

# *Village of Leicester*

## **December 17, 2018 Board Meeting**

**CALL TO ORDER:** Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

**PRESENT:**

**Mayor:** Barry Briffa

**Trustees:** Mike Constantino, Tom Frantz, Donnie Jacobs, Ken Rizzo

**Clerk-Treasurer:** Kirstie DeGraff

**Fire Chief:** Jim Kane

**Highway Superintendent:**

**Water Operator:** Al Mothershed

**Zoning/Code Enforcement:** Gerald Parsons

**Residents:** Maria Briffa, Don Kane, Karen Roffe, Anthony Scorsone

**MINUTES:** Trustee Rizzo motioned, 2<sup>nd</sup> by Trustee Constantino, that the minutes of the November 19, 2018 Board Meeting be accepted as presented. [Motion Carried 4-0]

**COMMITTEE REPORTS:**

**Fire Company Report:**

Fire Chief Jim Kane reported the following:

- 1) The department was called out 5 times with 87 calls year-to-date (See attached report)
- 2) Department submitted paperwork for FEMA Grant and will submit a copy to Clerk-Treasurer DeGraff for Office records
- 3) There is still confusion on the Cancer Benefit Insurance Coverage. Fire Chief Kan and Clerk-Treasurer DeGraff are working with other fire districts that have the same questions/concerns with regards to qualifications, etc.
- 4) The turnout gear was received for the two new members on December 13<sup>th</sup>
- 5) Fire Chief Kane submitted the Fire Hall Request Forms for the Leicester Boy Scout Troop 85. Trustee Constantino motioned, 2<sup>nd</sup> by Trustee Jacobs, to approve the requests for their Scout Overnight on January 26<sup>th</sup>, Pancake Breakfast on May 27<sup>th</sup> and Pop Can Drive on July 1<sup>th</sup>.

**Highway Superintendent Report:**

Mayor Briffa reported the following:

- 1) Removed two (2) large overgrown pine trees in park
- 2) Installed two (2) Business Directory Signs
- 3) The Town has a new procedure for Work Order Requests to be emailed to Town Supervisor/Clerk rather than be submitted directly to Highway Superintendent

**Water Report:**

Water Operator Al Mothershed reported the following:

- 1) The water tower passed inspection although they are recommending the installation of a backup generator. Mayor Briffa will get quote for gen-tran switch installation.
- 2) Passed quarterly water testing

# Village of Leicester

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### **Zoning/Code Enforcement Report:**

Code Enforcement Office Gerald Parsons reported on the following (see report attached):

- 1) Permits are important! Violations at South St – no permits ever pulled for entire house rehab & porch
- 2) Ayers was reimbursed total of \$40,000 grant for building improvements

### **PUBLIC COMMENTS:**

Anthony Scorsone noted that traffic on Market Street is excessive, speeds are unsafe for pedestrians and there seems to be more garbage tossed along the road lately. There was much discussion on the reasons for any increase in traffic on that road and the posted speed limit of 35 mph. Anthony Scorsone's proposal was to have the Village install speed bumps along the road to deter speeding. There was discussion on the legality of speed bumps and how they would affect snow plowing. Another option presented was speed dips that again brought much discussion on legality. Mayor Briffa indicated he would research the proposal.

### **OLD BUSINESS:**

#### **Job Bids:**

- 1) Community Building Boiler: \$45.42 increase in price quote
- 2) Trees: Tabled

### **NEW BUSINESS:**

**Community Building:** Mayor Briffa noted that the Migrant Center may potential stay in the Community Building and he has a meeting scheduled on the 19<sup>th</sup> to get more details. Complete Payroll has toured the building and are interested however they would like to occupy the ground floor (basement) too. Cole Real Estate indicated that The Cabot Group and UR Medical has also expressed interested in the building. Mayor Briffa also noted that he was contacted from the county level about Youth basketball using the gym and there was discussion as to whether liability waivers would be needed. It was agreed to contact the Village Attorney to discuss.

### **MAYOR'S REPORT:**

**2019 Projects:** Mayor Briffa noted the list of proposed projects in the agenda packet.

**Kiwanis Request Increase:** Mayor Briffa noted Kiwanis formal request stating it will be discussed at the Budget Meeting

**Winter Wonderland:** Mayor Briffa thanked Janet Green and Lisa Semmel for all their help and coordination for the Winter Wonderland event on December 8<sup>th</sup>.

