

# Village of Leicester

## July 18, 2022 Board of Trustees Meeting

**CALL TO ORDER:** Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

**PRESENT:**

**Mayor:** Barry Briffa  
**Trustees:** Dan Christiano, Tom Frantz, Don Jacobs  
**Clerk-Treasurer:** Deborah Beardsley, Kirstie DeGraff  
**Fire Chief:** Jim Kane, President John Yasso  
**Highway Superintendent:**  
**Water Operator:**  
**Zoning/Code Enforcement:**  
**Residents:** Sam Bodratti, Don Kane

**EXCUSED:** Trustee Ken Rizzo was excused on a motion by Trustee Frantz, 2<sup>nd</sup> by Trustee Christiano [Motion Carried 3-0]

**MINUTES:** The minutes of the June 27, 2022 Board Meeting were accepted on a motion by Trustee Jacobs, 2<sup>nd</sup> by Trustee Frantz [Motion Carried 3-0]

**COMMITTEE REPORTS:**

**Fire Company Report:** President John Yasso presented the following:

- 9 calls in the last month
- Training will be focused on Air Packs and SCBA
- P135 now has a check engine light that should be fixed under warranty.
- P134 battery charging system is not working. Was installed 12/2021 and should be under warranty.
- Pump test on 3 trucks to be done later this summer.
- Fire District: President Yasso went to Town Board meeting. Town prefers "consolidation" over Fire District. Current plan is to convene a committee of Village/Town Board members and Leicester/Cuylerville FD's. Mayor Briffa and Trustee Christiano will represent the Village of Leicester. President Yasso also noted he has met with a consultant. After much discussion, Trustee Christiano motioned, 2<sup>nd</sup> by Trustee Jacobs to provide a resolution to support the study of fire Services in the Town and Village of Leicester, not to expense any funds without first receiving grant funding on the project. [Motion Carried 3-0]

**Highway Department:** Mayor Briffa reported on behalf of Highway Superintendent Russ Page on the following:

- Mayor Briffa has arranged for excavator rental for 7/20/2022 for Jones Bridge Rd. project for Mark to use to dig out ditch in Village's ROW
- work order for Oak Manor ditch clean out
- Mahoney St. oil and stone was completed.

**Water:** Mayor Briffa reported on the following:

- Mayor Briffa noted he has been working with the engineer on a WIIA Grant due 9/9/2022 for replacing water mains on Pleasant St. and South Parkway and new meter reading and billing system. Mayor Briffa noted that there is no County Grant Writer currently to assist the Village.

# Village of Leicester

## July 18, 2022 Board of Trustees Meeting

- Trustee Christiano motioned, 2<sup>nd</sup> by Trustee Frantz to accept CPL's Water System Improvements Preliminary Engineering Services proposal of \$5000. [Motion Carried 3-0]
- Trustee Christiano motioned, 2<sup>nd</sup> by Trustee Jacobs to accept Municipal Solutions' proposal for WIIA Grant research not to exceed \$1500. [Motion carried 3-0]
- Email from Jason Molino at Livingston County Water Authority was given to Board inviting them to Town Board Meeting on 7/19/2022 at 7 pm.
- Clerk-Treasurer DeGraff noted an erroneous post on Facebook regarding an algae bloom in the tank.
- Clerk-Treasurer DeGraff reported that the Trimble was reset after removal of the battery and bills went out accordingly.

**Zoning:** Trustee Christiano noted a letter received from Campanelli Associates offering to talk about cell towers.

### **OLD BUSINESS:**

**Community Building:** Mayor Briffa noted that ARC has yet to sign the lease agreement from 7/1/2022 – 12/31/2022. He further noted all utilities and contracts will be transferred to ARC. Utility usage charges from transfer date back to 7/1/2022 paid by the Village will be charged to ARC for reimbursement.

### **NEW BUSINESS:**

**Property Maintenance Law:** Noting no edits of previously received draft of the Property Maintenance Law, Trustee Christiano motioned, 2<sup>nd</sup> by Trustee Frantz to accept the draft as written. The Public Hearing will be August 15<sup>th</sup>. [Motion Carried 3-0]

**Junk Yard Law:** Noting no edits of previously received draft of Junk Yard Law, Trustee Christiano motioned, 2<sup>nd</sup> by Trustee Frantz to accept the draft as written. The Public Hearing will be August 15<sup>th</sup>. [Motion Carried 3-0]

### **MAYOR'S REPORT:**

**Maple Lane:** Mayor Briffa noted 3.5 tons of scalps were placed on the road surface.

**Deputy Clerk:** Mayor Briffa introduced Sam Bodratti as his recommendation as Deputy Clerk. On a motion by Trustee Christiano, 2<sup>nd</sup> by Trustee Jacobs, Sam Brodratti was hired as Deputy Clerk at \$16 per hour to replace Jennifer Lubanski. [Motion Carried 3-0]

**Outgoing Clerk-Treasurer:** Mayor Briffa thanked outgoing Clerk-Treasurer DeGraff for her years of service, presenting her a gift of appreciation.

### **CLERKS REPORT:**

**Livingston County Multi-Jurisdictional All-Hazard Mitigation Plan Resolution:** Clerk-Treasurer DeGraff presented the resolution that was accepted on a motion by Trustee Christiano, 2<sup>nd</sup> by Trustee Frantz. [Motion Carried 3-0]

### **PUBLIC COMMENTS:**

There was question regarding who's responsible for trees located between the sidewalks and the street. Mayor Briffa noted it was within the Village right of way, therefore Village responsibility. Mayor Briffa noted that he was going to get NYSEG to review the areas in question as they may be within their power lines.

# *Village of Leicester*

## **July 18, 2022 Board of Trustees Meeting**

### **AUDIT OF BILLS:**

Trustee Jacobs motioned, 2<sup>nd</sup> by Trustee Christiano, to accept the bills as audited [Motion Carried 3-0]  
General Fund Vouchers 2613-2638 \$26,268.69      Water Fund Vouchers 956-966 \$42,245.66

**ADJOURNMENT:** Trustee Christiano motioned, 2<sup>nd</sup> by Trustee Jacobs to adjourn the meeting at 7:41 pm.  
[Motion Carried 3-0]

Respectfully Submitted,  
Deborah Beardsley  
Clerk-Treasurer  
Village of Leicester