

Village of Leicester

BY: _____

52 South Parkway PO Box 203
Leicester NY 14481

Phone (585) 382-3699 Fax (585) 382-9145

VillageOfLeicester.org VillageOfLeicester@frontiernet.net

FIRE HALL RESERVATION REQUEST FORM

Use of the Fire Hall will be granted by Village Board Approval.
This completed form must be returned to the Office of the Village Clerk,
52 South Parkway, PO Box 203, Leicester, NY 14481.

Requested By: _____

Mailing Address: _____

Phone Number: _____

Date Needed: _____ Time From: _____ To: _____

Purpose for Use of Building (In Detail): _____

There are NO kitchen facilities in this building.

Number of Persons Expected to Attend: _____

Signature of Responsible Party: _____ Date: _____

SECURITY DEPOSIT FEE: \$50.00

The security deposit fee, payable to the Village of Leicester by check, will be refunded to the user within ten (10) days after the use of the facility, if there are no expenses incurred by the Village as a result of the event. The Fire Hall is a community facility, and as such, excessive noise and the use of alcoholic beverages is strictly prohibited. Also this is a carry in/carry out facility. Please take all garbage with you and leave the facility in the condition that you found it. Failure to abide by these regulations may result in immediate eviction from the Fire Hall and loss of security deposit.

VILLAGE BOARD: Approved _____ Denied _____ Date: _____

Village of Leicester

52 South Parkway PO Box 203

Leicester NY 14481

Phone (585) 382-3699 Fax (585) 382-9145

HOLD HARMLESS AGREEMENT

The undersigned, on behalf of _____,
agree that we will indemnify and hold free and harmless the Village of Leicester,
it's Mayor, Board of Trustees, Clerk/Treasurer, Deputy Clerk, in both their
corporate and individual capacities, it's employees and supervisors for all claims
of any nature, or actions for damages or loss to property, including the loss or
use thereof, and from any and all claims or actions for personal injury, sickness
or disease, including personal injury, if caused by the undersigned's acts or
omissions, and the undersigned will pay any and all judgment decrees, costs,
including attorney's fees, which may be rendered against the Village of Leicester,
it's Trustees, Mayor, Board of Trustees, Clerk/Treasurer, Deputy Clerk, in both
their corporate and individual capacities, it's employees and supervisors, in any
and all such actions or proceedings relating to my (our) entertainment

Dated _____

Representative Name

Representative Signature

Village of Leicester

52 South Parkway PO Box 203

Leicester NY 14481

Phone (585) 382-3699 Fax (585) 382-9145

HOLD HARMLESS AGREEMENT

The undersigned, on behalf of _____,
agree that we will indemnify and hold free and harmless the Village of Leicester,
it's Mayor, Board of Trustees, Clerk/Treasurer, Deputy Clerk, in both their
corporate and individual capacities, it's employees and supervisors for all claims
of any nature, or actions for damages or loss to property, including the loss or
use thereof, and from any and all claims or actions for personal injury, sickness
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Dated _____

Representative Name

Representative Signature