

# **Minutes of the January 26, 2015**

## **Leicester Village Board Meeting**

**Present: Mayor Barry Briffa, Trustees; Tom Frantz, Mike Constantino, Scott Davis, Janet Green (Janet entered the meeting at 6:35PM)**

**Deputy Clerk: Jennifer Lubanski**

**Mark Lubanski, James Kane, Donald Kane, Terri Parsons.**

**Meeting was called to order by Mayor Briffa at 6:30PM**

**The Pledge of Allegiance was recited.**

### **APPROVAL OF MINUTES FROM THE December 15, 2014 Meeting**

**Trustee Davis made a motion to approve the minutes of the December 15, 2014 board meeting and it was seconded by Trustee Constantino.**

**Carried 4-0**

### **PUBLIC COMMENTS:**

**There were no public comments.**

### **FIREMAN MONTHLY REPORT:**

**There were 8 calls in the last month see attached page.**

**Chief Kane stated that the department received the new JAWS cutting tool and had it serviced 12/16/14.**

**Chief Kane also noted a new member was approved for membership by the fire company in January and Joseph Semmel needs board approval for membership in the department.**

**A motion was made by Trustee Constantino to approve Joseph Semmel as a new member of the fire department and was seconded by Trustee Davis.**

**Carried 4-0**

**Chief Kane also noted that some new masks and gloves need to be purchased by the department.**

**Trustee Davis made a motion to purchase a new mask and four pairs of gloves. Motion was seconded by Trustee Constantino.**

**Carried 5-0**

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### ELIJAH HOUSE:

Mayor Briffa stated that the property has been sold to Jamie and Eva Lowrey and Shannon Hillard is handling the closing. There is no closing date and there has been no indication of what the property will be used for at this time.

Maintenance of the sprinkler system was mentioned along with comments related to the buyer's awareness of the costs associated with the fixing up of the building. Mayor Briffa stated that anything that had to be done would need to go through code enforcement and zoning and follow the proper inspections prior to any use of the building.

Mayor Briffa also noted that the bank has done some work on the building prior to the sale including building clean up, new windows taken out old air conditioners and did some work on the roof.

### DEBT SERVICE:

Nothing is being done at this time. Mayor Briffa will talk to Kevin Van Allen regarding all the information he has compiled related to this issue 2008, 2009 and 2010. There has still been no proof provided regarding what is owed.

### OLD BUSINESS:

Mayor Briffa noted that the bricks are still an issue and will be looked into. For now although the tape does not look good, it is better than having someone injured walking on them.

Mayor Briffa discussed upcoming plans for the Village including fixing the blocks, pave Oak Manor and Pleasant Street and working on the budget. Included in the budget will be possible pole lights, benches, plantings and fences.

A light will be put up at end of Oak Manor and replacement of telephone poles in front of the hardware store.

### ENGINEERING ISSUES:

Mayor Briffa would also like to look into some type of backup system for the pump house in case electrical is lost to it.

Mt. Morris water breaks effect our water - is there any kind of system that can be placed in-between the bridge and the pump house to minimize consequences related to these breaks. Trustee Davis will discuss this with Dan Morin.

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### **NEW BUSSINESS:**

Chatfield Engineers-Mayor Briffa also discussed the hydrant test results –the improvements in Oak Manor resulted in the system working well now.

Paul Chatfield is teaching a class at RIT and the class is going to come here to survey and design a new Fire Hall without cost to the Village.

Ken's Tree Service-Mayor Briffa discussed the additional billing received related to tree removal. An amount was initially billed. A change order bill was received for additional tree work that was estimated to be an additional \$900. However another tree that should have been removed was not (cost \$450). The billing should have been an additional \$500 which was paid. The remaining balance of \$325 is not owed.

A motion was made by Trustee Davis and seconded by Trustee Constantino that Ken's Tree Service has been paid in full and no further payment will be made.

Carried 5-0

Estimates provided by BOCES were reviewed. Various issues were noted on two of the bills. The bids will need to be clarified prior to a decision being made on which contract to accept. Mayor Briffa to verify included items for Isaac before decision is made.

### **CLERKS REPORT:**

Shut-off notices have been sent to delinquent water recipients. The Board is reluctant to turn off water during the winter to the three delinquent Town residents. More information will be gathered related who is responsible for paying the water bills to determine the correct person is receiving the bills prior to turning off the water. It was determined that the shut-off date should be changed to April 1, 2015.

Deputy Clerk Lubanski submitted a request by Kiwanis to use the fire hall for their annual chicken barbeque on March 21, 2015.

A motion was made by Trustee Davis and seconded by Trustee Green to approve the use of the fire hall by Kiwanis.

Carried 5-0

A new Emergency Response plan was submitted for board approval.

Trustee Davis made a motion to accept the updated Emergency response plan and seconded by Trustee Green.

Carried 5-0

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Mayor Briffa also discussed the storage of the truck at the Town. Issue for Town is that they are concerned about liability. The Village has insurance coverage and is not concerned about the truck being stored by the Town.

### **AUDIT BILLS:**

A motion was made by Trustee Davis and seconded by Trustee Green to approve the bills as audited for the month of January with the exception of the additional tree expense and Isaac billing until quote is received for a service contract.

Carried 5-0

### **NEXT BOARD MEETING:**

Next Board Meeting will be February 23, 2015

### **ADJOURNMENT:**

A motion was made by Trustee Franz and seconded by Trustee Davis to adjourn.

Carried 5-0

Respectfully Submitted

Jennifer Lubanski

Deputy Clerk

Village of Leicester