

# Village of Leicester

## November 19, 2018 Board Meeting/Public Hearing

**CALL TO ORDER:** Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

**PRESENT:**

**Mayor:** Barry Briffa

**Trustees:** Mike Constantino, Donnie Jacobs, Ken Rizzo

**Clerk-Treasurer:** Kirstie DeGraff

**Fire Chief:** Jim Kane

**Highway Superintendent:** Russ Page

**Water Operator:**

**Zoning/Code Enforcement:**

**Residents:** Don Kane, Linda Mann, Toni Pendergast, Karen Roffe, Jackie Scaccia and Bruce Seeber

**ABSENT:** Trustee Constantino motioned, 2<sup>nd</sup> by Trustee Jacobs, to excuse Trustee Frantz from the meeting.  
[Motion Carried 3-0]

**MINUTES:** Trustee Rizzo motioned, 2<sup>nd</sup> by Trustee Jacobs, that the minutes of the October 22, 2018 Board Meeting and the October 29, 2018 Special Board Meeting both be accepted as corrected. [Motion Carried 3-0]

**COMMITTEE REPORTS:**

**Fire Company Report:**

Fire Chief Jim Kane reported the following:

- 1) The department was called out 9 times with 82 calls year-to-date (See attached report)
- 2) Department submitted paperwork for FEMA Grant and will submit a copy to Clerk-Treasurer DeGraff for Office records
- 3) There was discussion on the Cancer Benefit Insurance Coverage. It appears other fire districts have the same questions/concerns with regards to qualifications, etc.
- 4) Fire Chief Kane submitted invoices totaling \$1466.38 representing the remaining ½ of the expenses the Village agreed to cover from the 2018 DEC Forestry Grant.

**Highway Superintendent Report:**

Highway Superintendent Russ Page reported the following:

- 1) Had two (2) leaf pick ups and had to cancel last one due to snowfall
- 2) Route 36 Water Main Replacement Capital Project is on hold now because of the weather
- 3) Still need to replace two hydrants
- 4) Still waiting on attorney approval before proceeding with any ditch maintenance on private property

**Water Report:** No Report

**Zoning/Code Enforcement Report:** No Report

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### **PUBLIC COMMENTS:**

Local Business owners Linda Mann (2<sup>nd</sup> Time Around Consignment – Main Street Leicester) and Jackie Scaccia (Bargains on the Bend – Cuylerville) expressed their concerns on how the newly implemented Local Law #2 is currently affecting their business. Their complaint is that sales for both of their businesses have dropped drastically in the two weeks that they have not been allowed to have their signs in the Village Park and that this should be their busiest time of the year. There was discussion on the new Business Directory Signs, even though the signs could be rushed for their benefit, the new signs could not be placed soon enough for holiday shopping. After much discussion, Trustee Rizzo motioned, 2<sup>nd</sup> by Trustee Jacobs, to allow a temporary variance to 2<sup>nd</sup> Time Around Consignment, Bargains on the Bend and the Gatherings at the Depot to continue to put their individual signs in the Village Park until January 1, 2019 but no later. [Motion Carried 3-0]

### **OLD BUSINESS:**

#### **Job Bids:**

- 1) Community Building Boiler: No report
- 2) Trees: Mayor Briffa noted he has requested bids to remove damaged trees

**Oak Manor Drainage:** Tabled

### **NEW BUSINESS:**

**Village Business Directory Signs:** Trustee Constantino prefaced the topic by noting that he disagreed with the \$2500 expense for the signage that was voted on and passed at the October 29, 2018 Special Board of Trustees Meeting that he was unable to attend. There was much discussion on the logistics on the sign design, cost and location for optimal viewing while avoiding the State right-of-way. Bruce Seeber, Alpha Graphic Signs, provided handouts of various options/prices and proposed a significant discount on two (2) large 3' X 7.25' signs that would display ten (10) Village businesses at a cost of \$3600 total. After more discussion, Mayor Briffa motioned, 2<sup>nd</sup> by Trustee Jacobs, to purchase to the two (2) large signs from Alpha Graphic Signs and pay ¾ down now of \$2700 with the balance due of \$900 at sign completion. [Motion Carried 4-0] Mayor Briffa believes that there is grant money available to aid in the cost of the signage and he plans to apply for it.

**AB Cole Real Estate:** Mayor Briffa noted that he has signed the agreement for AB Cole to market the lease for the Community Building. The Migrant Center has not completely vacated the building but the third floor is currently vacant now. Mayor Briffa noted that there are several businesses already interested in the space that have already or will be touring the building. Again Mayor Briffa noted that he is confident that the building is highly marketable and will be easily leased and should not put a financial burden on the Village.

### **MAYOR'S REPORT:**

**Traffic Study Grant:** Mayor Briffa noted that, along with the Towns and Villages of Leicester and Mount Morris each contributing \$2000, Livingston County will also be contributing \$6000 to the project.

**Village Attorney:** Mayor Briffa noted he is still waiting to hear back from the attorney on the drainage easements

**Winter Wonderland:** Mayor Briffa reported that Lisa Semmel is setting up the trees on December 1<sup>st</sup> and Janet Green is all set for Winter Wonderland on December 8<sup>th</sup>.

