

Village of Leicester

September 20, 2021 Board Meeting

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

MOMENT OF SILENCE: Mayor Briffa asked for a moment of silence in memory of the recent passing of Al Mothershed, Village Water Operator.

PRESENT:

Mayor: Barry Briffa

Trustees: Mike Constantino, Don Jacobs, Ken Rizzo

Clerk-Treasurer: Kirstie DeGraff

Fire Chief: Jim Kane

Highway Superintendent:

Water Operator:

Zoning/Code Enforcement: Chuck Cagle

Residents: Janet Green, John Yasso

EXCUSED: Trustee Constantino motioned, 2nd by Trustee Rizzo, to excuse Trustee Frantz. [motion Carried 3-0]

MINUTES: The minutes of the August 16, 2021 Board Meeting were accepted on a motion by Trustee Rizzo, 2nd by Trustee Jacobs [Motion Carried 3-0]

COMMITTEE REPORTS:

Fire Company Report: Fire Dept. John Yasso reported the following:

- 1) 3 calls
- 2) Dept attend Sherrif's Dept National Night Out in the Village Park on August 17th
- 3) 2006 Pumper out of service – possible battery issue. Floyd to come out to service this week.
- 4) Fire Hall Use for Halloween – Janet Green requested the Fire Dept to sponsor the Halloween program this year (rather than the Village) and requests the use of building for Halloween which was approved on a motion by Trustee Rizzo, 2nd by Trustee Constantino [Motion Carried 3-0]
- 5) Annual Truck Service – getting quotes
- 6) Received Anheuser Busch Grant for 96 cases of water
- 7) Water Damage – waiting to verify no leaking in basement before finishing. Getting list of supplies.
- 8) Roof – rear roof may need repair soon

Highway Superintendent Report: Mayor Briffa reported on behalf of Superintendent Russ Page that Town has the following Work Orders:

- 1) Cover water for Village
- 2) Leaf & Brush Pick-up 10/25, 11/1 & 11/15
- 3) Received estimate to repair water main break by tracks totaling \$881 - Tabled

Water Report: Mayor Briffa reported on the following:

- 1) Putting an ad in the paper for Water Operator position
- 2) Will be talking to Village of Mt Morris to help cover
- 3) Badger rep is coming out this week to show how to use trimble equipment

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Zoning/Code Enforcement Report: Code Enforcement Officer Chuck Cagle presented his monthly report (attached) and noted the following:

1) Consignment Shop on Main St plans to change front roof and sign

The Zoning Board will be meeting on September 21st to review the Lot Line Adjustment at 175 Main Street. Megan Semmel was appointed as an Alternate to the Zoning Board of Appeals by Mayor Briffa, 2nd by Trustee Rizzo [Motion Carried 4-0]

OLD BUSINESS:

Community Building: Mayor Briffa noted that ARC is still working on the purchase details.

Semmel Property: Mayor Briffa noted that the Semmels were offered the property for \$4500, they countered with \$1500. After some discussion, Trustee Constantino motioned, 2^{ns} by Trustee Rizzo to counter back with \$1500 for the property PLUS \$500 for seller's fees totaling \$2000. Mayor Briffa will present the counteroffer to the Semmel's.

Community Building Roof: Mayor Briffa noted that the roof repairs have been completed and look nice

Elevator: Mayor Briffa noted that the elevator is not working and presented the service contract for Otis Elevator Company, noting there weren't many options. After so discussion, Trustee Constantino motioned, 2nd by Trustee Jacobs to approve the contract with Otis Elevator Company.

Jones Bridge Road Drainage: Mayor Briffa noted that he is still working on getting rid of wood and still following up on potential contacts that may want it. It was noted that the County has a contract with company that can grind for a cost but he is trying to keep the project as cost effective as possible considering the original plan was that the Town was to haul to their dump site.

Fire Hall Sealing – Trustee Constantino motioned, 2nd by Trustee Rizzo to reject the bid from DioGuardi for \$2,241 to seal the concrete apron [Motion Carried 3-0]

NEW BUSINESS:

Village Hall: Trustee Constantino motioned, 2nd by Trustee Jacobs to accept the \$1,750 bid from Casteel Construction to repair the damaged wood by the west side porch area by basement window [Motion Carried 3-0]

Maple Lane: Mayor Briffa noted we are getting signatures on the Deeds to acquire Maple Lane.

Summer Concerts: Janet Green presented the final report on the 2021 Summer Concert Series, noting that she will not be chairing the event next year

MAYOR'S REPORT:

Gazebo: Mayor Briffa noted that the roof has been completed and that Howie will begin painting the gazebo tomorrow in preparation for the Ellis family dedication. The plaque has been ordered. The Village received a check from the Ellis family for \$4500 for the roof and the dedication plaque.

Fall Newsletter: Mayor Briffa noted that the Fall newsletter has been completed and will be going to the printer for mailing.

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CLERK'S REPORT:

Delinquent Tax Resolution: Clerk-Treasurer DeGraff presented a list of the current unpaid taxes. Trustee Constantino moved, 2nd by Trustee Rizzo, to adopt the following resolution:

BE IT RESOLVED that the Livingston County Treasurer be authorized to collect the 2021-2022 Village of Leicester taxes as of October 1, 2021 in accordance with section 1442 of the Real Property Tax Law of the State of New York. [Motion Carried 3-0]

Volunteer Firefighter & Ambulance Worker Real Property Tax Exemption: Clerk-Treasurer DeGraff presented the paperwork for review and was tabled.

Williamson Law Books Accounting Software: Clerk-Treasurer DeGraff presented the renewal contract for the Municipal Accounting software for \$1,080 which was approved by Trustee Constantino, 2nd by Trustee Rizzo [Motion Carried 3-0]

ARPA Update: Clerk-Treasurer DeGraff noted that the Village received an additional \$91.75 this year for the American Rescue Plan Act for the Coronavirus Local Fiscal Recovery Fund to be applied towards the Jones Bridge Road Drainage Project.

PUBLIC COMMENTS: None

ENTER EXECUTIVE SESSION: Trustee Constantino motioned, 2nd by Trustee Rizzo to enter Executive Session at 7:24 pm [Motion Carried 3-0]

EXIT EXECUTIVE SESSION: Trustee Constantino motioned, 2nd by Trustee Jacobs to exit Executive Session at 7:54 pm [Motion Carried 3-0]

AUDIT OF BILLS:

Trustee Rizzo motioned, 2nd by Trustee Constantino, to accept the bills as audited [Motion Carried 3-0]
General Fund Vouchers 2348-2377 \$81,855.19 Water Fund Vouchers 870-878 \$5,911.60

NEXT VILLAGE BOARD MEETING: Board of Trustees Meeting October 18, 2021 pm at 6:30 pm the Village Hall

ADJOURNMENT: Trustee Rizzo motioned, 2nd by Trustee Constantino to adjourn the meeting at 8:00 pm. [Motion Carried 4-0]

Respectfully Submitted,
Kirstie DeGraff
Clerk-Treasurer
Village of Leicester