

Village of Leicester

January 27, 2020 Board Meeting

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa

Trustees: Mike Constantino, Tom Frantz, Ken Rizzo

Clerk-Treasurer: Kirstie DeGraff

Fire Chief: Jim Kane

Highway Superintendent: Russ Page

Water Operator: Al Mothershed

Zoning/Code Enforcement: Gerald Parsons

Residents: Maria Briffa, Janet Green, Don Kane, Toni Pendergast, Karen Roffe

EXCUSED: Trustee Don Jacobs was excused on a motion by Trustee Rizzo, 2nd by Trustee Frantz [Motion Carried 3-0]

MINUTES: The minutes of the December 16, 2019 Board Meeting were accepted as corrected on a motion by Trustee Rizzo, 2nd by Trustee Constantino [Motion Carried 3-0]

COMMITTEE REPORTS:

Fire Company Report:

Fire Chief Jim Kane reported the following:

- 1) The department was called out 4 times with 70 calls total for 2019; 2 calls YTD 2020 (See attached report)
- 2) Met with RIT students Keystone Consulting for proposal of new Fire Hall at 118 Main Street. Plan to meet again at the April 20th Board meeting to review proposal/plans.
- 3) Chief Kane presented new member Derick Otis who was approved on a motion by Trustee Frantz, 2nd by Trustee Rizzo. [Motion Carried 3-0].
- 4) Recruit NY April 25th & 26th
- 5) Meeting with Dival Safety on February 26th regarding new turnout gear
- 6) LED lighting upgrade has been completed with the exception of the truck bay as the job was quoted incorrectly. After some discussion the Board decided to hold off on the remainder of the job.
- 7) Trustee Constantino motioned, 2nd by Trustee Rizzo to accept York Leicester Kiwanis request to use the Fire Hall on Saturday March 28th for their chicken BBQ and on November 3rd for their Election Night Ham Dinner. [Motion Carried 3-0]

Highway Superintendent Report:

Highway Superintendent Russ Page and Mayor Briffa noted that there is an issue with the current procedure of submitting work orders that needs to be addressed. After some discussion it was agreed Mayor Briffa will set up a meeting with Town Supervisor Dave Fanaro.

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Water Report:

Water Operator Al Mothershed reported the following:

- 1) Mt Morris will not be making changes to the water treatment plant due to lack of funds which mean water issues (blue-green algae) in the summer will continue to come down the pipe to Leicester.
- 2) Al's license no longer qualifies with the Health Department as they require a "D" qualification. After some discussion it was agreed Al will take the \$175 correspondence class and lab course to acquire the certification.
- 3) Emergency Standby Generator at Pump House: possibly use remainder of SAM Grant funds from Route 36 Project
- 4) Al walked the transmission line indicating it was not terribly overgrown. He will reach out to Dan Morin regarding brush hogging in April.
- 5) Route 36 Meter Vault: possibly a Spring project. Will check with JP at MRB Group for confirmation.
- 6) Hydrants: continue flushing as required. 2 still need replacing and Russ has the work orders.

Zoning/Code Enforcement Report:

Code Enforcement Officer Jerry Parsons reported the following:

- 1) 14 permits issued in 2019
- 2) Request from Presbyterian Church for digital sign. Was told they could not.
- 3) Property at 118 Main Street keep getting broken into. Sheriff's Department has a special detail on the property.
- 4) Spoke to several residents about unlicensed vehicles.
- 5) Will be working on all 2019 reports and closing out 2019 building permits
- 6) Will be starting annual inspections

PUBLIC COMMENTS:

OLD BUSINESS:

Community Building: Mayor Briffa reported that the County has looked at the building and wants to look again but still no definitive answer if they will be proposing a lease. Mayor Briffa also noted AB Cole's contract extension expires in February. After some discussion, Trustee Rizzo motioned, 2nd by Trustee Frantz to extend the contract again to July 1st when BOCES vacates the building. [Motion Carried 3-0]

118 Main Street: Mayor Briffa reported that we are beginning the process to legally acquire the property and that FHLMC has gotten bids for the EPA clean up.

NEW BUSINESS:

First Impressions Program: Mayor Briffa reported the Village applied for a \$5000 Grant for benches, planters, and lighting along the Business District of Main Street.

MAYOR'S REPORT:

2020-2021 Budget: Mayor Briffa noted that we will meet at 6:00 pm at the February 24th meeting to review budget figures and noted that the March 16th meeting needs to be moved to the 23rd

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Shared Services Between Village & Town of Leicester: Mayor Briffa noted that with the push for shared services that he hopes there can be more continuity between the Village and Town.

CLERK'S REPORT:

Credit Card Acceptance: Clerk-Treasurer DeGraff reported that she has researched credit card companies provided by our bank that are no fee to the Village. After some discussion, Trustee Frantz motioned, 2nd by Trustee Constantino, to utilize MuniPay for credit card acceptance at the counter. [Motion Carried 3-0]

NYSEG Energy Lighting Audit: Clerk-Treasurer DeGraff reported that that NYSEG has presented a new proposal for the LED lighting upgrade for the Community Building. After some discussion, Mayor Briffa motioned, 2nd by Trustee Constantino, to go ahead with the KLED lighting upgrade IN THE Community Building at a cost of \$9,882.25 [Motion Carried 4-0]

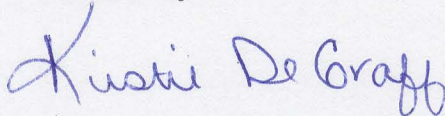
Concerts in the Park: Clerk-Treasurer DeGraff noted that not only did Joni Santucci resign as the coordinator but we also lost our grant funding due to changes in the grant process. After much discussion, Janet Green agreed to be the new coordinator and it was agreed to approach the Town for help with funding.

