Village of Leicester

October 22, 2018 Board Meeting/Public Hearing

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa
Trustees: Mike Constantino, Donnie Jacobs, Tom Frantz, Ken Rizzo
Clerk-Treasurer: Kirstie DeGraff
Fire Chief: Jim Kane
Highway Superintendent: Russ Page
Water Operator: Al Mothershed
Zoning/Code Enforcement:
Residents: Maria Briffa, Patricia Cole, Dave Fanaro, Rene Fanaro, Don Kane, Linda Mann, Dan Morin, Karen Roffe, Doug Roffle, Joni Santucci, Clara Scaccia, Jackie Scaccia

OPEN PUBLIC HEARING – LOCAL LAW # 2 – 2018 AMENDMENT TO CODE SECTION 507.B.2 OF ZONING LAW:
Trustee Rizzo motioned, 2nd by Trustee Constantino, to open the Public Hearing on Local Law # 2 – 2018 amending Code Section 507.B.2 at 6:31 pm [Motion Carried 4-0]

MINUTES: Trustee Frantz motioned, 2nd by Trustee Rizzo, that the minutes of the September 17, 2018 Board Meeting and the October 1, 2018 Special Board Meeting both be accepted as presented. [Motion Carried 4-0]

COMMITTEE REPORTS:

Fire Company Report:
Fire Chief Jim Kane reported the following:

1) The department was called out 8 times with 73 calls year-to-date (See attached report)
2) Department is working on submitting paperwork for FEMA Grant
3) Annual Boot Drive on October 6th was a success
4) Clerk-Treasurer DeGraff submitted the formal request for York-Leicester Kiwanis to use the Fire Hall on November 6th for the Annual Election Night Ham Dinner that was approved on a motion by Trustee Constantino, 2nd by Trustee Jacobs [Motion Carried 4-0]
5) Clerk-Treasurer DeGraff noted she is still working on quotes for the Cancer Benefit Coverage

Highway Superintendent Report:
Highway Superintendent Russ Page reported the following:

1) Suite-Kote has crack filled all Village streets except Pleasant Street. Clerk-Treasurer DeGraff noted that invoice was below approved quoted price.
2) New street light has been installed on the corner of Oak Manor
3) Still need to replace two hydrants
4) Still waiting on attorney approval before proceeding with any ditch maintenance on private property
5) Mayor Briffa noted he will submit work order for large pothole repair at entrance of Maple Lane as it in Market Street right-of-way. It was once again noted that the Village cannot legally maintain Maple Lane until the deed for the property is turned over to the Village.

6) Trustee Constantino, 2nd by Trustee Jacobs, motioned to give the Town permission to use the leaf vac in the cemetery [Motion Carried 4-0]

Water Report:
Water Operator Al Mothershed reported the following:

1) Still pushing to start/complete the Route 36 Project this Fall. The Livingston County Health Department has approved the project but waiting on NYS DOT for permit. There was concern on how long Blair would hold their pricing and concern that if the Town could not complete the project before the snow plowing season began that the project would have to be held until next Fall.
2) Al also noted that the brush and debris needed to be cleared around the tank before the inspection.

Zoning/Code Enforcement Report:
Mayor Briffa noted following for Jerry Parsons in his absence:

1) The Planning Board approved the 2 apartment plans for the property at 134 Main Street
2) The Lowery's received $5000 façade grant for 134 Main Street under the Main Street Grant; noting the Village has received $625,000 in grants in the last 6 years

PUBLIC COMMENTS:

OLD BUSINESS:
Job Bids:

1) Community Building Boiler: No report
2) Trees: Tabled

Oak Manor Drainage: There was discussion on whether the repairs and modifications made by the residents would be sufficient to "fix" the problem. Trustee Constantino asked Dan Morin, DAKKSCO, who agreed to look at the situation and simply provide advice so the Village knowns how to proceed in the Spring.

