fire Company Report: Fire Chief Jim Kane and Fire Dept. President John Yasso presented the following:

- 1) 6 calls this past month
- 2) February training – Apparatus Driver training
- 3) P135 had yearly service noticed water in rear differential will monitor, warranty covering service light issue – waiting for parts to come in & will have to bring truck to Weedsport
- 3) Basement is completed
- 4) Noted roof and bathroom floor would need to be addressed when planning next year's budget
- 5) Clerk-Treasurer DeGraff noted that she has switched the Fire Hall over to Spectrum from Frontier for phone & internet to take advantage of cost savings.
- 6) Trustee Constantino, 2nd by Trustee Frantz approved Kiwanis request for Fire Hall use on May 30th for Pancake Breakfast and July 9th for Pop Can Drive [Motion Carried 4-0]

Highway Superintendent Report: Mayor Briffa reported on behalf of Highway Superintendent Russ Page on the following work orders:

- 1) Locate & shut off water on Orlando property
- 2) Replace 2 curb boxes on Main Street
- 3) Replace top of meter pit & dig up valve box/reset behind Brian's USA Diner

Water Report: Mayor Briffa reported on behalf of Water Operator Chris Young on the following:

- 1) Thought there was another break but was only one-day event – not sure the reason for

Zoning/Code Enforcement Report: No report

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OLD BUSINESS:

Community Building: Mayor Briffa noted that ARC will now be arranging for an appraisal of the building but expects the cost to be reimbursed by the Village. The Board strongly expressed that this cost should be a buyer's expense. Mayor Briffa noted that ARC's current lease agreement expires March 31, 2022. There was much discussion over the fact that ARC is only paying about \$2/sq ft which is far below market value. Trustee Rizzo motioned, 2nd by Trustee Frantz to increase ARC's lease agreement from April 1, 2022 – December 31, 2022 for the 1st floor to \$90,000 per year (\$7,500/mo) PLUS utilities – monthly rent WILL NOT be applied towards purchase price. [Motion Carried 4-0] Mayor Briffa asked Clerk-Treasurer DeGraff to draw up the lease renewal agreement to forward to AB Cole Real Estate ASAP.

Jones Bridge Road: The group discussed the work that Cousins Tree LLC has done on clearing the trees, noting that they need to do a better job cleaning up as there is debris blocking the ditch. Trustee Frantz motioned, 2nd by Trustee Rizzo to approve Cousins Tree bid of \$3,150 to cut the remaining stumps as close to the ground as possible and remove. [Motion Carried 4-0] It was noted that most likely the snow fall hindered the clean up and Mayor Briffa would make sure the site was cleared before payment was made.

NEW BUSINESS:

2022-2023 Budget: Mayor Briffa noted that he and Clerk-Treasurer DeGraff are beginning to work on

Village Dog Control Contract: Mayor Briffa presented the proposed 2-Year Intermunicipal Agreement with Livingston County for \$4,900, billed quarterly. The figures will be worked into the new budget.

MAYOR'S REPORT:

SAM Grant: Mayor Briffa noted that he has a meeting with Laurie Fox of MRB Group to discuss the situation with the grant at 11:00 am on March 9th and hopes to get clarity on the matter.

CLERK'S REPORT:

Colon Cancer Banner: Clerk-Treasurer DeGraff noted that the Village was once again asked to place the banner in the park. Trustee Frantz and Trustee Constantino indicated the banner was stored at the office and would put it up.

Concert Grant: Clerk-Treasurer DeGraff noted that the Village received \$2,301 from the Council of the Arts for the Summer Concert Series.

PUBLIC COMMENTS: None

ENTER EXECUTIVE SESSION: Trustee Constantino motioned, 2nd by Trustee Rizzo to enter into Executive Session at 7:20 pm to discuss legal matters [Motion Carried 4-0]

EXIT EXECUTIVE SESSION: Trustee Frantz motioned, 2nd by Trustee Jacobs to exit into Executive Session at 7:40 pm [Motion Carried 4-0]

AUDIT OF BILLS:

Trustee Rizzo motioned, 2nd by Trustee Constantino, to accept the bills as audited [Motion Carried 4-0]
General Fund Vouchers 2477 - 2504 \$37,127.24 Water Fund Vouchers 915 - 922 \$1,038.31

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NEXT VILLAGE BOARD MEETING: Board of Trustees Meeting March 21, 2022 pm at 6:30 pm the Village Hall.

ADJOURNMENT: Trustee Jacobs motioned, 2nd by Trustee Constantino to adjourn the meeting at 7:41pm.
[Motion Carried 4-0]

Respectfully Submitted,
Kirstie DeGraff
Clerk-Treasurer
Village of Leicester