

Village of Leicester

May 18, 2020 Board Meeting

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa

Trustees: Mike Constantino, Tom Frantz, Don Jacobs, Ken Rizzo

Clerk-Treasurer: Kirstie DeGraff

Fire Chief: Don Kane

Highway Superintendent: Russ Page

Water Operator:

Zoning/Code Enforcement:

Residents: Don Kane

MINUTES: The minutes of the April 29, 2020 Board Meeting were accepted as corrected on a motion by Trustee Jacobs, 2nd by Trustee Frantz [Motion Carried 4-0]

COMMITTEE REPORTS:

Fire Company Report: Fire Chief Jim Kane reported the following:

- 1) 17 calls, 27 calls year to date
- 2) Recruit NY has been rescheduled for the Fall
- 3) Turbo has been fixed on MP-133
- 4) Air Leak has been fixed on P-135 compressor in the cab
- 5) Air packs have been serviced and more bottles have been taken out of service
- 6) Waiting on Ladder Testing
- 7) New hot water heater was installed in March
- 8) Toilet leaking and needs replacing
- 9) Many conference call meetings on COVID-19
- 10) Mask Distribution at Fire Hall – May 23rd, 10:00 am-12:00 noon
- 11) After some discussion, Trustee Rizzo motioned, 2nd by Trustee Frantz to approve two (2) sets of turnout gear [Motion Carried 4-0]
- 12) 2020-2021 Line Officers were presented and approved on a motion by Trustee Frantz, 2nd by Trustee Constantino [Motion Carried 4-0]
- 13) Clerk-Treasurer DeGraff noted that the truck bay lighting was not included in the LED lighting upgrade in error. After some discussion it was agreed to research costs on upgrading.

Highway Superintendent Report: Highway Superintendent Russ Page reported the following:

- 1) Sanders have been finally removed from trucks last week due to the ongoing weather
- 2) **CHIPS Funding:** was noted that as of April 1st the Governor's budget was the same funding amount but tail no letter confirming yet. Russ heard possibility funding may be pulled. Was discussed if we do received letter confirming funding to make sure we utilize funds. Ideas discussed:
 - A) DI's on South Parkway
 - B) Pleasant Street Crossover Pipes
 - C) Oak Manor Drainage

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- 3) Mayor Briffa noted that Tusso's driveway needs repair from sidewalk plow

Water Report: None

- 1) Clerk-Treasurer DeGraff noted that there is a significant number of unpaid water bills, noting that she has send reminder letters indicating that if there was any problem paying to please contact the office. She also noted that they are mostly the same people that typically don't pay every quarter and that, to date, no has called citing any problems paying. After some discussion, it was agreed to follow the shutoff policy.
- 2) Clerk-Treasurer DeGraff noted that she has filed a UCC lein on the Orlando property for the \$1800+ unpaid water bill that will continue to accrue late charges. The water service has been terminated.

Zoning/Code Enforcement Report: Code Enforcement Officer Jerry Parsons sent a report on the following:

- 1) Working on 2 permits
- 2) The car shop in Route 36 wants to open the restaurant portion back up and we will need a zoning meeting for a variance
- 3) Mayor Briffa noted that zoning laws prohibit chickens within the Village limits
- 4) Mayor Briffa noted that the O'Dell property needs to be mowed
- 5) Mayor Briffa noted that we are aware of the excess tractor situation and are researching

PUBLIC COMMENTS:

It was noted that the tires on the Village truck are cracked and dry-rotting.

OLD BUSINESS:

Community Building: Mayor Briffa noted that there is interest from ARC and a physical therapy company both s interested in leasing parts of the building. Mayor Briffa asked each Trustee to give Clerk-Treasure DeGraff a dollar figure they saw fit. Clerk-Treasurer DeGraff noted the Fire Alarm System annual contract with Johnson Control Systems for \$2,999 will be taken over by Village effective July 1st from BOCES. Clerk-Treasurer DeGraff noted that the LED lighting conversion will be scheduled for after July 1st.

118 Main Street: Mayor Briffa noted that the broker for property notified that FHLMC would be putting the property back up for auction noting that the property has not been fully abated and that the Village could still purchase the property under the \$1 donation an assume the liability of the soil contamination. After some discussion, the group decided to see what happens at auction. It was also noted that the property needs to be mowed and that Jerry Parsons has been in contact with the broker to get the property mowed.

NEW BUSINESS:

Town/Village Historian Report: Mayor Briffa noted that Karen Roffe has submitted her annual report.

Village Elections: Mayor Briffa noted that Village Elections have been postponed until September 15th.

Downtown Partnership: After some discussion Trustee Jacobs motioned to approve the \$4000 Membership for 2020 but there was no 2nd. It was decided there needed to be more information on where the money goes.

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MAYOR'S REPORT:

Memoria Day Parade: Mayor Briffa reported that the American Legion cancelled the parade however asked for a donation.