NEW BUSINESS:
Genesee Valley Educational Partnership Lease: Mayor Briffa noted that he, along with Trustee Rizzo and Clerk-Treasurer DeGraff, met with BOCES representatives on September 26th. BOCES indicated that the Migrant Center has vacated the building and that BOCES has no immediate intentions to utilize the empty space. They also anticipate moving their offices/classes from the Community Building to their LeRoy location by end of school year 2020 and, contrary to all verbal communication prior, BOCES no longer plans to renew the current lease agreement with the Village, but now is asking for the option to only renew to July 1, 2020. Mayor Briffa will have Village Attorney Coniglio prepare a new lease agreement to extend the lease to July 1, 2020 with the same monthly rent of $17,916.00 and adding the clause to allow the Village to rent unused space.
Community Building Vacancy: Mayor Briffa noted that he has met with Bill Bacon, Livingston County Economic Development, and Annie Chiweco at Senator Galivan's Office, and has been contacted by local real estate agents interested in listing the property. Pat Cole, AB Cole Real Estate, attended the meeting and presented a proposal on the services their agency can provide the Village with listing on multiple commercial sites. Mayor Briffa noted that he is confident that the building is highly marketable and will be easily leased and should not put a financial burden on the Village.

LCEMS Outpost: Mayor Briffa noted that he has been approached by Livingston County Emergency Medical Services to use the Village Office as an outpost for lavatory use. After some discussion, it was agreed to table the topic to discuss at a later date.
Town Equipment Fee: Mayor Briffa noted that the Town has begun charging an equipment use fee on their invoices for services that involve water line repair. After much discussion on the subject with Town Supervisor Fanaro, it was decided that both parties will honor the terms as currently described in the Intermunicipal Services Agreement Between the Town of Leicester and the Village of Leicester that was dated January 22, 2018 and valid from January 1, 2018 until December 31, 2020.
NYSCOPBA Lease Agreement: Mayor Briffa reported that NYS Correctional Officers & Police Benevolent Association has asked to renew their lease. After some discussion, Trustee Constantino motioned, 2nd by Trustee Rizzo, to renew the lease with NYSCOPBA for four (4) more years, beginning January 1, 2019 through January 1, 2023, with no increase in rent at $850.00 per month. [Motion Carried 4-0] Clerk-Treasurer DeGraff will prepare the lease renewal documents.

MAYOR'S REPORT:
Main Street Development Meeting: Mayor Briffa noted that some of the points of the meeting was that there was not enough parking for the business on Main Street and not enough business signage in the village.
Traffic Study Grant: Mayor Briffa noted that Mount Morris Mayor Provo has asked for the Village for support in a $90,000 Grant for a Traffic Study of Route 36 from Route 408 to Jones Bridge Road. After some discussion, Trustee Constantino motioned, 2nd by Trustee Frantz, to pledge the $2000 support for the Route 36 Traffic Study Grant [Motion Carried 4-0]
Halloween Party: Mayor Briffa reported that the Halloween Party is all set for October 31st
Make a Difference Day: Mayor Briffa noted that he has several students lined up from York Central for the event on October 27th.

CLERK'S REPORT:
Village Tax Levy: Clerk-Treasurer DeGraff reported that $1,305.18 in Village taxes were levied to the County of which $$847.93 was water that was levied to the Village taxes.

CLOSE PUBLIC HEARING – LOCAL LAW #2 – 2018 AMENDMENT TO CODE SECTION 507.B.2 OF ZONING LAW:
Trustee Constantino motioned, 2nd by Trustee Jacobs, to close the Public Hearing on Local Law # 2 – 2018 amending Code Section 507.B.2 at 6:31 pm [Motion Carried 4-0]

After hearing the public comments and after much discussion, it was agreed to table the discussion so the Board can review the information. Mayor Briffa noted he will be following up on the public's recommendation of a potential Village Business Directory sign. Mayor Briffa also noted that until Local Law # 2 – 2018 is passed, the current signs of concern may remain in place on Village property providing they are removed at the end of each day.

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AUDIT OF BILLS:
Trustee Rizzo motioned, 2nd by Trustee Constantino, to accept the bills as audited [Motion Carried 4-0]

General Fund Vouchers 1592-1616 $11,671.65 Water Fund Vouchers 610-619 $71,756.76

NEXT VILLAGE BOARD MEETING:
November 19, 2018 pm at the Village Hall

ADJOURNMENT: Trustee Constantino motioned, 2nd by Trustee Frantz to adjourn the meeting at 8:10 pm. [Motion Carried 4-0]

Respectfully Submitted,
Kirstie DeGraff
Clerk-Treasurer
Village of Leicester