AUDIT OF BILLS:

Trustee Constantino motioned, 2nd by Trustee Rizzo, to accept the bills as audited [Motion Carried 3-0]
General Fund Vouchers 1893 - 1919 \$8,214.73 Water Fund Vouchers 723-735 \$97,999.66

NEXT VILLAGE BOARD MEETING: Board of Trustees Meeting February 24, 2020 at 6:00 pm at the Village Hall

ADJOURNMENT: Trustee Frantz motioned, 2nd by Constantino to adjourn the meeting at 8:00 pm. [Motion Carried 3-0]



Respectfully Submitted,
Kirstie DeGraff
Clerk-Treasurer
Village of Leicester

LEICESTER FIRE COMPANY CHIEF REPORT FOR MEETING

1/14/2020

- 12/11/2019 Possible House Fire 4829 York Rd.
(Smoke in basement hot water tank electrical fire) (YTD67)
- 12/17/2019 MVC 2184 Leicester rd. (2 Car)
- 12/20/2019 MVC York rd. @ Peoria Rd. (3 Car) (YTD70)
- 1/1/2020 MVC Perry Rd. @ Keeney Rd.74. (1 Car off Road)
- 1/10/2020 CO2 Alarm 2392 New Rd. (bad battery/old detector) (YTD2)

- **12/10/2019** did SCBA FIT TEST @ Fire Hall (10 Members Jim Kane, Don Kane, Adam Bodratti, Jake Post, Wayne Austin, Jerome Loudin, will Barnard, Howie Green, Matt Bird, Uly Grant 1/2 Hours)
- **12/10/2019** Sexual Harassment Training @ Fire Hall (19 Members Jim Kane, Don Kane, Adam Bodratti, Jake Post, Wayne Austin, Jerome Loudin, will Barnard, Howie Green, Matt Bird, Uly Grant,, John Yasso, Mary Yasso, john barnard, Bill Kane, Stan, Lubanski, Russ Page, Les Sliker, Bob Mahoney, KirstieDegraff, 45Minutes)
- **12/10/2019** Leicester Fire Company Meeting (19 Members @30 minutes)
- **12/16/2019** Village Board Meeting (Jim Kane /Don Kane 1 hour each)
- **12/19/2019** A ttended LCFFA Meeting @ Cuylerville Fire Hall
(Jim Kane/Don Kane/Stan Lubanski / Wayne Austin/ Jake Post/ John Barnard 2 Hours each)
- **12/27/2019** Line Officers Meeting (Jim Kane Don Kane Adam Bodratti Jake Post Wayne Austin 2 Hours Each)
- **1/6/2020** Fire Department Monthly (Apparatus Response/ work area on scene/ illumination/ toolplacement on apparatus)
(7 Members @ 2 Hour Each Jim Kane Don Kane Russ Page Wayne Austin Bill Kane Jeff Loudin Uly Grant 2 Hours each)
- **1/7/2020** Flat Tire on P-135 took to Sedam (inter driver) (Russ Page 2 Hours))
- **1/7/2020** Line Officers Meeting (Jim Kane Don Kane Adam Russ Page Wayne Austin 2 Hours Each)

TRAINING

- new BEFO Class Starts February 4th At the county training Center

OLD

- FEMA GRANT – got denial letter for the 2018 round year's grant (10/26/2018)

OLD

- New Fire Hall – committee info (no report)

- Cancer Bill – to start January 1 2019 village is working with insurance company

- TRAINING – list calendar

- Bryx – please use response mode button either way

- Pagers –Charger issues

- Fire Radio Channel – we are going to use channel 11 for traffic and on scene non critical talk

- Fit Test – was Dec 10 @ the Fire hall (10 Members were fitted)

- NYS Sexual Harassment Training – was Dec 10 @ the Fire hall (19 Members @ 45 Minutes)

- Boots – need to order 2 pairs

- Fire Extinguisher – annual service was done Dec 2nd had to send 2 in to hydro

- BEFO Class – new one starts Feb 4th @ Training center

- dress for weather –

- Department Training – 1st Monday @ 6:30

NEW

- Open House – Recruit NY Open House April 25th & 26th (Last Year sat 11-2)

- New Lights LED – Monday and Tuesday January 20th and 21st will be installed at the fire hall

Up Coming Events

- LCFCA MEETING – Thursday January. 16th @ Leicester Fire Hall @ 7:00 PM

Summited by Leicester Fire Chief James Kane 1/14/2020

1/16/2020 Thursday LCFCA Meeting @ 7:00pm @ Leicester Fire Hall

3/19/2020 Thursday LCFFA Meeting @ 7:00pm @ Lima Fire Hall

5/21/2020 Thursday LCFFA Meeting @ 7:00pm @ Livonia Fire Hall

7/16/2020 Thursday LCFFA Meeting @ 7:00pm @ Mt Morris Fire Hall

9/17/2020 Thursday LCFFA Meeting @ 7:00pm @ Nunda Fire Hall

11/19/2020 Thursday LCFFA Meeting @ 7:00pm @ Sparta Center Fire Hall

DATE Start Time Leave Time

/ /2020

:00 PM

PM