

# *Village of Leicester*

## **February 23, 2026 Board of Trustees Meeting**

**CALL TO ORDER:** Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

**PRESENT:**

**Mayor:** Barry Briffa  
**Trustees:** Don Jacobs, Ken Rizzo, Tom Frantz  
**Clerk-Treasurer:** Deborah Beardsley  
**Deputy Clerk:** Sam Bodratti  
**Highway Superintendent:**  
**Water Operator:**  
**Zoning/Code Enforcement:**  
**Residents and Guests:** James Kane

**EXCUSED:** Motion by Trustee Frantz, 2<sup>nd</sup> by Trustee Rizzo to excuse Trustee Christiano. [Motion Carried 3-0]

**MINUTES:** The minutes of January 28, 2026 Board Meeting were accepted on a motion by Trustee Rizzo, 2<sup>nd</sup> by Trustee Jacobs. [Motion Carried 3-0]

**COMMITTEE REPORTS:**

**Fire District:**

**Highway Department Report:**

**Water Report:**

**Zoning Report:**

- Report received from CEO Cagle.
- County is looking to combine CEO services for the Towns and Villages. No further information is known currently.
- Annual report submitted by CEO Cagle to State and copy provided to Mayor Briffa.

**OLD BUSINESS:**

**Life Safety Quote for Integrated Smoke Alarms** - New quote received with prevailing wage in the amount of \$2,936.76. A motion to accept quote for integrated Smoke Alarms was made by Trustee Jacobs, 2<sup>nd</sup> by Trustee Frantz. [Motion Carried 3-0]

**Budget 2026-2027** – All line items were reviewed. Mayor Briffa asked if anyone had any needs for the office or for equipment to be considered for the 2026-2027 budget. No one had additional items to be considered.

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It was recommended to combine the two CD accounts into one account and put any interest monies over the \$400,000 base amount into the General Fund.

Dog Control (A3510.4) is now zeroed out, saving \$4900. No changes to Street Maintenance (A5110.4) line until Mayor Briffa consults with Superintendent Page regarding oil, stone and seal fog road maintenance quotes.

Discussed moving forward in this budget year on obtaining an up-to-date code book. Question was asked how future code changes work as far as adding to the book to keep updated and what costs are involved. Deputy Clerk Bodratti will reach out to the company regarding additional costs and a new quote. The 2026-2027 budget would then not have any expenditure listed under Zoning Contractual (A8010.4)

The Village has nothing budgeted towards the Main Street Grant for the 2026-2027 budget year.

Discussed various tax percentage increases as outlined in prospective budget. If electing an increase of 10% to this year's tax levy. Tax increase would only result in an increase of \$2,172 in the total levy amount which is less than what the tax levy was in 2023. Discussed if the tax levy had not been decreased by 40% in 2013 there would not be a need for any current tax increases.

Motion to increase 2026-2027 Village tax by 10% made by Trustee Rizzo, 2<sup>nd</sup> by Trustee Jacobs.  
[Motion Carried 3-0]

### **NEW BUSINESS:**

**West Wildlife** – Three options presented regarding trapping and eliminating a squirrel from entering and exiting the attic space above the second floor. No sound of any activity has been noted since the initial problem was reported. Tabled for further evaluation and discussion.

### **MAYORS REPORT:**

**Grant** – Oak Manor - Decision expected March 26, 2026

### **CLERKS REPORT:**

**Fund Balance Policy** – Final copy provided to Board.

**SAM Grant** – Because of the reduced grant amount approved by the Board, new grant paperwork needs to be completed. Once returned, a reviewer will be assigned. Clerk-Treasure Beardsley is working to complete the requested paperwork for submission.

**PUBLIC COMMENTS:** James Kane pointed out that there are several trees that have fallen over the water main path behind the pump house. The Board agreed the path will be checked for potential clean out.

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**ENTER EXECUTIVE SESSION:** Motion made by Trustee Frantz, 2<sup>nd</sup> by Trustee Rizzo to enter Executive Session at 7:21 pm to discuss staff. [Motion Carried 3-0]

**EXIT EXECUTIVE SESSION:** Motion made by Trustee Frantz, 2<sup>nd</sup> by Trustee Rizzo to exit Executive Session at 7:40 pm. [Motion Carried 3-0]

**AUDIT OF BILLS:**

Trustee Rizzo motioned, 2<sup>nd</sup> by Trustee Jacobs to accept the bills as audited. [Motion Carried 3-0]

General Fund Vouchers 3467 - 3477 \$3,983.61      Water Fund Vouchers 1318 - 1320 \$664.37

**NEXT VILLAGE BOARD MEETING:**

Board of Trustees Meeting, March 16, 2026, at 6:30 pm at Village Hall.

**ADJOURNMENT:** Trustee Frantz motioned, 2<sup>nd</sup> by Trustee Jacobs to adjourn the meeting at 7:37 pm. [Motion Carried 3-0]

Respectfully Submitted,  
Deborah Beardsley  
Clerk-Treasurer  
Village of Leicester