

Village of Leicester

December 15, 2025 Board of Trustees Meeting

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:28 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa

Trustees: Don Jacobs, Ken Rizzo, Tom Frantz, Dan Christiano

Clerk-Treasurer: Deborah Beardsley

Deputy Clerk: Samantha Bodratti

Highway Superintendent:

Water Operator:

Zoning/Code Enforcement:

Residents and Guests: Maria Briffa, James Kane

EXCUSED:

MINUTES: The minutes of November 17, 2025 Board Meeting were accepted on a motion by Trustee Christiano, 2nd by Trustee Rizzo. [Motion Carried 4-0]

COMMITTEE REPORTS:

Fire District:

Highway Department Report:

Water Report:

- The last Town of Leicester water payment of \$45,000 has been received. The General Release form was signed and returned to the Town. Current water account balance is \$111,243.
- A large decrease in the water tank level was noted, and a water leak was suspected, however, it was determined that Seneca used a significant amount of water that same day, thus no leak had occurred.
- Telemetry cell phone invoice from PlantIQ in the amount of \$792 for the year approved for payment.

Zoning Report:

- Training opportunity for Zoning was shared with Trustee Christiano to share with Zoning Board members.

OLD BUSINESS:

Budget – Review the proposed budget and will be reviewed in January.

Contract with Livingston County Water & Sewer Authority (LCWSA) – pending signing. Discussed costs associated with the last water break on Main Street at South Street. Authority paid \$4,196 and the Village paid an additional \$1889.

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NEW BUSINESS:

Dog Control – Livingston County Sherriff's Office to be taking over dog control services January 1, 2026. Several questions were posed as to the care of the dogs and if the two deputies will be enough to take care of all the duties. Mayor Briffa asked the Board to hold their questions for the January 26, 2025 board meeting as Jason Yasso will be attending the meeting to explain and address any questions or concerns.

New County Administrator – Mayor Briffa reported that Shannon Hillier was appointed as the new Administrator.

MAYORS REPORT:

CLERKS REPORT:

Foil Request – Clerk-Treasurer Beardsley presented a FOIL request for general building records (permits) issued for 88 Main Street. Only one permit was found.

Motion made by Trustee Christiano, 2nd by Trustee Jacobs to approve the release of any permits found.
[Motion Carried 4-0]

Water Loss Pilot Representative – Trustee Christiano volunteered to represent the Village in these meetings. Clerk-Treasurer Beardsley will forward any correspondence to Trustee Christiano.

PUBLIC COMMENTS: None.

AUDIT OF BILLS:

Trustee Christiano motioned, 2nd by Trustee Rizzo to accept the bills as audited. [Motion Carried 4-0]

General Fund Vouchers 3436 - 3452 \$6,416.84 Water Fund Vouchers 1299 - 1305 \$3,875.01

NEXT VILLAGE BOARD MEETING:

Board of Trustees Meeting, January 26, 2025, at 6:30 pm at Village Hall.

ADJOURNMENT: Trustee Jacobs motioned, 2nd by Trustee Frantz to adjourn the meeting at 6:52 pm.
[Motion Carried 4-0]

Respectfully Submitted,
Deborah Beardsley
Clerk-Treasurer
Village of Leicester