

Village of Leicester

June 26, 2023 Board of Trustees Meeting

CALL TO ORDER: Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

PRESENT:

Mayor: Barry Briffa
Trustees: Don Jacobs, Tom Frantz, Dan Christiano, Ken Rizzo
Clerk-Treasurer: Deborah Beardsley
Deputy Clerk: Sam Bodratti
Fire Chief: James Kane, President John Yasso
Highway Superintendent:
Water Operator: Chris Young
Zoning/Code Enforcement:
Residents: Ed Bertram, Karen Roffe, Jason Yasso

EXCUSED:

MINUTES: The minutes of the May 15, 2023 Board Meeting were accepted on a motion by Trustee Christiano, 2nd by Trustee Frantz. [Motion Carried 4-0]

COMMITTEE REPORTS:

Fire Company Report: President John Yasso presented the following report:

- 4 Calls in the last month.
- Equipment as part of Forestry grant ordered and invoices should be coming in soon.
- No news on FEMA grant.
- Contract signed by Town Supervisor and the Fire/EMS Study should begin anytime now. No new meetings have yet been set up.
- Ladders on trucks were inspected and tested.

Highway Department Report: Mayor Briffa presented the following:

- Mowing around Village has been completed.
- Covered for Chris Young while he was at a training on June 5 and June 6, 2023
- Assisted with a water break on Pleasant Street on June 14, 2023.
- Oak Manor project – the required pipe is now on the Johnson property.
- The new solenoid valve will be shipped July 28, 2023.

Water Report:

- Karen Roffe still needs the water shut off in front of her home fixed.
- Mayor Briffa approved \$1000 for a WIIA Grant to be submitted by July 28, 2023 for replacement of existing water lines along Pleasant St, South Parkway and Maple Lane; replacement of all water meters and system of remote read water meters; replace existing telemetry system. This is a \$400-500,000 grant. Providing a history of previous water breaks will help improve the chance of obtaining this grant.

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- Lead-Copper Inventory needs to be completed by October 16, 2024. Deputy Clerk Bodratti has searched the Village maps to identify when and where water lines have been previously replaced eliminating old lead pipes. Houses built after June 1986 when the Safe Drinking Water Act and NYS banned the use of lead pipes and solders should have written records to identify them as lead free. It will be necessary to reach out to Village Residents to complete this inventory.

Zoning Report: Mayor Briffa reports the following:

- Report from Code Enforcement Officer Cagle attached.
- Discussion regarding Ed Bertram's existing shed behind Market Street home on right side of Maple Lane and the construction of a new shed. Mr. Bertram agrees to move the existing shed away from the edge of Maple Lane. Determined that one new permit is needed to construct both the new shed and to move existing shed, and the Village will provide a copy of the zoning codes for his use. Mr. Bertram also shared that he previously installed a 4" perforated drain around perimeter of the Market Street home draining into the catch basin.
- Potholes have been filled on Maple Lane and additional stone will be needed to build up the base of Maple Lane.
- 40 South Street now owned by ESL, potentially to be sold soon. The other South Street home has been mowed.
- Barn on Main Street that collapsed has a due date of 7/12/2023 to be addressed.
- Discussion of "under-assessed" property in the Village that require Certificates of Occupancy in order to properly assess the correct property value.
- Village taxes currently being collected are almost half of what was previously being collected.

OLD BUSINESS:

- Dog Control – Tickets were written to the owner of the two dogs running loose in the Village. Court date is 7/12/2023. Complaint regarding the dogs attacking a Village resident's dog four separate times. A German Shepard was also seen loose on Main Street on the Christiano property.
- Village has a leash law, so enforcement is required. Discussion regarding feasibility of renewal of contract and a performance clause as the response time from Department of Health Dog Control staff is at times lacking.
- Motion made to renew Dog Control for 6 months for July 1, 2023 – December 31, 2023 in the amount of \$2,450 made by Trustee Frantz, 2nd by Trustee Rizzo. [Motion Carried 4-0]
- Senator Helming's office was contacted regarding the SAM Grant, and it was verified that all information has been submitted.
- Assemblywoman Marjorie Byrnes office has also reached out to update grant funding help and the Village has requested grant help for water infrastructure improvements; demolition and rebuild of the Fire Hall; repairing of the Village office building; Jones Bridge Road drainage; Water Meter replacements and water reading software.

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NEW BUSINESS:

- Veteran's Monument- Repairs have been completed. Total bill was \$702.40 divided equally between the Town and Village.
- Village Street Lights being replaced in various locations by a third-party contractor, however they are not the correct lights per NYSEG. All should be corrected and completed by Fall. Chris Young reports that the streetlight in front of the Pump House is also out. The outage will be reported for repair.
- Main Street Grant of \$10,000 to be used to remove "crooked tree" and add tree planters to north side of Main Street and add 4 signs under the "Welcome to the Village of Leicester" signs and banners. (Total cost = \$8,600). Unable to do cross walks in the business district and by the ARC building. Quote from Lakeview Construction received for a cross walk at each location in the amount of \$47,950.00 each. Quote from Hulme is \$16,736 on Route 36 and \$16,450 for Route 20A. Discussed only doing crosswalk on Route 36 due to costs and potentially involving the ARC in grant funding etc. Question regarding prevailing wage for Hulme quote. Mayor will request new quote from Hulme. Approval for adding crosswalk on Route 36 to be requested from Safety Board. Tabled motion at this time. Discussed upgrading to high visibility signage at current crosswalk on Route 20A at South Street.

MAYOR'S REPORT:

Historian's Report – Report received by the Village and will be posted to Village Website. Historian Roffe requested to provide an article for the Fall Newsletter. Trustee Christiano asked if the Historian could also provide "snippets" of Leicester history to be placed in the Newsletters.

York-Leicester Field Days Donation – Village approved a \$500 donation. Vice President Kane acknowledges the donation and thanks the Village.

No bids yet received for Village Office repairs. New ad placed in Genesee Valley Pennysaver with bids due for August Board Meeting.

CLERKS REPORT:

Budget Modifications: Motion by Trustee Christiano, 2nd by Trustee Jacobs to approve Budget Modifications for the 2022-2023 Fiscal Year. [Motion Carried 4-0]

Canandaigua National Bank CD – Renewed for another 30 days at 4.85%. Current interest earned after five months is \$8,479.97.

PUBLIC COMMENTS: None

ENTER EXECUTIVE SESSION: Motion by Trustee Christiano, 2nd by Trustee Frantz to enter into Executive Session at 7:30 pm to discuss water and personnel. [Motion Carried 4-0]

END EXECUTIVE SESSION: Motion by Trustee Christiano, 2nd by Trustee Rizzo to exit Executive Session at 7:58 pm. [Motion Carried 4-0]

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Motion by Trustee Christiano, 2nd by Trustee Jacobs to approve two personal and two vacation days per year for Deputy Clerk Bodratti. [Motion Carried 4-0]

AUDIT OF BILLS:

Trustee Christiano motioned, 2nd by Trustee Rizzo to accept the bills as audited. [Motion Carried 4-0]
General Fund Vouchers 2861 - 2888 \$32,748.63 Water Fund Vouchers 1049 - 1056 \$7,188.73

NEXT VILLAGE BOARD MEETING:

Board of Trustees Meeting July 17, 2023, at 6:30 pm at Village Hall.

ADJOURNMENT: Trustee Christiano motioned, 2nd by Trustee Jacobs to adjourn the meeting at 8:00 pm.
[Motion Carried 4-0]

Respectfully Submitted,
Deborah Beardsley
Clerk-Treasurer
Village of Leicester