

Village of Leicester

September 15, 2025 Board of Trustees Meeting

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa

Trustees: Don Jacobs, Ken Rizzo, Tom Frantz

Clerk-Treasurer: Deborah Beardsley

Deputy Clerk: Samantha Bodratti

Highway Superintendent:

Water Operator:

Zoning/Code Enforcement:

Residents and Guests: Lance Hilyard, James Kane, Carl Johnson, Adam Bodratti, Jay Lynch, Renee Parks, Jeremy DeLyser (Engineer)

EXCUSED: Motion by Trustee Frantz, 2nd by Trustee Jacobs to excuse Trustee Christiano. [Motion Carried 3-0]

MINUTES: The minutes of August 18, 2025 Board Meeting were accepted on a motion by Trustee Rizzo, 2nd by Trustee Frantz. [Motion Carried 3-0]

OPEN PUBLIC HEARING: Mayor Briffa opened the public hearing on Local Law 2-2025 – Updating R1 District (Camper Law) at 6:33 pm on a motion from Trustee Jacobs, 2nd by Trustee Frantz. [Motion Carried 3-0]

COMMITTEE REPORTS:

Fire District: No report.

Highway Department Report: No current issues.

Water Report:

- No current issues.

Zoning Report: No current issues.

OLD BUSINESS:

Budget – Proposing to create a law to raise the Village tax levy back to 2024-2025 levels. Public Hearing in October 2025. State Comptroller reduced Village tax levy in response to the Fire District creation. Raising the Village tax levy 20% is approximately \$8000 and would return the tax levy to what it was prior to the Fire District formation.

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Water Contracts – Seneca Foods signed a new five-year contract. Village currently has five-year contract with Village of Mt. Morris to obtain water. The debt service with Mt. Morris ends in October 2026. Pending contract with Livingston County Water and Sewer to continue to provide water to Town of Leicester customers. To renegotiate separate contract for water break repairs.

Newsletter – Ready and being sent to the printers. The newsletter includes leaf pick up dates for weeks of October 27, November 3 and November 17.

NEW BUSINESS:

Fire District Donation to Reestablish the Halloween Party at the Fire Hall – Adam Bodratti asked the Village for a donation to help reestablish the annual Halloween Party. The Village board approved a \$200 donation and the use of the popcorn machine for the Halloween Party.

Oak Manor Drainage Project – CPL Engineer, Jeremy DeLyser presented the draft report on the drainage problem in Oak Manor affecting primarily the Northern residents of the project. He outlined the options available and the timeline for application for grant funding to be applied for by Livingston County Soil and Water Conservation. Potential costs were discussed with estimates at approximately \$415,000. It was agreed that the Town as well as property owner John Yasso would also need to be involved in the process. Project is pending grant funding.

MAYORS REPORT:

CLERKS REPORT:

Resolution Requesting Collection of Delinquent Taxes by the Livingston County Treasurer as of October 1, 2025 in accordance with section 1442 of the Real Property Tax Law of the State of New York: Clerk-Treasurer Beardsley presented the resolution that was accepted on a motion by Trustee Frantz, 2nd by Trustee Rizzo. [Motion Carried 3-0]

Standard Workday: Motion by Trustee Rizzo, 2nd by Trustee Jacobs for Resolution to Establish Standard Workday (6 hours/day) for Mayor, Trustees and Code Enforcement Officer based on Record of Activities. Resolution to be posted for 30 days prior to submission to NYS Retirement System. [Motion Carried 3-0]

CLOSE PUBLIC HEARING: On a motion from Trustee Frantz, 2nd by Trustee Jacobs the public hearing was closed at 7:03 pm. [Motion Carried 3-0]

Motion to adopt Local Law 2-2025 – Updating R1 District (Camper Law) made by Trustee Rizzo, 2nd by Trustee Frantz. [Motion Carried 3-0]

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PUBLIC COMMENTS: None.

AUDIT OF BILLS:

Trustee Rizzo motioned, 2nd by Trustee Jacobs to accept the bills as audited. [Motion Carried 3-0]

General Fund Vouchers 3391 \$6,532.75 Water Fund Vouchers 1273 - 1278 \$4,299.26

NEXT VILLAGE BOARD MEETING:

Board of Trustees Meeting, October 20, 2025, at 6:30 pm at Village Hall. Public Hearing Tax Cap Override.

ADJOURNMENT: Trustee Jacobs motioned, 2nd by Trustee Frantz to adjourn the meeting at 7:32 pm.
[Motion Carried 4-0]

Respectfully Submitted,
Deborah Beardsley
Clerk-Treasurer
Village of Leicester