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### CLERK'S REPORT:

**Water Funds:** Clerk-Treasurer DeGraff reported that she has reconciled the water fund and found the reason for the shortage of funds in the account, noting that there was no mishandling of money but simply a bookkeeping error. She provided a detailed report on specific Capital Projects with dates and amounts that should have been paid out of the General Fund in 2017. After some discussion, Trustee Rizzo motioned, 2<sup>nd</sup> by Trustee Constantino, to transfer the net balance due of \$53,160.10 from the General Fund to the Water Fund. [Motion Carried 3-0]

**Tax Collection Software:** Clerk-Treasurer DeGraff reported that the County is implementing a new tax software through BAS. The County is offering each Village to participate at a cost of \$3,019 each for the 1<sup>st</sup> year. We only mail 224 tax bills with a tax levy of \$33,762 for 2019. Clerk-Treasurer DeGraff noted that she is interested in the accounting software BAS offers and would like them to come and demonstrate and possibly bundle the tax software.

**Sexual Harassment Policy:** Clerk-Treasurer DeGraff handed out literature on the required policy adoption by New York State noting that there are mandatory training videos and she will be setting up training sessions.

### AUDIT OF BILLS:

Trustee Rizzo motioned, 2<sup>nd</sup> by Trustee Constantino, to accept the bills as audited, including \$1,466.38 for the Fire Department and \$2,700.00 for Alpha Graphics Signs [Motion Carried 3-0]

General Fund Vouchers 1617-1639 \$12,486.10      Water Fund Vouchers 620-625 \$5,356.03

**NEXT VILLAGE BOARD MEETING:** December 17, 2018 pm at the Village Hall

**ADJOURNMENT:** Trustee Constantino motioned, 2<sup>nd</sup> by Trustee Rizzo to adjourn the meeting at 8:15 pm. [Motion Carried 3-0]

Respectfully Submitted,  
Kirstie DeGraff  
Clerk-Treasurer  
Village of Leicester

## LEICESTER FIRE COMPANY REPORT FOR VILLAGE MEETING

**11/19/2018**

- 10/26/2018 Control Burn 2085 Dunkley Rd. (Brush)
- 10/28/2018 Fill in @ Perry Center Fire Hall (Fill In)
- 10/28/2018 Mutual Aid to Perry Barn Fire 3840 Slocum Rd.
- 10/31/2018 2 vehicle MVA Perry Rd. @ Mount Morris Rd.
- 11/8/2018 CO2 Alarm 5502 Mt Morris Rd. Lot 38(Bad Detector)
- 11/9/2018 2 vehicle MVA 2949 Cuylerville Rd.
- 11/12/2018 CO2Alarm2690CuylervilleRd.(Bad Detector)(YTD80)
- 11/15/2018 CO2Alarm2062 Perry Rd. (Bad Detector)
- 11/15/2018 2 vehicle MVA 2495 Perry Rd. (Weather) (YTD82)

- **10/22/2018 Village Board Meeting** (Jim Kane /Don Kane 1 hour each)
- **10/25/2018** Met Salesmen for sizing of new turn out gear (Jeff Loudin, Adam Bodratti)(don Kane)(1 hour Each)
- **10/30/2018** Moved trucks for Tim Howe to fix lights in bay (Wayne Austin1 hour)
- **10/31/2018** Moved trucks for Halloween Party at Hall (Wayne Austin 1 Hour)
- **11/1/2018** Attended Fire Chief Meeting @ HC (Jim Kane Don Kane 2 Hours)
- **11/6/2018** Moved trucks for ham dinner at fireHall (WayneAustin out jimkane in 1/2HourE)
- **11/8/2018** Annual Fall Fire Company Dinner @ National Hotel (19 Members and 11 Guest) Jim Kane, Don Kane, **Bill Kane**, John Yasso, Mary Yasso, **Adam Bodratti**, **Jake Post**, Will Barnard, **Jim Koch**, **Ed Hauslauer**, **John Hauslauer**, **Andy Muscarella**, **Bob Mahoney**, **Jeff Loudin**, **Jerome Loudin**, **Les Sliker**, Russ Page, Wayne Austin, Les Ryan
- **11/12/2018** Met Service tech to service P-134 and MP-133 (JimKane 1 Hour)
- **11/13/2018** Leicester Fire Company Meeting (13 Members @30 minutes)

- **11/14/2018** Met Forest Ranger look @ and took Paper Work (Bill Kane 1 Hour)

- **11/15/2018** Attended LCFFA Meeting @ Conesus Fire Hall

(Jim Kane/Don Kane 2 Hours each)

## TRAINING

### **OLD**

- **FEMA GRANT** – paper work was submitted on line for this year's grant (10/26/2018)
- **Forestry DEC Grant** – got all items met with forest Ranger on 11/14/2018 for inspection of items

### **OLD**

- **New Fire Hall** – committee info
- **Fire Trucks Service** – was approved for 133 and 134 were serviced on 11/12/2018 pump tests were done on all 3 trucks on 11/5/2018 by Floyd
- **New turnout Gear** – 2 members were sized on 10/25/2018 (order 2 set Jeff Loudin/ Adam Bodratti )
- **Cancer Bill** – to start January 1 2019 village is working with insurance company

### **NEW**

#### Up Coming Events

- **LCFFA MEETING** – Meeting Thursday December 20<sup>th</sup> @ Springwater Fire Hall @ 7:00 PM

Thanks James Kane Leicester Fire Chief 11/19/2018

12/20/2018      Thursday LCFFA Meeting @ 7:00pm @ Springwater Fire Hall