Concerts in the Park: Mayor Briffa reported that the Concerts series have been cancelled however we may decide to hold a couple concerts in August.

Village Mowing: Mayor Briffa thanked Dawn Lubanski for the nice job mowing the Village property

Hometown Heroes Banners: Mayor Briffa thanked Clerk-Treasurer DeGraff for implementing the Hometown Heroes Banner Program.

CLERK'S REPORT:

Insurance: Clerk-Treasurer DeGraff reported that the insurance company wanted to increase the building value for the fire hall, stating that the building value was \$899,000 and they feel it should be increased to \$979,534. She has asked them to come out and audit the building.

Credit Cards: Clerk-Treasurer DeGraff noted that the Village can now accept in-office credit card payments at no cost to the Village.

BUDGET MODIFICATIONS:

Clerk-Treasurer DeGraff presented the following final budget modifications for the 2019-2020 Budget Year that were approved on a motion by Trustee Rizzo, 2nd by Trustee Constantino [Motion Carried 4-0]:

A1010.4	to	A1210.4	\$138.97	A1440.4	to	A1325.4	\$1,244.88
A1620.42	to	A1420.4	\$4,079.72	A1620.42	to	A1620.4	\$758.69
A1620.42	to	A1620.41	\$291.65	A7140.4	to	A7110.2	\$660.04
A8010.11	to	A8010.4	\$280.00				
F1990.4	to	F1950.4	\$205.97	F8320.4	to	F8310.4	\$340.79
F8320.4	to	F8330.4	\$251.71				

AUDIT OF BILLS:

Trustee Constantino motioned, 2nd by Trustee Rizzo, to accept the bills as audited [Motion Carried 4-0]
General Fund Vouchers 1981 - 1988 \$7,638.99 Water Fund Vouchers 759 - 761 \$16,123.61

NEXT VILLAGE BOARD MEETING: Board of Trustees Meeting June 15, 2020 pm at 6:30 pm the Village Hall

ADJOURNMENT: Trustee Frantz motioned, 2nd by Trustee Constantino to adjourn the meeting at 8:10 pm.
[Motion Carried 4-0]



Respectfully Submitted,
Kirstie DeGraff
Clerk-Treasurer
Village of Leicester

LEICESTER FIRE COMPANY REPORT FOR VILLAGE MEETING

5/18/2020

- 2/27/2020 TrafficControl PerryRd.@ KeeneyRd. (CloseRoad)
3/3/2020 PumpDetail 36 south St.(1footwaterinbasement)
3/6/2020 MVC 1804 Perry Rd. (1 semi on its side)(7Hours 20min)(YTD13)
3/12/2020 Smell of Gas 5276 Wheelock Rd.(in Side)
3/12/2020 Smell of Gas 5382 Upper Mt Morris Rd.(by meter)
3/12/2020 House Fire 4946 Covington Rd. (Hot Water Tank on Fire)
3/17/2020 MVC Mt Morris Rd.@ Perry Rd. (2 Vehicles in on its top)
3/23/2020 Mutual Aid MT Morris 17 Shepard Ave.
House Fire (3 Trucks Responded 12 Members)
3/31/2020 Control Burn Covington Rd.@New Rd. (InfoPage)
4/7/2020 CO2 Call 2176 Perry Rd. (Bad Batteries)
4/18/2020 MVC 2883 Jones Bridge Rd. (4 Wheeler)
4/19/2020 Auto Fire Alarm 5502 Mt Morris Rd. Lot 4 (Bad Batteries)
4/22/2020 MVC 2200 Jones Bridge Rd. (1 car)
5/2/2020 MVC Mt Morris Rd.@ Perry Rd. (2 Car)
5/11/2020 Vehicle Fire 5705 Mt Morris Rd. (Electrical)(YTD25)
5/15/2020 Wires 5257 Wheelock Rd. (Pole on Fire)
5/16/2020 Smell of Gas 2515 jones bridge Rd.(in ground) (YTD27)

- **2/24/2020 Village Board Meeting** (Jim Kane /Don Kane 1 hour each)

- **2/26/2020** Met Dival/Quaker Salesman about new gear

(Jim Kane/Don Kane /Adam Bodratti/ Russ Page/ Jake Post 2 Hours each)

- **3/2/2020** Fire Department Monthly (hose line advancement /

scene size up) (5 Members @ 1 ½ Hour each Jim Kane Don Kane Wayne Austin Jeff Loudin John Barnard)

- **3/3/2020** Met With RIT Students About New fire hall Project

(Jim Kane / Don Kane/ John Yasso 1 hour each)

- **3/4/2020** Attended LCFPA Meeting @ York Fire Hall

(Bill Kane/ John Barnard 2 Hours each)

- **3/5/2020** Attended Fire Chief Meeting @ HC (Jim Kane Don Kane 2 Hours)

- **3/10/2020** Leicester Fire Company Meeting (15 Members @30 minutes)

