

Village of Leicester

April 15, 2019 Board Meeting

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa

Trustees: Mike Constantino, Don Jacobs, Ken Rizzo

Clerk-Treasurer: Kirstie DeGraff

Fire Chief: Jim Kane

Highway Superintendent: Russ Page

Water Operator: Al Mothershed

Zoning/Code Enforcement: Gerald Parsons

Residents: Maria Briffa, Jackie Englert, Marvin Englert, Don Kane, Dan Morin, Toni Pendergast

EXCUSED: Trustee Constantino motioned, 2nd by Trustee Jacobs to excused Trustee Tom Frantz [Motion Carried 3-0]

COMMITTEE REPORTS:

Fire Company Report:

Fire Chief Jim Kane reported the following:

- 1) The department was called out 4 times in March with 22 calls YTD (See attached report)
- 2) The Annual Report was distributed
- 3) The Line Officers were accepted on a motion by Trustee Jacobs, 2nd by Trustee Constantino [Motion Carried 3-0]
- 4) Chief Kane noted that the copy of the paperwork for FEMA Grant that was submitted in October is still promised to be given to Clerk-Treasurer DeGraff for Office records.
- 5) Fire Chief Kane noted that 20+/- members that need physicals will be scheduled in May.
- 6) Recruit NY will be April 27th.

Highway Superintendent Report:

Highway Superintendent Russ Page reported the following:

- 1) Last Snow/Ice removal invoice was submitted for year
- 2) Working on completing Work Orders: Replace dead end sign for North St; Penny Ln fire hydrant; roll park/school; replace Business Directory Sign

Water Report:

- 1) **Route 36 Water Main Replacement:** On a motion by Trustee Rizzo, 2nd by Trustee Constantino, it was agreed to expense the cost of labor and supplies of \$60,000 to complete the project [Motion Carried 3-0]. Water Operator Al Mothershed reported that we received the proper permits and the materials are on order with Blair and that he the materials can be stored at Celebrate Church so long as it doesn't interfere with Easter parking. It was noted that an excavator/operator may need to be rented. If everything falls in line, the project can begin next Tuesday.

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- 2) **Pump House Repairs:** Completed.
- 2) **Watermain Route Clearing & Grubbing Maintenance:** Completed
- 3) **77 Main Street:** Trustee Constantino motioned, 2nd by Trustee Jacobs, to remove 77 Main Street from the water books as the house has been demolished [Motion Carried 3-0]

OPEN BUDGET HEARING: Mayor Briffa called the Budget Hearing to order at 6:54 pm on a motion by Trustee Rizzo, 2nd by Trustee Constantino [Motion Carried 3-0].

Zoning/Code Enforcement Report:

- 1) **Unlicensed Cars:** Addressed 3 unlicensed cars in the Village. It was noted that there is another abandoned car on Oak Manor.
- 2)
- 3) **Smoke Detector Law:** No replaceable batteries in new smoke detectors.
- 4) **Consignment Shop:** Was noted that there are boundary line issues that are hindering the purchase of the property
- 5) **Village History:** There was question as to contents at Village Historians house and if it is insured. Received complaint that person had to go to Historian's home? Questions on what would happen to contents in home should something happen to Historian.

PUBLIC COMMENTS: None

OLD BUSINESS:

Trees: Mayor Briffa noted that an ad is in the Shopper for sealed bids to be opened at the May meeting. Mayor Briffa will arrange for shrubs to be planted around the Business Directory Signs under the County Grant program.

Community Building: Mayor Briffa reported BOCES is in the process of moving out now and the Migrant Center will be moving out in July. It was also noted that there are trophies that were left in the building that we need to locate and get back to the rightful owners.

NEW BUSINESS:

Town Engineer Meeting: Mayor Briffa noted he met with Clark Patterson Lee Engineers and the Town to discuss the Fire Hall and various other projects the Town has in the works

MRB Group Meeting: Mayor Briffa noted he met with MRB Group on the Fire Hall

Debt Service-Water Meeting: Mayor Briffa noted he has met with Mayor Provo of Mt. Morris to discuss options on the debt service agreement

Village Attorney: Mayor Briffa noted he has a met with the Village Attorney on the drainage issue along Jones Bridge Rd. It was noted that the Village does have an easement through several properties to maintain the storm drainage through the Village and that we would need to notify all property owners affected by any maintenance the Village would be conducting. After much discussion, the Mayor asked Dakksco to provide a quote to clear drainage-way as they were present at the meeting. There was discussion as to whether a

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maintenance agreement between the Village and the property owners would be needed to be filed as well. Mayor Briffa will contact the Village Attorney with follow-up questions on how to proceed.

