

# *Village of Leicester*

## **November 18, 2019 Board Meeting**

**CALL TO ORDER:** Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

**PRESENT:**

**Mayor:** Barry Briffa

**Trustees:** Mike Constantino, Don Jacobs, Ken Rizzo

**Clerk-Treasurer:** Kirstie DeGraff

**Fire Chief:** Jim Kane

**Highway Superintendent:** Russ Page

**Water Operator:** Al Mothershed

**Zoning/Code Enforcement:** Gerald Parsons

**Residents:** Maria Briffa, Don Kane, Toni Pendergast

**EXCUSED:**

Trustee Tom Frantz was excused on a motion by Trustee Jacobs, 2<sup>nd</sup> by Trustee Rizzo [Motion Carried 3-0]

**MINUTES:** The minutes of the October 21, 2019 Board Meeting were accepted as corrected on a motion by Trustee Rizzo, 2<sup>nd</sup> by Trustee Constantino [Motion Carried 3-0]

**COMMITTEE REPORTS:**

**Fire Company Report:**

Fire Chief Jim Kane reported the following:

- 1) The department was called out 6 times with 62 calls YTD (See attached report)
- 2) FEMA Grant was denied.
- 3) Master intake valve on P134 has issues & needs repair.
- 4) Smoke Alarm Campaign is underway. There was clarification that local Leicester Fire Department personnel will be doing the installs not the Red Cross as was misunderstood by a resident.

**Highway Superintendent Report:**

Highway Superintendent Russ Page reported the following:

- 1) Leaf Pick-Up: Two leaf pick-ups have been done. Last pick-up delayed due to weather. May have to use loader to pick up piles we have or wait until Spring. Leaf Vac needs repair and part has been ordered. Sheriff Work Release Program delayed due to weather and is dependent on weather. If they come, they will concentrate on gazebo area and around school as they only have 2 people in the program.
- 2) Will be covering water for Al Nov 25 – Dec 6
- 3) Jones Bridge Drainage is weather dependent this season
- 4) Snow Plowing: Due to Town staff changes, Russ will no longer be plowing and a part-time employee will be plowing the Village leading to extra non-budgeted expenses for the Village.

**Water Report:**

Water Operator Al Mothershed reported the following:

- 1) Route 36 Water Main Replacement: Trustee Constantino motioned, 2<sup>nd</sup> by Trustee Jacobs to approve the engineering quote from MRB for \$41,668.00 for meter pit replacement to connect lines and properly drain. [Motion carried 3-0] The job will need to go out for bid.

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- 2) Hydrant Issues: Hydrants have been flushed. Hydrants on Penny Lane & North Street will need to be rechecked in the Spring and 2 need extensions because they are too short. Mayor Briffa asked for a list of all hydrant locations.
- 3) Annual Audit: Upon completion it was noted that Al's license grade is in question and will be researched; the pump house generator is still requested; it is requested the Village inspect the pump at the Ratchford residence; the Mt. Morris treatment plant is not making any changes until funding is received so no changes are expected in water quality for the Village
- 4) Mayor Briffa asked Al to work on a Comprehensive Plan outlying the projects; ie. Pleasant Street then South Parkway, etc

### **Zoning/Code Enforcement Report:**

Code Enforcement Officer Jerry Parsons submitted the following emailed report:

- 1) 14 permits to date
- 2) Brock moved junk off property line so fence could be built on adjoining property on South Parkway
- 3) New company, TrailOtter is moving into one side of Elijah House and waiting on sign permit. The upstairs apartments are coming along.
- 4) 118 Main St.: Property keeps getting broken into. Sheriff Dept. has been advised and will be patrolling. DEC will be doing more soil testing. Mayor Briffa noted that FHLMC now owns the property through foreclosure and has offered the property to the Village through a National Community Stabilization Trust Donation Program for Municipalities for \$1.00. The Village Attorney and Engineers are now involved and will be reviewing all the documentation.

**PUBLIC COMMENTS:** There was question on the streetlights out on Oak Manor. Mayor Briffa noted that they have been called in and are supposed to be fixed and also noted that he is hoping to have all the Village lights converted to LED with the help of a grant program next year.

### **OLD BUSINESS:**

**Community Building:** Mayor Briffa reported that AB Cole Realty was supposed to be at this meeting to give an update. He noted that ARC is still interested and that there is a new entity interested but there is no information on who the entity is. Mayor Briffa noted that Hannah Realty, based in Greece, is interested in listing the property but feels the property should be listed for sale. Trustee Constantino noted he has another realtor that is interested in listing the property and will get Clerk-Treasurer DeGraff the contact information.

### **NEW BUSINESS:**

**Forestry Grant:** Mayor Briffa noted that we need bids from an arborist prior to submitting.

### **MAYOR'S REPORT:**

**Main Street Trees:** Clerk-Treasurer DeGraff presented the only quote from Andy Koziel for \$2800 to take down 2 trees at Kane house on Main Street in Villages R.O.W. Trustee Jacobs, motioned, 2<sup>nd</sup> by Trustee Rizzo to accept the quote [Motion Carried 3-0]

**Shared Services Grant:** \$1000 is coming from Livingston County

**Native Shade Tree & Flowering Shrub Restoration Program:** Received \$500

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### CLERK'S REPORT:

**Winter Wonderland Ad:** After some discussion, it was agreed to continue with placing a separate ad in the Mt Morris Shopper for the Winter Wonderland.