- **3/11/2020** Line Officers Meeting (Jim Kane/Don Kane/ Adam Bodratti 1 Hour Each)

- **3/18/2020** Conference Call with Dival/Quaker About Gear (Jim Kane 1Hour)

- **3/18/2020** Conference Call with County About Covid 19

(Jim Kane/Don Kane/ Adam Bodratti 1 Hour Each)

- **3/18/2020** Line Officers Meeting (Jim Kane/Don Kane/ Adam Bodratti 1 Hour Each)

- **3/20/2020** met tom hillier and installed new hot water tanks in
basement at fire hall (Jim Kane 2 Hours)

- **3/25/2020** Got Supplies from County For Covid 19 (Jim Kane 1 Hour)

- **3/25/2020** Conference Call with County AboutCovid 19(JimKaneDonKane1Hour)

- **3/30/2020** Got Supplies from County For Covid 19 (Russ Page 30 Minutes)

- **3/31/2020** Got Supplies from County For Covid 19 (Jim Kane 30 Minutes)

- **4/1/2020** Conference Call with County About Covid 19(Jim Kane 1Hour)

- **4/8/2020** Conference Call with County About Covid 19(JimKanDonKane 1H Each)

- **4/15/2020** Conference Call with County About Covid 19(Jim Kane 1Hour)

- **4/16/2020** had SCBA's Serviced By Dival Safety (Jim Kane 5 hours)

- **4/22/2020** Conference Call with County About Covid 19(Jim Kane 1Hour)

- **4/24/2020** Conference Call with RIT Students About Fire Hall

Projects they did for a class assignment (Jim Kane Don Kane Kristie Degraff 1Hour each)

- **4/29/2020** Conference Call with County About Covid 19(JimKanDonKane 45Mi)

- **5/6/2020** Conference Call with County About Covid 19 (Jim Kane 1Hour)
- **5/8/2020** Got Supplies from County For Covid 19 (Wayne Austin 30 Minutes)
- **5/11/2020** Fixed an Air Leak on P-135 on compressor in the cab
(Adam Bodratti and Russ Page 2 Hour Each Don Kane and John Yasso 1 Each)
- **5/12/2020** Leicester Fire Company Meeting/Annual meeting election
(14 Members @30 minutes)
- **5/13/2020** Conference Call with County About Covid 19 (Jim Kane/Donn Kane 1Hour)
- **5/15/2020** took MP-133 to the diesel Shop to Have Fixed (John Yasso 3 ½)
- **5/16/2020** Cleaned Trucks washed
(Will Barnard/ Jake Post/Jim Kane/John Barnard 2 hours each)

TRAINING

OLD

- **FEMA GRANT**– Grants for 2019 rounds are out now submit grant (2/10/2020) no word yet

OLD

- **New Fire Hall**– committee info (NO Report)
- **Cancer Bill** – to start January 1 2019 village is working with insurance company
- **Boots** – **are in 2 pairs**
- **Hot water tank** – **New one installed on 3/20/2020**
- **AIR PACKs** – **Packs were serviced on (4/16/2020)**
- **dress for weather** –
- **Department Training** – **1st Monday @ 6:30**
- **Gear Demo** – **Globe/Churchville March 23rd @ 6:30pm** meeting
was cancelled was cancelled due to covid 19
- **Open House** – **Recruit NY Open House April 25th**
(will do Saturday this year 4/25/2020 11-2)was
cancelled state wide do to Covid 19 possible in the fall?

- COVID-19 - Health issues/Responder Exposure
- Mini Pumper 133 -was fixed on 5/15/2020 was some type of baffle

NEW

- Ladder Testing - **2 year inspection and service is do we are on a list when they start back up**
- DEC Forestry Grant- have paper work need to be in by June 30th
- Livingston County Cares - Gift Bags From them
- New Officers Approval - Line officers from Fire company elections
- New turn out gear - want approval to order 2 set of new turn out gear

Up Coming Events

- **LCFCA MEETING** – Thursday May 19th @ Livonia Fire Hall @ 7:00 PM don't know about

<u>EVENT</u>	<u>DATE</u>	<u>Start Time</u>	<u>Leave Time</u>
Gear Demo / Globe	3/23/2020	6:30 PM	Cancelled
Recruit NY	4/25/2020	11:00 AM- 2 PM	cancelled
Memorial Day Parade	5/25/2020	10:00 AM	cancelled
Nunda Parade	5/29/2020	6:00 PM	cancelled
Mt Morris Parade	6/3/2020	6:00 PM	cancelled
Hemlock Parade	6/13/2020	10:00 AM	have not heard
Works York School	7/2/2020	7:00 PM	Cancelled
Pike parade	August/2020	7:00 PM	PM
Warsaw parade	MOVED SEPT/2020	00:00 PM	PM

Submitted by Leicester Fire Chief James Kane 5/18/2020