MAYOR'S REPORT:

Signs in the Park: Has been addressed

Maple Lane: Mr Bertam has agreed to sign over the deed for his portion of the road with the understanding that the Village will place a barrier preventing traffic from driving on his property at the first corner. Mr. Cochran & Mr. DeMunn would also need to be approached to have their property subdivided and deeded to the Village next.

Governor Cuomo: Mayor Briffa reported that he has written to Governor Cuomo asking for clarification on why DASNY is holding the \$250,000 SAM Grant funds and has received a fax that the Governor will be calling Mayor Briffa to discuss.

CLERK'S REPORT: None

ADOPTION OF APPOINTMENTS:

Mayor Briffa recommended the appointment of following for the fiscal year 2019-2020 that were approved on a motion by Trustee Jacobs, 2nd by Trustee Rizzo. [Motion Carried 3-0]

Deputy Mayor	Ken Rizzo
Deputy Clerk	Jennifer Lubanski
Tax Collector	Kirstie DeGraff
Records Management Officer	Kirstie DeGraff
Budget Officer	Kirstie DeGraff
Auditing Committee	Ken Rizzo / Mike Constantino
Street & Parks Committee	All Board Members
Recreation Committee	Thomas Frantz
Water & Lights Committee	Ken Rizzo / Donnie Jacobs
Community & Village Building	Ken Rizzo / Donnie Jacobs
Fire Department Committee	Michael Constantino / Thomas Frantz
Highway Department	Michael Constantino / Donnie Jacobs
Youth Committee	Thomas Frantz / Donnie Jacobs
Attorney	James Coniglio
Accounting Firm	St. Johns Baldwin
Engineering Firm	MRB Group
Registrar	Amy Neumann, Leicester Town Clerk
Historian	Karen Roffe
Official Newspaper	Livingston County News
Official Depository	Five Star Bank
Secretary to the planning/Zoning Officer	Jennifer Lubanski
Code Enforcement Officer	Jerry Parsons

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Mayor Briffa recommended the appointment of following for Zoning/Planning Board that were approved on a motion by Trustee Constantino, 2nd by Trustee Rizzo. [Motion Carried 3-0]

Chair	Joe Nahalka	4 years	2019-2023
Committee	Jim Cochran	4 years	2019-2023
Committee	Anthony Christiano II	4 years	2019-2023
Committee	Dan Christaino	4 years	2019-2023
Committee	Howard Green Jr	4 years	2019-2023

ADOPTION OF POLICIES:

The following were collectively approved on a motion made by Trustee Rizzo, 2nd by Trustee Jacobs [Motion Carried 3-0]

- 1) To hold official board meetings held on the third Monday of the month at 6:30 pm at the Village Office
- 2) To adopt the advance payment of claims policy as presented
- 3) To approve mileage reimbursement policy as presented
- 4) To approve attendance by village officials to professional schools and conferences as it benefits the municipality
- 5) To approve the Investment Policy as presented

To adopt the Procurement Policy as presented

CLOSE BUDGET HEARING: Mayor Briffa called the Budget Hearing to order at 8:00 pm on a motion by Trustee Constantino, 2nd by Trustee Jacobs [Motion Carried 3-0].

Mayor Briffa noted the Bond will be renewed at \$155,356 and the 2019-2020 budget is balanced. With no objections, the 2019-2020 Budget was adopted on a motion by Trustee Rizzo, 2nd by Trustee Constantino [Motion Carried 4-0]

AUDIT OF BILLS:

Trustee Constantino motioned, 2nd by Trustee Rizzo to by the Dakksco bills totaling \$29,348.00 out of the General Fund [Motion Carried 3-0]

Trustee Rizzo motioned, 2nd by Trustee Constantino, to accept the bills as audited [Motion Carried 3-0]
General Fund Vouchers 1711-1730 \$37,457.92 Water Fund Vouchers 658-666 \$41,395.23

NEXT VILLAGE BOARD MEETING: Board of Trustees Meeting May 20, 2019 pm at the Village Hall

