

Village of Leicester

August 21, 2017 Board Meeting Minutes

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa

Trustees: Ken Rizzo, Mike Constantino, Thomas Frantz

Clerk-Treasurer: Kirstie DeGraff

Fire Chief: Jim Kane

Highway Superintendent: Russ Page

Water: Al Mothershed

Residents: Maria Briffa, Donald Kane

Excused: Trustee Janet Green on a motion by Trustee Frantz, second by Trustee Constantino

MINUTES: Trustee Rizzo motioned, second by Trustee Frantz, that the minutes of the July 17, 2017 Board Meeting be accepted as written. [Motion Carried 3-0]

COMMITTEE REPORTS:

Fire Company Report:

Fire Chief Jim Kane reported that the department was called out 9 times this past month (See attached report)

It was advised to contact Heather Grant for help with the narrative wording on the FEMA Grant for Turn Out Gear and Air Packs

315 Fire Apparatus came and took pictures of Truck P-135, advising the truck's value of around \$80,000. Mayor Briffa motioned, second by Trustee Rizzo, to list the sale of the truck with 315 Fire Apparatus. Kirstie will follow up with DMV to get a Title for the truck to accompany the Certificate of Origin we have on file.

It was noted that confirmation was received that the build of truck #4 began on August 14th. Working on getting service quotes for fire truck and Jaws.

Fire Chief Kane is still working on the driver's list for the insurance company.

Trustee Ken noted that garbage has been accumulating at back door of fire hall to which Jim noted they had no place to dump garbage unless they brought it home. Kirstie will get Jim a key to the dumpster.

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Highway Superintendent Report:

Highway Superintendent Russ Page reported on the following:

- 1) Behind schedule but completed oil/stone on town roads and will begin paving Canandaigua St on 9/11
- 2) Valentino project should begin once Canandaigua St project is completed.
- 3) Reached out to State Foreman who indicated Resident Engineer of State will not help with water run off on the Parson's property. Plan to follow up with upper management with State DOT on Jefferson Road.

Mayor Briffa noted we need dates for 3 brush pick-ups for newsletter.

Water Report:

Al Mothershed reported that he is working on connecting water to Soto's and Flickners. Both property owners will connect at their own expense and both properties need to cross private property and the Soto's will need State approval to connect from the other direction. Trustee Rizzo motioned, second by Trustee Frantz to hook up water to both properties at no cost to the Village. [Motion Carried 3-0]

Seneca Foods needs new meter on 2nd line but they have been advised they need to fix line leak first. Seneca Foods is asking for reimbursement for new line/pit/etc. Al noted that the overage was because county required more causing need for larger pit. It was agreed Village will not reimburse for cost overage due to county's requirement.

Mayor Briffa noted we need October dates for hydrant flushing for newsletter.

PUBLIC COMMENTS: None

OLD BUSINESS:

County Resolutions: Tabled

Job Bids:

Fire Hall Roof: Norman Marble to be contacted again notifying of acceptance of bid, to request insurance certificate and to inquire on planned start date.

Gazebo Roof: Trustee Frantz motioned to accept bid of \$2200, second by Trustee Rizzo. [Motion Carried 3-0]

Community Building Window: Mayor Briffa noted he approved Moran's Glass to fix broken window for \$320.76 and did not need a vote as cost was under \$500.

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Grant: Trustee Rizzo motioned, second by Trustee Frantz, to approve the State and Municipal Facilities Program (SAM) grant of \$100,000 subject to council approval. [Motion Carried 3-0]

NEW BUSINESS:

Job Bids:

North Street Trees: Tabled for more bids

Oak Manor Landscaping: After opening sealed bids received, Trustee Rizzo motioned, second by Trustee Frantz, to accept bid of \$6240 from Cooks Lawnmowing and Landscaping subject to verification of use of rock hound and October 15, 2017 completion date. [Motion Carried 3-0]

Community Building Parking Lot Sealing: After opening sealed bids received, Trustee Constantino motioned, second by Trustee Rizzo, to accept bid of \$4904 from Fighting Irish Sealing. [Motion Carried 3-0]

CLERK'S REPORT:

Office Equipment: Village Clerk DeGraff shared the quotes received to update office equipment. Mayor Briffa motioned, second by Trustee Rizzo, to accept bid of \$2295.23 from Hurricane Technologies to replace 2 older laptops with 2 Dell desktop computers, replace HP Laser Printer with HP Color Laser printer (price to include installation labor). [Motion Carried 3-0]

Office Internet/Phone: After some discussion, Trustee Constantino motioned, second by Trustee Frantz, to switch office phone and internet to Spectrum Business Cable.

2020 Census: After some discussion, Trustee Constantino motioned, second by Trustee Frantz, to designate Genesee/Finger Lakes Regional Planning Council as the 2020 Census Local Update of Census Address Operation (LUCA) liaison. [Motion Carried 3-0]

MAYOR'S REPORT:

Mayor Briffa reported that he has met with and requested more presence from the Livingston County Sheriff's Department regarding speeding down the hill on Route 39 entering the village and on Route 36 heading towards Mount Morris and vandalism behind St Thomas church.

Mayor Briffa publicly thanked Doug Seeber for his service and hard work as Clerk-Treasurer and noted that Kirstie DeGraff has proven qualified as Doug's replacement. Trustee Constantino motioned, second by Trustee Rizzo, that effective September 1, 2017, Kirstie DeGraff is no longer probationary and is officially Village Clerk-Treasurer. [Motion Carried 3-0] Trustee Rizzo motioned, second by Trustee Frantz, to accept Doug Seeber's resignation as Village Clerk-Treasurer effective August 31, 2017. [Motion Carried 3-0]

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AUDIT OF BILLS:

Trustee Rizzo motioned, second by Trustee Frantz, to accept the bills as audited. [Motion Carried 3-0]

A1325 – A7140 \$4023.18 F8320 – F8340 \$533.86

NEXT VILLAGE BOARD MEETING: September 18, 2017 at 6:30 pm at the Village Hall

ADJOURNMENT: Trustee Frantz motioned, second by Trustee Rizzo to adjourn the meeting at 7:47 pm. [Motion Carried 3-0]

Respectfully Submitted,
Kirstie DeGraff
Clerk-Treasurer
Village of Leicester