

# **Minutes of the January 25, 2016**

## **Leicester Village Board Meeting**

**Present:** Mayor Barry Briffa, Trustees; Tom Frantz, Mike Constantino, Janet Green.

**Deputy Clerk:** Jennifer Lubanski

**Mark Lubanski, Donald Kane, Karen Roffe and Ken Rizzo.**

**Highway Superintendent:** Russ Page

**Fire Chief:** Jim Kane

**Meeting was called to order at 6:30PM**

**The Pledge of Allegiance was recited.**

### **APPROVAL OF MINUTES FROM THE November 16, 2015 VILLAGE BOARD MEETING:**

**Trustee Janet Green made a Motion to accept as presented the minutes from December 21, 2015 Village Board Meeting, the Motion was seconded by Trustee Tom Frantz.**

**Carried 4-0**

**Trustee Mike Constantino made a motion to dismiss Trustee Scott Davis from the Village Board Meeting; the Motion was seconded by Trustee Tom Frantz.**

**Carried 4-0**

### **FIRE DEPARTMENT REPORT:**

**Chief Kane said that department was called out 2 times, (See Attached Report).**

**Chief Kane stated that they have put in application for a FEMA grant for use in purchasing 22 sets of turnout gear and 17 new air-packs with extra bottles. The total grant applied for is approximately \$161,000. There was discussion related to the cost of the items to be purchased. If the grant is not received they will re-evaluate what they will purchase.**

**Chief Kane noted the new fire truck process is awaiting attorney response and then the Village will need to determine the process needed to put it out to bid.**

### **HIGHWAY SUPERINTENDANT'S REPORT:**

**Superintendent Page reported the 2 new hydrants locations have been determined and parts can be ordered and they will be able to install them once parts are in and the weather allows.**

**There was discussion regarding Mahoney Street. It has been at least 10-12 years since the embankment at the base of the railroad tracks along Mahoney Street has been cleaned up. The previous clean-up was done by hand and now they have a brush cutter on the excavator to help with**

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this clean-up. This process would leave the cuttings in place to rot away. Sites that have been done include Keeney Road, Crapsey Road and they are working on Highbanks Road now. Some of the cuttings could be cleaned up by hand and run through the chipper if needed. Use of prisoner to help with this process was discussed.

Superintendent Page estimated the maximum cost of the project to be \$3,400.

Trustee Mike Constantino made a motion to do the clean-up at Mahoney Street with a maximum expense of \$3,500; the motion was seconded by Trustee Tom Frantz.

Carried 4-0

Mayor Briffa questioned Superintendent Page regarding purchase of a new piece of equipment for use in mowing weeds. The cost was estimated at \$14,000 to \$15,000 for it. Once the price is determined the Village will discuss with Town what kind of arrangements can be made for the joint purchase of the equipment.

The road on Oak Manor was also discussed. Superintendent Page will look at it.

### COMMUNITY BUILDING HEATING PROJECT:

Bids will go out the first week of January and will be due by 12:00PM on Monday February 1, 2016. There will be a special Village Board meeting held on Monday February 8, 2015 at 6:30PM to open the bids. The Engineer will be present. Five contractors went through the building. The asbestos portion of the project is estimated to be \$120,000 the total cost of the project should not exceed \$400,000. The contractor will need to post an 8% bond. Heather Grant has applied for \$116,000 grant from Senator Galvin's office to help fund the asbestos abatement portion of the project.

The village will be able to bond \$375,000 of the project over 15 years.

Trustee Mike Constantino questioned how the bid would be awarded. The engineer will be there to determine which bidders included all the items needed to complete the project and will recommend to the board the best option. The bid will be awarded to the contractor that addresses all the aspects of the project not based on the lowest bid.

There was a discussion regarding opening and awarding the bids at the same time. There was concern that awarding the bids at the same time they are opened would not provide enough time to consider the bids in full to award the contract. At this time the bids will be opened and the contract awarded on February 8, 2015.

Trustee Janet Green made a motion to adopt the public improvement bond 2016 for the Village of Leicester Community Center resolution (see copy attached); the motion was seconded by Trustee Tom Frantz.

Carried 4-0

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### OTHER ITEMS

Mayor Briffa discussed that Howard Green has an interest in training to monitor the water system. Once Howard is licensed, the Village could rely on him during Al Mothershed's vacations instead of the Town employees.

Trustee Janet Green discussed the banners. We still do not have all the banners since the first shipment was incorrect. They are still working on getting the corrected banners to us. The pricing will not change and payment will not be made until we receive all the banners.

Karen Roffe mentioned that the plowing of the sidewalks created a mess due to the plow being too wide for the sidewalks. She mentioned that there should be more care taken the next time it is plowed.

### AUDIT BILLS:

A motion was made by Trustee Tom Frantz and seconded by Trustee Janet Green to approve the bills as audited for the month of January.

FUND A A815-A832 = \$ 6,407.79

FUND F F328-F340 = \$ 52,024.26

Carried 4-0

### NEXT BOARD MEETING:

The Leicester Village Board meeting will be February 22, 2016 at 6:30PM

### ADJOURN MEETING:

A motion was made by Trustee Mike Constantino and seconded by Tom Frantz to adjourn at 7:15

Carried 4-0

Respectfully Submitted:

Jennifer Lubanski

Deputy Clerk

Village of Leicester