ADJOURNMENT: Trustee Constantino motioned, 2nd by Trustee Jacobs to adjourn the meeting at 8:10 pm. [Motion Carried 3-0]

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Respectfully Submitted,

Kirstie DeGraff
Clerk-Treasurer
Village of Leicester

LEICESTER FIRE COMPANY REPORT FOR VILLAGE MEETING

4/15/2019

- 3/28/2019 Rescue Call 2459 New Rd.(Dog Stuck in a Hole)
- 4/8/2019 Grass Fire New Rd @ Rail Road (From Train)
- 4/8/2019 1 vehicle MVA PerryRd @ Jones BridgeRd.(rollover)
- 4/9/2019 EMS Lift Asst. 5396 Upper Mt Morris Rd. (YTD 22)

- **3/12/2019** Leicester Fire Company Meeting (15 Members @30 minutes)
- **3/18/2019 Village Board Meeting** (Jim Kane /Don Kane 1 hour each)
- **3/21/2019** Attended LCFCA Meeting @ Geneseo Fire Hall
(Jim Kane/Don Kane/Bill Kane 2 Hours each)
- **4/2/2019** Line Officers Meeting (JimKane DonKane AdamBodratti RussPage WayneAustin JeffLoudin @ 1Hour each)
- **4/4/2019** Attended Fire Chief Meeting @ HC (Jim Kane Don Kane 2 Hours)
- **4/9/2019** Leicester Fire Company Meeting/ELECTION (17 Members @30 minutes)
- **4/10/2019** Fire Department Training (Haz-Mat) (8 Members @2 Hours each)

OLD

- FEMA GRANT– paper work was submitted on line for this year’s grant (10/26/2018)
- Forestry DEC Grant – State Check is Deposited in are account (All Set Done)

OLD

- New Fire Hall – committee info (NO Report)
- Cancer Bill – to start January 1 2019 village is working with insurance company
- Recruit NY 2019– Saturday April 27th 2019 (Saturday 11-2)

NEW

- Prom Drill – School Drill Friday May 17th (P-134) time TBA
- Physical – Wyoming county workplace Heath Services (Exterior \$95.)(Interior \$130.)(Tuberculosis Skin Test \$22.00)(Respiratory Fit Testing? \$25.00) need to schedule in may
- Annual Report /Election – Annual Report /New Line officers List need Approval from Village Board

Up Coming Events

- **LCFFA MEETING** – Meeting Thursday April 18th @ York Town Hall @ 7:00 PM

- **RECRUIT NY 2019** – open House Saturday April 27th 2019 (@ 11am-2pm)

Thanks James Kane Leicester Fire Chief 4/15/2019

4/18/2019	Thursday LCFFA Meeting @ 7:00pm @ York TownHall (Dinner)
5/16/2019	Thursday LCFCA Meeting @ 7:00pm @ Groveland Fire Hall
6/20/2019	Thursday LCFFA Meeting @ 7:00pm @ Avon Fire Hall
7/18/2019	Thursday LCFCA Meeting @ 7:00pm @ Leicester Fire Hall
8/15/2019	Thursday LCFFA Meeting @ 7:00pm @ Caledonia Fire Hall
9/19/2019	Thursday LCFCA Meeting @ 7:00pm @ Hemlock Fire Hall
10/17/2019	Thursday LCFFA Meeting @ 7:00pm @ Conesus Fire Hall
11/21/2019	Thursday LCFCA Meeting @ 7:00pm @ Lakeville Fire Hall
12/19/2019	Thursday LCFFA Meeting @ 7:00pm @ Cuylerville Fire Hall

<u>DATE</u>	<u>Start Time</u>	<u>Leave Time</u>
5/18/2019 Saturday	5:00 pm (?TBD)Dansville Parade	?:00PM
5/27/2019 Monday	10:00 am Leicester Parade	9:15AM
6/1/2019 Saturday	6:00 pm Nunda Parade	4:45PM
6/7/2019 Friday	7:00 pm York Parade ?	5:45PM
6/8/2019 Saturday	6:00 pm Mt. Morris Parade	5:00PM
7/3/2019 Wednesday	7:00 pm Warsaw Parade	5:45PM?
7/5/2019 Friday	7:00 pm Fire Works @ York School	5:00PM
8/ /2019 Tuesday	7:00 pm Pike Wyoming Fair Parade?	5:45PM?