**Sexual Harassment Policy:** Trustee Constantino motioned, 2<sup>nd</sup> by Trustee Rizzo, to adopt the Sexual Harassment Policy for All Employers in New York State 10/19 Version as presented. [Motion Carried 3-0] Clerk-Treasurer DeGraff noted that the Village Board and employees completed Sexual Harassment Prevention Training and that she will be scheduling the training for the Fire Department next.

**NYSEG Energy Lighting Audit:** Clerk-Treasurer DeGraff noted that there was an amendment to the Community Building proposal (Village Cost originally quoted \$13,882.25 decreased to \$11,682.25). She also noted that Tim Howe went to the Fire Hall but failed to provide a quote to upgrade the lighting necessary in the basement in time for the meeting. After some discussion Trustee Constantino motioned, 2<sup>nd</sup> by Trustee Jacobs, to go ahead with NYSEG to update the entire Fire Hall at a cost to the Village of \$1,701.48 [Motion Carried 3-0]

### AUDIT OF BILLS:

Trustee Rizzo motioned, 2<sup>nd</sup> by Trustee Constantino, to accept the bills as audited [Motion Carried 3-0]  
General Fund Vouchers 1860-1876 \$3,763.10      Water Fund Vouchers 713-718 \$2950.43

**NEXT VILLAGE BOARD MEETING:** Board of Trustees Meeting December 16, 2019 pm at the Village Hall

**ADJOURNMENT:** Trustee Constantino motioned, 2<sup>nd</sup> by Trustee Rizzo to adjourn the meeting at 7:55 pm.  
[Motion Carried 3-0]

Respectfully Submitted,



Kirstie DeGraff  
Clerk-Treasurer  
Village of Leicester

## LEICESTER FIRE COMPANY REPORT FOR VILLAGE MEETING

**11/18/2019**

- 10/26/2019 Mutual Aid to Perry for House Fire Harris Ave @ Perry Ave. (P-135)(10 members)
- 10/28/2019 3 Vehicle MVC 189 Main St @ StopSign (rearended)
- 11/3/2019 Auto Fire Alarm 10 SouthParkway(badbattery)
- 11/11/2019 Possible House Fire 2561 Kingston Rd. Lot 27  
(Electrical Issue)
- 11/12/2019 1 Vehicle MVC 4338 Caledonia rd.  
Vehicle slid in to garage (do to ice)
- 11/13/2019 Possible House Fire 5576 Gibsonville Rd.  
(Fire Under Trailer) (YTD62)

- **10/21/2019 Village Board Meeting** (Jim Kane /Don Kane 1 hour each)
- **10/24/2019 Annual Fall Fire Company Dinner @ National Hotel** (18 Members and 12 Guest) Jim Kane, Don Kane, **Bill Kane**, John Yasso, Mary Yasso, **Adam Bodratti**, **Jake Post**, Will Barnard, **John Barnard**, **Ed Hauslauer**, **John Hauslauer**, **Jeff Loudin**, **Jerome Loudin**, **Les Sliker**, **Russ Page**, Wayne Austin, **Les Ryan**, **Kristie DeGraff**
- **10/26/2019 Attended church Breakfast** (Wayne Austin, Will Barnard, Russ Page, les Sliker)
- **10/31/2019 Moved Trucks For Halloween Party**(Howie Green Out Don Kane In)
- **11/2/2019 Took P-134 To BEFO Class@HC TrainingCenter**  
(Jim Kane Don Kane Wayne Austin Jake Post William Barnard 4 Hours each )
- **11/4/2019 Fire Department Monthly Training Hydrant Hook up & Hose Advancing** (10 Members @ 1Hour 30 Minutes Each Jim Kane Don Kane Adam Bodratti Jake

Post Wayne Austin Bill Kane John Yasso Jeff Loudin Will Barnard John Barnard 1 ½ Hours each)

- **11/5/2019** Moved Trucks For Kiwanis HamDinner (Wayne Austin Out Don Kane In)
- **11/7/2019** Attended Fire Chief Meeting @ HC (Jim Kane Don Kane 2 Hours)
- **11/12/2019** Leicester Fire Company Meeting (12 Members @30 minutes)

## TRAINING

- 2 Members completed Apparatus Operator Pump (Jake Post & Will Barnard )
- Monthly Fire Department Training Class Hydrant hookup and advancing hose (10 Member's )

## OLD

- FEMA GRANT – got denial letter for the 2018 round year's grant (10/26/2018)

## OLD

- New Fire Hall – committee info (NO Report)
- Cancer Bill – to start January 1 2019 village is working with insurance company
- Fire Extinguisher – annual service this month waiting on call
- Boots – need to order 2 pairs

## NEW

- Fit Test – will try to set up for December

### Up Coming Events

- LCFCA MEETING – Meeting Thursday Nov 21<sup>st</sup> @ Lakeville Fire Hall @ 7:00 PM  
Summited by Leicester Fire Chief James Kane 11/18/2019

11/21/2019 Thursday LCFCA Meeting @ 7:00pm @ Lakeville Fire Hall  
12/19/2019 Thursday LCFFA Meeting @ 7:00pm @ Cuylerville Fire Hall

<u>DATE</u>	<u>Start Time</u>	<u>Leave Time</u>
/ /2019	:00 PM	PM