### **CLERK'S REPORT:**

**Unpaid Water Bills:** Clerk-Treasurer DeGraff reported that there are a couple of unpaid water customers that should have received shutoff notices on the first of the month but did not as the office was closed the first week. Upon reopening, serving the shutoff notices would mean terminating water after the 10 days would be right at Christmas. She advised she would continue to try to collect the unpaid funds and serve the shutoff notices right after Christmas.

# *Village of Leicester*

## **December 17, 2018 Board Meeting**

### **AUDIT OF BILLS:**

Trustee Constantino motioned, 2<sup>nd</sup> by Trustee Rizzo, to accept the bills as audited [Motion Carried 4-0]

General Fund Vouchers 1640-1658 \$9,398.80      Water Fund Vouchers 626-631 \$1,797.88

**NEXT VILLAGE BOARD MEETING:** January 28, 2019 pm at the Village Hall

**ADJOURNMENT:** Trustee Rizzo motioned, 2<sup>nd</sup> by Trustee Jacobs to adjourn the meeting at 7:22 pm.

[Motion Carried 4-0]

Respectfully Submitted,  
Kirstie DeGraff  
Clerk-Treasurer  
Village of Leicester

## LEICESTER FIRE COMPANY REPORT FOR VILLAGE MEETING

**12/17/2018**

- 11/27/2018 Chimney Fire 4848 River Rd.(Fire in Chimney)
- 12/3/2018 3 vehicle(Deer)MVA PerryRd.@Mount Morris Rd.
- 12/7/2018 Pump Detail 40 South St.(2 Feet Of Water)
- 12/08/2018 FireAlarmGoingOff 8OakManor(Bad Detector)(YTD86)
- 12/16/2018 CO2Alarm2690 CuylervilleRd.(LeakHotWaterTank)

- **11/19/2018 Village Board Meeting** (Jim Kane /Don Kane 1 hour each) (YTD87)
- **12/6/2018 Attended Fire Chief Meeting @ HC** (Jim Kane Don Kane 2 Hours)
- **12/11/2018 Leicester Fire Company Meeting** (13 Members @30 minutes)
- **12/13/2018 Met Salesmen to pick up new turn out gear**  
(Don Kane/ Adam Bodratti /Jim Kane )(@ 30 Minutes Each)
- **12/15/2018 took MP-133 to Training Center For a FF1 Class**  
(Jim Kane/Don Kane/Wayne Austin/Will Barnard 3 Hours each)

### OLD

- **FEMA GRANT**– paper work was submitted on line for this year’s grant (10/26/2018)
- **Forestry DEC Grant** – Waiting on check from state for their share

### OLD

- **New Fire Hall** – committee info
- **Fire Trucks Service** – was approved for 133 and 134 were serviced on 11/12/2018 pump tests were done on all 3 trucks on 11/5/2018 by Floyd
- **New turnout Gear** – 2 members were sized on 10/25/2018 (Were Delivered on 12/13/2018)
- **Cancer Bill** – to start January 1 2019 village is working with insurance company

### NEW

#### Up Coming Events

- **LCFFA MEETING** – Meeting Thursday December 20<sup>th</sup> @ Springwater Fire Hall @ 7:00 PM  
**Thanks James Kane Leicester Fire Chief 12/17/2018**
- 12/20/2018 Thursday LCFFA Meeting @ 7:00pm @ Springwater Fire Hall

# Village of Leicester

December 2018

## **Building permit**

1. 11 building permits to date

## **Zoning**

1. No new zoning

## **Information**

1. I have done several inspections on 50 Market St and I did the final inspection a few weeks past. When I got there was a natural gas leak for 8 + hrs. They got their Code of Compliance 2 days later. Inspections!!!!!!
2. I've had several complaints about burning in the village that I hope are taken care of
3. Signs: where do we stand? Signs are being left out overnight.
4. I just signed up for my conference in March which is for all my code hrs. for the year.
5. Christians are done with the building next to the hardware.

Jerry Parsons

519-8254